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**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE : NORTH WEST DISTRICT,
ROHINI COURTS, DELHI**

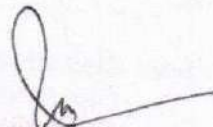
CIRCULAR

Sub: Directions regarding court timing.

With reference to circular no. 550/10361-10471/Surprise visit/2022 dated 05.04.2022 of the Ld. Principal District & Sessions Judge (Hqs), Tis Hazari Courts, Delhi, all the Judicial Officers (DHJS & DJS) of North-West District, Rohini Courts, Delhi are impressed upon to observe punctuality in adhering to the court timings (copy enclosed).

Attention of all the Judicial Officers is drawn to the instructions conveyed vide letter no. 12416/DHC/Gaz./G-14/2008 dated 30.04.2008 and no. 97/RG/DHC/2018 dated 20.08.2018 of the Hon'ble High Court of Delhi (copy enclosed)

Intimation regarding any kind of leave must reach to the office of undersigned (i.e. Judicial Branch) before 10.00 AM without fail. So that compliance of letter no. 4118-30/DHC/Gaz./G-3/2021 dated 12.11.2021 of Hon'ble High court of Delhi could be done.

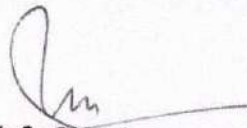

(YASHWANT KUMAR)
Principal District & Sessions Judge
North West District, Rohini Courts Delhi

No. 36241-36227 Judl./N-W/RC/2022

Dated: 01-11-2022

Copy forwarded for information and necessary action to :-

1. The Registrar General, Hon'ble High Court of Delhi.
2. The Ld. Principal District & Sessions Judge (Hqs), Tis Hazari Courts, Delhi.
3. All the Ld. Judicial Officers posted at North-West District, Rohini Courts, Delhi
4. The P.S. to the undersigned.
5. The Sr. A.O.(J), Rohini Courts (North West District).
6. The Branch Incharge, Computer Branch, Rohini Courts, Delhi with directions to upload the same on official website.
7. The Branch In-charge, R&I Branch, Rohini Courts, Delhi for uploading on **LAYERS.**

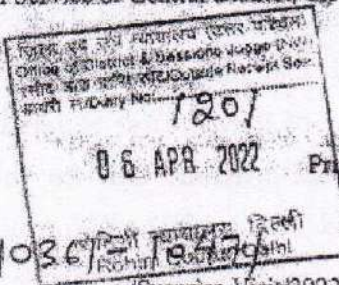

Principal District & Sessions Judge
North West District, Rohini Courts Delhi

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs) : DELHI

CIRCULAR

It has been observed that some Judicial Officers are not adhering to the court timings, as they come to court after 10.00 am and leave before 04.00 pm. Attention of all the Judicial Officers is drawn to the instructions conveyed vide letter No.12416/DHC/GAZ/G-14/2008 dated 30.04.2008 and No.97/RQ/DHC/2018 dated 20.08.2018 of the Hon'ble High Court of Delhi (copies enclosed).

It is therefore, impressed upon all the Officers of Delhi Higher Judicial Service and Delhi Judicial Service of Central District, Tis Hazari Court, Delhi to strictly adhere to the court timings.



(GIRISH KATHPALIA)
Principal District & Sessions Judge (HQs)
Delhi

No. 550/10367-10371 / Surprise Visit/2022 Dated, Delhi the 05 APR 2022

Sub : Circular regarding court timings.

Copy forwarded to :

1. The Registrar General, High Court of Delhi, New Delhi, for information.
2. The Ld. Principal District & Sessions Judge, all court complex, Delhi/ New Delhi. (NORTH)
3. The Ld. Principal Judge, Family Courts (Hqs), Dwarka, New Delhi.
4. The Director (Admin.), Delhi Judicial Academy, Dwarka, New Delhi.
5. All the Officers of Delhi Higher Judicial Service and Delhi Judicial Service, Central District, Tis Hazari Court, Delhi for strict compliance.
6. The R&I Branch for uploading on layers.

Principal District & Sessions Judge (Hqs)
Delhi

Ld. OIC (Judicial)
PA 255/2022
6/4/2022

Received today at 11:07
O. Kumar
6/4/22

MOST IMMEDIATE

No.: 12416 /DHC/GAZ/G-14/2008

From:

The Registrar (Vigilance),
Delhi High Court,
New Delhi.



To

The District & Sessions Judge,
Delhi,
New Delhi, dated the 30/4/08

1070
3-4-08

Sub: Strict adherence to working hours and court timings by the Judicial Officers.

Sir,

I am directed to say that the Delhi High Court Rules and Orders, Volume-I, Chapter 1, Part-A, provides as under about court hours of Civil Courts:-

"1. Court Hours - All Civil Courts in Punjab and Delhi shall sit at the same hour on every day that is not a holiday for Civil Courts. The ordinary Court hours are from 10 A.M. to 4 P.M. The working hours for offices attached to Civil Courts are from 10 A.M. to 5 P.M."

Further the Delhi High Court Rules and Orders, Volume-III, Chapter 1, Part -A, provides as under about court hours of Criminal Courts:-

"1. Court Hours - (1) All Criminal Courts in Punjab and Delhi shall sit at the same hour on every day that is not a holiday for Criminal Courts. The ordinary Court hours are from 10 A.M. to 4 P.M. The working hours for offices attached to Criminal Courts are from 10 A.M. to 5 P.M."

It has been observed that some judicial officers are not observing punctuality in adhering to the working hours and the court timings as directed vide this Court's letter dated 7th November, 2005 (copy enclosed).

Hon'ble the Acting Chief Justice and Hon'ble Judges of this Court have taken a serious view of the matter and have been pleased to direct that all the judicial officers should observe strict adherence to working hours and observe punctuality in adhering to court timings between 10.00 A.M. and 4.00 P.M. and should sit in their courts by 10.00 A.M. sharp.

These directions may please be conveyed to all judicial officers for strict compliance.

Yours faithfully,

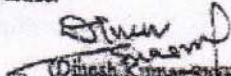
(R.K. GALBA)
REGISTRAR (VIGILANCE)

IN THE HIGH COURT OF DELHI AT NEW DELHINo. 97/PB/DC/2018
Date: 20/08/2018CIRCULAR

Hon'ble the Chief Justice has been receiving several complaints with regard to late sitting of Judicial Officers in the Courts in the morning and post lunch session. Hon'ble the Chief Justice has also received complaints that Judicial Officers are doing judicial work, while sitting in their Chamber, without even hearing lawyers and litigants.

Hon'ble the Chief Justice has taken serious exception to such practices and has been pleased to direct that all the Judicial Officers should observe strict adherence to working hours and observe punctuality in adhering to court timings between 10.00 A.M. and 4.00 P.M. and should sit in their courts by 10.00 A.M. sharp. The Judicial Officers may retire to their chambers only after finishing their judicial work.

This is issued with the approval of Hon'ble the Chief Justice.


(Dinesh Kumar Sharma)
Registrar General

Copy forwarded for information & necessary action to:

- (i) District & Sessions Judge (HQ), Tis Hazari Courts, Delhi
- (ii) District & Sessions Judge (New Delhi) Courts, Delhi
- (iii) District & Sessions Judge (South), Saket Courts, Delhi
- (iv) District & Sessions Judge (SW), Dwarka Courts, Delhi
- (v) District & Sessions Judge (North), Rohini Courts, Delhi
- (vi) District & Sessions Judge (SE), Shastri Courts, Delhi
- (vii) District & Sessions Judge (East), Kirti Courts, Delhi
- (viii) District & Sessions Judge (New Delhi), Parliament House Courts, New Delhi
- (ix) District & Sessions Judge (Shastri), Kirti Courts, Delhi
- (x) District & Sessions Judge (North East), Kirti Courts, Delhi
- (xi) Principal Judge, Family Court (HQ), Dwarka, Delhi
- (xii) District & Sessions Judge (West), Tis Hazari Courts, Delhi

HIGH COURT OF DELHI

Sherebahi Road, New Delhi

Most Immediate

No. HJ-34/HC/Gaz./O-3/2021/

Dated: 12/11/2021

From:

The Registrar General,
High Court of Delhi,
New Delhi.

To,

1. The Principal District & Sessions Judge (Headquarter), Tis Hazari Courts, Delhi.
2. The Principal District & Sessions Judge, South District, Saket Courts, Delhi.
3. The Principal District & Sessions Judge, East District, Karkardooma Courts, Delhi.
4. The Principal District & Sessions Judge, South-West District, Dwarka Courts, Delhi.
5. The Principal District & Sessions Judge, Shahdara District, Karkardooma Courts, Delhi.
6. The Principal District & Sessions Judge, South-East District, Saket, Delhi.
7. The Principal District & Sessions Judge, West District, Tis Hazari Courts, Delhi.
8. The Principal District & Sessions Judge, New Delhi District, Patina House Courts, New Delhi.
9. The Principal District & Sessions Judge, North-West District, Rohini Courts, Delhi.
10. The Principal District & Sessions Judge, North District, Rohini Courts, Delhi.
11. The Principal District & Sessions Judge-cum-special Judge (PC Act) (CBI), Rouse Avenue Courts Complex, New Delhi.
12. The Principal District & Sessions Judge, North-East District, Karkardooma Courts, Delhi.
13. The Principal Judge, Family Courts (Headquarter), Dwarka, Delhi.

Sub: "Directions regarding advance updation of leave taken by Judicial Officers on the Website of District Courts".

Sir/Madam,

I am directed to inform you that Hon'ble the Chief Justice has been pleased to order that a fresh circular be issued to the following effect:-

- a) Intimation of leave be sent by all the Judicial Officers to the office of Principal District & Sessions Judge, at least one day in advance, and the concerned Branch be directed to update the status thereof on Delhi District Courts website immediately.
- b) In case of any hardship or unforeseen exigency, when any leave is applied at last moment, intimation by/through the concerned Judicial Officer be sent promptly, using electronic means, so that the same is received in the office of Principal District & Sessions Judge before 10:00 AM, enabling the uploading of the same forthwith on the website for intimation of all concerned.

I am further directed to request you to issue directions for maintaining a Register in your respective offices containing following fields:-

- a) Name of the Judicial Officer
- b) Date(s) for which leave is sought
- c) Date and time of receiving the leave application in the office
- d) Date and time of uploading the intimation on the website

I am, therefore, directed to request you to kindly take necessary action in the matter, under intimation to this Court.

Be put up before
10.01.2021 for M.A.

P.D. STC (N)
15/11/21

Yours Sincerely,



(Surender Pal)

Deputy Registrar (Gazette-IB)
for Registrar General