

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (NORTH-WEST)
ROHINI COURTS : DELHI

No.F1(1)/ACR/Admn./(NW)/2022/ 4118-4191

Date 08/02/2022

Copy of Circular No.2856-3056/Admn.-I/II/III/Leave/2022 dated 27.01.2022, along with its enclosures forwarded to:-

1. All the Ld. Judicial Officers (North-West), Rohini Courts, Delhi for information and with the request to bring the contents of the said circular into the notice of the staff members posted under their kind control.
2. All the Branch In-Charges (North-West), Rohini Courts, Delhi for information and with the request to bring the contents of the said circular into the notice of the staff members posted under their kind control.
3. Web-site committee, Rohini Courts, Delhi for uploading on the official website.
4. The dealing official for uploading on LAYERS.


(SUNIL DUTT)

Branch In-Charge

Administration Branch -I & II N/W
Rohini Courts, Delhi.

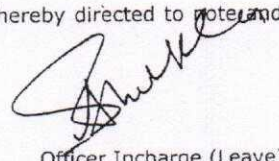
Encls.: As above.

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs):DELHI

CIRCULAR

It is hereby directed to circulate the enclosed letter no. 708/E-7/Estt. II/DHC dated 16.07.2021 received from Hon'ble Delhi High Court of Delhi alongwith Department of Personnel and Training (Leave & Allowance Division) Office Memorandum No. 13020/1/2019-Estt. (L) dated 07.06.2021 regarding Treatment/ regularization of hospitablization/quarantine period during COVID-19 Pandemic . The same is annexed herewith for information.

Accordingly, all the Officers/ Officials of Delhi District Courts are hereby directed to ~~note~~ and comply with the instructions stating therein, for grant of leave.


Officer Incharge (Leave)
O/o Principal District & Sessions Judge (HQs),
Tis Hazari Courts, Delhi.

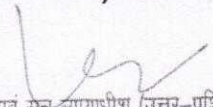
2856-3056
No. _____/Admn.I/II/III/Leave/2022

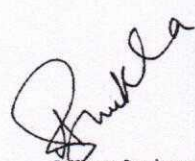
Dated, Delhi the 27 JAN 2022

Copy forwarded for information and necessary action to:

- 352
31 JAN 2022
1. To Registrar General, Hon'ble High Court of Delhi, New Delhi with the request that these instruction may kindly be brought to the notice of the staff posted in Delhi High Court on diverted capacity.
 2. All the Principal District & Sessions Judges, Delhi/ New Delhi with the request to circulate the same among the staff under their control. *NW*
 3. The Principal Judge, Family Courts, Dwarka, Delhi with the request to circulate the same among the staff under their control on diverted capacity.
 4. The Director, Delhi Judicial Academy, Dwarka, New Delhi with the request to circulate the same among the staff under their control on diverted capacity.
 5. All the Judicial Officers (Central District), Tis Hazari Courts, Delhi for circulation of the same amongst the employees working under their control.
 6. The Railway Magistrate, Old Delhi Railway Station, Delhi with the request to circulate the same among the staff under their control.
 7. To all Juvenile Justice Board, Delhi/ New Delhi with request to circulate the same among the staff under their control.
 8. Beggars Court, Sewa Kutir, Kingsway Camp, Delhi.
 9. All Special Metropolitan Megistrate, Delhi Jal Board, Jal Sadan, Khanaiya Nagar, Lajpat Nagar and Yojna Vihar.
 10. Delhi Legal Service Authority, West(THC), New Delhi (PHC), East, North East and Shahadara (KKD), South and South East(Saket), North and North West(Rohini) and South West(Dwarka) with the request to circulate the same among the staff posted on diverted capacity.
 11. The Registrat General, NGT, Principal Bench, New Delhi with the request to circulate the same among the staff under their control on diverted capacity.
 12. All the Sr. AOs/AOs/Branch In-charge (Central District), THC, Delhi for circulation of the same amongst the employees working under their control.
 13. The Personal Office of Ld. Principal District & Sessions Judge (HQs), THC, Delhi.
 14. Dealing Official, LAYERS SEAT for uploading on LAYERS.
 15. Chairman/ Nodal Officer Web- site Committee, Tis Hazari Courts, Delhi with the direction to upload the same on official website.

Mailed to Ld. OC Admn. Bx.


प्रधान जिला एवं सत्र न्यायाधीश (उत्तर-पश्चिम)
Principal District & Sessions Judge (North-West)
रोहिणी कोर्ट, दिल्ली
Rohini Courts, Delhi
31/01/2022


Officer Incharge (Leave)
O/o Principal District & Sessions Judge (HQs),
Tis Hazari Courts, Delhi.

HIGH COURT OF DELHI: NEW DELHI
(Establishment II Branch)

No: 708/E-7/Estt. II/DHC

Dated: 16.07.2021



OFFICE ORDER

A number of queries are being received from different quarters of this Court regarding clarification relating to grant of leave in case of hospitalization/quarantine period during the COVID-19 pandemic for self and family members.

The Department of Personnel and Training has issued an Office Memorandum dated 07.06.2021 addressing such queries. The same is annexed with this Office Order.

Accordingly, all the Officers/officials of this Court are hereby requested to take note of the same and comply with the instructions given therein, wherever relevant, for grant of leave.

Sd/-

(Anil Kumar Koushal)
Registrar (Establishment II)

Endst No.: 9642-50/E-7/Estt. II/DHC

Dated: 16.07.2021

Copy forwarded to:

1. JR-cum-PPS to Hon'ble Chief Justice.
2. All Registrars/OSDs
3. JR-cum-PA to Registrar General
4. All Joint Registrars(Judicial)/Joint Registrars/Deputy Registrars/Deputy Controller of Accounts/Assistant Registrars/Admn. Officer (Judl.)/Court Masters
5. Coordinator/Addl. Coordinator
6. Private Secretaries of all Hon'ble Judges
7. PA to Registrar (IT) with a request to upload the same on the Intranet of this Court
8. Notice Board
9. Guard File

Assistant Registrar (Estt. II)

Endst No. 9651/E-7/Estt. II/DHC

Dated: 16.07.2021

Copy forwarded to:

- ✓ 1. The Principal District & Sessions Judge (HQ), Delhi with a request to bring the content of afore-mentioned Office Order to the notice of all concerned.

Assistant Registrar (Estt. II)

Leave Section

GOVERNMENT OF INDIA
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training
(Leave & Allowance Division)

Old JNU Campus, New Delhi
Dated the 7th June 2021

OFFICE MEMORANDUM

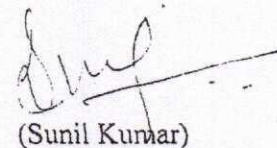
Subject- Treatment/regularization of hospitalization/quarantine period during COVID-19 Pandemic - regarding.

This Department has been receiving several references/queries requesting for clarification relating to treatment of the hospitalization/quarantine period during the COVID-19 pandemic. The matter has been considered, and keeping in view the hardships faced by the Government servants, it has been decided to treat the period of absence, in relaxation of CCS (Leave) Rules, 1972, as under:-

Sl. No.	Situation	Treatment of period of absence
(1)	When the Government servant himself is COVID Positive and is in home isolation/quarantine	<p>(i) Shall be granted Commuted Leave up to 20 days, if due and admissible, without Medical Certificate, on mere production of his COVID positive report.</p> <p>(ii) If Commuted Leave is not available, he shall be granted Special Casual Leave (SCL) for 15 days, followed by Earned Leave (EL) or Half Pay Leave (HPL) of 5 days and, in case of EL/HPL is also not available, he shall be given Extra Ordinary Leave (EOL) without insisting on production of Medical Certificate, and the period shall also be counted for qualifying service.</p>
(2)	When the Government servant himself is COVID positive, and is in home isolation and has also been hospitalized.	<p>(i) Shall be granted Commuted Leave/SCL/EL for a period up to 20 days starting from the time having tested COVID positive, if the period of home quarantine/discharge from hospital falls within 20 days, as per Sl.No.1 above.</p> <p>(ii) In case of hospitalization beyond the 20th day from his testing COVID positive, he shall be granted Commuted leave, on production of documentary proof of hospitalization.</p> <p>(iii) If, however, after discharge from the hospital, the Government servant is required to remain at home for post-COVID recovery, he may be granted leave of any kind due and admissible to him, with the approval of the concerned Competent Authority, as per the CCS (Leave) Rules, 1972. It is only when the Commuted Leave is not available to the credit of the Government servant that SCL of 15 days or EL or EOL shall be considered.</p>
(3)	When a dependent family member of Government servant is COVID-positive or parents,	<p>(i) Shall be granted SCL of 15 days on production of COVID-positive report of dependent family member/parents.</p> <p>(ii) In case of active hospitalization of any of the family member/parents even after 15 days of the expiry of SCL, the</p>

	whether dependent or not, living with him are COVID positive.	Government Servant may be granted leave of any kind due and admissible beyond 15 days of SCL till their discharge from hospital. After discharge from the hospital of dependent family member/parents, if the Government servant wishes to avail further leave, he shall be considered for the leave due and admissible as per the CCS (Leave) Rules, 1972, subject to functional requirements and sanction of leave by the Competent Authority. The Competent Authority is advised to take a liberal view in such cases and its decision in the matter shall be final.
(4)	When the Government Servant comes into direct contact with a COVID-positive person and remains in Home Quarantine.	He shall be treated as on duty/Work from Home for a period of seven days. For any period beyond that, his attendance shall be regulated as per the instructions given by the Ministry/Department/Office concerned, where he is working.
(5)	The period of Quarantine spent by Government servant, as a precautionary measure, residing in the Containment Zone.	He shall be treated as on duty/Work from Home till the Containment Zone is de-notified.

2. These orders shall be applicable w.e.f. 25.03.2020 and shall continue until further orders. The past cases, wherever settled, shall be re-opened if the same is beneficial to the Government servant, and where he makes a request in writing for review.



(Sunil Kumar)

Under Secretary to the Government of India

To

1. All the Ministries/Departments of Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. PSO to Secretary (Personnel)
5. Sr. Technical Director, NIC, DoPT – with a request for uploading on the website of this Department.