

**DISTRICT LEGAL SERVICES AUTHORITY,  
BARGARH**

***Advertisement No. LADCS-01-2026 Date: 11.02.2026***

**ADVERTISEMENT INVITING APPLICATIONS FOR THE POST OF CHIEF  
LEGAL AID DEFENCE COUNSEL, DEPUTY LEGAL AID DEFENCE COUNSEL,  
ASSISTANT LEGAL AID DEFENCE COUNSEL, FOR “LEGAL AID DEFENCE  
COUNSEL SYSTEM”**

**LAST DATE FOR RECEIPT OF APPLICATION 21.02.2026**

Applications in the prescribed formant are invited from the eligible lawyers having requisite qualification for contractual full time engagement for the post of Chief Legal Aid Defence Counsel, Deputy Chief Legal Aid Defence Counsel and Assistant Legal Aid Defence Counsel of Bargarh district headquarters on contract basis initially for a period of two years with a stipulation of extension on yearly basis. The Lawyers so engaged therein will not be allowed to take any other private cases or any other retainership. Interested candidate to apply either through Speed Post or Personally in the office of DLSA, Bargarh. Application in the prescribe proforma may be submitted so as to reach the undersigned latest by 21.02.2026.

The scheme of engagement along with application form may be downloaded from the official website of District Court, Bargarh (<https://districts.ecocurts.gov.in/bargarh>). The application form also can be obtained from the office of DLSA, Bargarh.

**1. Vacancy of Posts :**

<b>Sl. No.</b>	<b>Posts called for</b>	<b>No. of vacancy ( at Bargarh)</b>
<b>1.</b>	<b>Chief Legal Aid Defence Counsel</b>	<b>01</b>
<b>2.</b>	<b>Deputy Chief Legal Aid Defence</b>	<b>02</b>

	<b>Counsel</b>	
<b>3.</b>	<b>Assistant Legal Aid Defence Counsel</b>	<b>02</b>

## **2. Qualifications :**

### **a) Qualifications for Chief Legal Aid Defence Counsel:**

- Practice in Criminal law for at least 10 years,
- Excellent oral and written communication skills,
- Excellent understanding of criminal law,
- Thorough understanding of ethical duties of a defence counsel,
- Ability to work effectively and efficiently with others with capability to lead,
- Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling of 30 criminal cases can be relaxed in appropriate circumstances,
- Knowledge of computer system, preferable.
- Quality to lead the team with capacity to manage the office.

### **b) Qualifications for Deputy Chief Legal Aid Defence Counsel:**

- Practice in Criminal law for at least 7 years,
- Excellent understanding of criminal law,
- Excellent oral and written communication skills,
- Skill in legal research,
- Thorough understanding of ethical duties of defence counsel,
- Ability to work effectively and efficiently with others,
- Must have handled at least 20 criminal trials in Sessions Courts, may be relaxed in exceptional circumstances, by Hon'ble executive Chairman, SLISA,
- IT Knowledge with proficiency in work.

### **c) Qualification for Assistant Legal Aid Defence Counsel:**

- Practice in criminal law from 0 to 3 years.

- Good oral and written communication skills.
- Thorough understanding of ethical duties of defence counsel.
- Ability to work effectively and efficiently with others.
- Excellent writing and research skills.
- IT Knowledge with proficiency in work.
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**Note: Qualifications may be reasonably relaxed in case of exceptional candidates or circumstances with the approval of the Executive Chairman SLSA.**

### **3. Fixed monthly Honorarium :**

1.	Chief Legal Aid Defence Counsel	Rs. 70,000/-
2.	Deputy Chief Legal Aid Defence Counsel	Rs. 50,000/-
3.	Assistant Legal Aid Defence Counsel	Rs. 30,000/-

### **4. List of Documents to be attached:**

The applications complete in all respects accompanied with:

- a) Self attested copies of certificates in support of educational qualifications.
- b) Self attested copy of matriculation/10th Board Certificate.
- c) Self attested copy of certificate in Enrolment issued by the Bar Counsel under the Advocates Act, 1961.
- d) The applicant for the post of Chief Legal Aid Defence Counsel shall submit experience certificate showing at least 10 years of experience and the applicant for the post of Deputy-Chief Legal Aid Defence Counsel shall submit experience certificate showing at least 07 years of experience from the concerned Bar Associations.
- e) Self attested copy of photo identity card, address proof.
- f) Two self attested passport size photographs.
- g) The applicant for Chief Legal Aid Defence Counsels must submit list of 30 criminal trials in Sessions Courts, handled by him and the applicant for

Deputy-Chief Legal Aid Defence Counsels must submit list of 20 criminal trials in Sessions Courts, handled by him.

## **5. Selection Procedure:**

Legal Aid Defense Counsels shall be engaged on contract basis at Bargarh headquarter for a period of two years with a stipulation of extension on yearly basis on satisfactory performance. The performance of each legal aid Defense Counsel shall be assessed in every six months by SLSA in consultation with DLSA concerned. Selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsels, and Assistant Legal Aid Defense Counsels will be purely based on merit, taking into account the knowledge, skills, practice and experience of candidates. The Selection shall be carried out by the selection committee under the Chairmanship of the Principal District & Sessions Judge, Bargarh (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010, subject to final approval by the Executive Chairman, OSLSA. After approval by the Executive Chairman, SLSA, engagement contract will be executed between the Secretary DLSA and the person so engaged.

### **Scheme of Examination**

1. Written Examination- Full mark-50(1hr)  
Qualifying mark-20
2. Viva-voce Examination- Full mark-25

### **Syllabus of Examination**

All Criminal Laws with specific emphasis on Cr.P.C./BNSS, IPC/BNS, Indian Evidence Act/ Bharatiya Sakshya Adhiniyam.

The final merit list shall be prepared taking into consideration the mark awarded in written examination as well as that of Viva-Voce test. The Date of examination will be intimated in due course.

## **6. Scope of Work:**

Legal Aid Defence Counsel Office shall be dealing exclusively with legal aided matters in criminal matters of the District or HQ, wherein it is established. It shall be providing legal services from the early stages of criminal justice till appellate stage, and the same shall include visits to jails from catering to the legal needs of unrepresented inmates. Initially it shall not be dealing with all type of civil matters and cases of complainant, wherein present counsel assignment system (Panel Lawyers) will continue to be operational. The following end to end legal services shall be provided through the Legal Aid Defence Counsel office.

- Legal Advice and Assistance to all individuals visiting the office,
- Representation/Conducting trial and appeals including all miscellaneous work in all criminal courts such as Sessions, Special and Magistrate Courts including executive courts,
- Handling Remand and Bail work,
- Providing legal assistance at pre-arrest stage as per need and also in accordance with NALSA's scheme for providing such assistance,
- Any other legal aided work related to District Courts or as assigned by the Secretary DLSA,
- Periodic visit of Prisons of the district under the guidance of the Secretary, DLSA.

## **7. Work Profiles :**

### **a) Chief Legal Aid Defence Counsel**

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defence Counsels,
- Assigning duties to deputy legal Aid Defence Counsels in the office,
- Assigning duties of Assistant legal Aid Defence Counsel for assisting him and Deputy Chief legal Aid Defence Counsel and for other work including legal research,

- Ensure proper legal research, planning effective defence strategy and thorough preparation in each and every legal aided case,
- Ensure maintenance of complete files of legal aid seekers,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided cases,
- Will be overall in charge of administration the office of Legal Aid Defence Counsel Office.
- Ensure quality of legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relative(s),
- Any work/duty assigned by Legal Services Authority.

**b) Deputy Chief Legal Aid Defence Counsel.**

- Conducting trials/appeals/Remand work/Bail applications / visits to prisons etc., as assigned by Chief Legal Aid Defence Counsel.
- Filing and arguing appeals and bail applications in Courts.
- Maintaining complete case files.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defence Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief defence Counsel as per assignment,
- Any work/duty assigned by Legal Services Authority.

**c) Assistant Legal Aid Defence Counsel.**

- Filing of cases, conducting trials in Magistrate trial cases,
- Remand/bail and other miscellaneous work,
- legal research in legal aided cases,
- Visits to Prison and Legal aid Clinics as per directions,
- Providing assistance at pre-arrest stage to suspects,

- Assisting Chief Legal Aid Defence Counsel and Deputy Legal Aid Defence Counsel in conduct of legal aided cases,
- Assisting in developing a defence strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question,
- Visiting location/area of alleged crime, having discussions with family members etc , for effective and meaningful input for defence strategy,
- Handling queries of legal aid seekers,
- Updating legal aid seekers about the progress of their cases,
- Assisting in maintaining complete files of legal aided cases,
- Handling legal queries relating to criminal matters on telephone,
- Any other work related to legal aid assigned by Chief Legal Aid Defence Counsel,
- Any work/duty assigned by Legal Services Authority

## **8. Code of Ethics:**

Personnel engaged in the office of Legal Aid Defence Counsel shall observe the following code of ethics:

- No personnel shall act in any matter in which he/she has a direct or indirect personal or financial interest.
- No personnel shall wilfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfilment of his/her official duties and which is not available to members of the general public.
- No personnel within the office of Legal Aid Defence Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity.
- No personnel within the office of Legal Aid Defence Counsel shall engage in any outside activity or act as an independent practitioner.

- No personnel within the office of Legal Aid Defence Counsel shall solicit, agree to accept or accept, whether directly or indirectly, any gift, favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, or other thing of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.
- Legal Aid Defence Counsel shall devote his/her full time to his/her duties for the office of Legal Aid Defence Counsel and shall not engage in private practice of law during the term of employment.
- Every Personnel of the office of Legal Aid Defence Counsel shall strive to preserve the public's confidence in the office's fair and impartial execution of its duties and responsibilities.
- Legal Aid Defence Counsel shall also follow the code of ethics prescribed by Bar Council of India for lawyers.

## **9. Entitlement to Leave:**

- Chief Legal Aid Defence Counsel and Deputy Legal Aid Defence Counsel shall be eligible for 15 days' leave in a calendar year on pro-rata basis.
- Assistant Counsel Legal Aid Defence Counsel shall be eligible for 12 days' leave in a calendar year on pro-rata basis.
- No remuneration for the period of absence in excess of the admissible leave will be paid to the human resource of Legal Aid Defence Counsel Office.
- Un-availed leave shall neither be carried forward to next year nor encashed.

## **10. Termination of Services:**

Services of any legal aid Defense counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the Chairman, DLSA on recommendation of the Secretary DLSA or on directions by SLISA in writing:

- i. He/she substantially breaches any duty or service required in the office,  
or



- ii. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or
- iii. Charged or Convicted for any offence by any court of law, or
- iv. Indulges in any type of political activities, or
- v. Found incapable of rendering professional services of the required standards, or
- vi. Failure to attend training programmes without any sufficient cause, or
- vii. Indulges in activities prejudicial to the working of legal aid defence counsel office, or
- viii. Using his/her position in legal aid defence counsel office to secure unwarranted privileges or advantages for him/herself or others, or
- ix. Acts in breach of code of ethics, or
- x. Remains absent without leave for more than two weeks, or
- xi. If services are found unsatisfactory during the six monthly performance review by the SLSA or DLSA.

#### **11. Last date for Receipt of Application:**

The filled in applications in all respect along with the required documents must reach the Office of ***the District Legal Services Authority, Bargarh, Civil Court Premises, Bargarh on or before 21.02.2026 till 05:00PM*** either by Post or Personally during the office hour on each working day. No application shall be entertained, which will be received after last date and time.

Any incomplete application or without the documents as per list is liable to be rejected.

**N.B.:** 1. The envelope containing the application shall reflect the category of post applied for in capital letter.

2. Non compliance of any of the requirement mentioned in the advertisement or any defective or incomplete application shall entail rejection of the application out rightly.

3. The candidate who is found suitable for the written examination shall be informed through his e-mail/whatsapp and the candidates are requested to verify their e-mail/whatsapp regularly after closure of the application date. A copy of the list of suitable candidates shall also be available in the notice board of DLSA, Bargarh as well as TLSCs of Barpali, Padampur, Sohela and Bheden.

**Applying for engagement does not create any right/assurance whatsoever.**

**Sd/-**

**Chairman,**

**District Legal Services Recruitment**

**Committee, Bargarh**

**Dated: 11.02.2026**

**ANNEXURE**

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN  
LEGAL AID DEFENSE COUNSEL SYSTEM**

STATE\_\_\_\_\_

DISTRICT\_\_\_\_\_

Application No. \_\_\_\_\_

(For Office use)

**Self attested  
Photograph**

**APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE  
COUNSEL**

- 1) Applicant's Name :
- 2) Father/Husband's Name :
- 3) Date of Birth :
- 4) Age (as on 11-02-2026) :
- 5) Gender :
- 6) Residential Address :
- 7) Office Address/Chamber  
Address :
- 8) Telephone no. (O) :
- 9) Telephone No. (R) :
- 10) Mobile No (with WhatsApp) :
- 11) Fax No. :
- 12) Valid E-mail ID :

- 13) PAN No. :
- 14) AADHAR No. :
- 15) Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

- 16) Date of Enrolment as Lawyer:
- 17) Enrolment No. :  
(Attach self-attested copy of enrolment certificate issued by Bar Council)
- 18) Experience in Bar :  
(Duration of actual practice)  
**(Attach an experience certificate issued by the Bar Association/Council)**  
(a) Total no. of cases handled :  
(b) Nature of cases handled :  
(Attach extra sheet, if required)  
(c) Specialization, if any :  
(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)
- 19) Whether empanelled as Central/State Government or :  
Government undertaking counsel/pleader

- (Indicate period& attach documents)
- 20) The Courts where the Applicant is regularly practising :  
(Enclose Bar Association Membership Certificate)
- 21) Specify whether earlier remained in the panel of HCLSC/DLSA or TLSC :  
(Indicate period, number of legal aid cases handled& result)  
(attach documents)
- 22) Whether any disciplinary case/Complaint is/was against the Applicant with any Bar Council : YES NO  
(If yes, specify details of both disposed & pending with documents)
- 23) List of the documents to be attached.
- a) Self attested copies of certificates in support of educational qualifications.
  - b) Self attested copy of matriculation/10th Board Certificate.
  - c) Self attested copy of certificate in Enrolment issued by the Bar Counsel under the Advocates Act, 1961.
  - d) The applicant for Chief Legal Aid Defence Counsel shall submit experience certificate showing at least 10 years of experience from the concerned Bar Association. And The applicant for Deputy-Chief Legal Aid Defence Counsel shall submit experience certificate showing at least 07 years of experience from the concerned Bar Association
  - e) Self attested copy of photo identity card, address proof.
  - f) Two self attested passport size photographs.
  - g) The applicant for Chief Legal Aid Defence Counsels must submit list of 30 criminal trials in Sessions Courts, handled by him and the applicant for Deputy-Chief Legal Aid Defence Counsels must submit list of 20 criminal trials in Sessions Courts, handled by him.

**(Signature of the Applicant)**

## **DECLARATION**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agree to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalized by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required there under. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

Place:\_\_\_\_\_

Date:\_\_\_\_\_

**(Signature of the Applicant)**