



OFFICE OF THE DISTRICT JUDGE, BARGARH

AT/PO- DISTRICT COURT COMPLEX, BARGARH, DIST- BARGARH, ODISHA- 768028

E-mail ID:- dj.bargarh-od@gov.in, Tel. No. (06646) 230625, 231399

INVITATION FOR BIDS

IFB No. 01 Dated 10.07.2025

The District Judge, Bargarh ("CLIENT"), invites Bids in sealed cover under two-bid system from reputed, registered and experienced manpower service provider for providing **"COMPREHENSIVE FACILITY MANAGEMENT SERVICES FOR UP-KEEPING, CLEANING & MAINTENANCE AND ELECTRICAL SERVICES'** at District Court Complex, Bargarh and Taluk Court Complexes – Barpali, Bijepur, Attabira, Bheden, Sohela & Padampur" to be received in Offline mode for package detailed in the table below.

SI. No.	Name of Work	Conceded	Bid Security in Rs.		Bid Processing fee in Rs
1	2	3	4	5	6
1	SELECTION OF AGENCY FOR PROVIDING COMPREHENSIVE FACILITY MANAGEMENT SERVICES at District Court Complex, Bargarh and Taluk Court Complexes at BARPALI, BIJEPUR, ATTABIRA, BHEDEN, SOHELA & PADAMPUR OF BARGARH JUDGESHIP Tentative Estimates cost of the Project : Rs.2,40,87,500.00 per Annum (Including GST)	The District Judge, Bargarh	Bid Security Declaration in accordance with the FODM Nos. 8943/F/ dtd. 18.03.2021 read with 8484 /F/ dtd. 05.04.2022, in lieu of EMD	Performance security:- 3% of contract value in the form of Bank Guarantee valid upto 2 years by L1 bidder in accordance with the FODM Nos. 8952/F/ dtd. 18.03.2021 read with 8475/F/ dtd. 05.04.2022	10,000/- (Rupees Ten Thousand only)

The RFP document must be accompanied by Non-Refundable **Bid Processing Fee** mentioned in the Column (6) of the above table in form of **Demand draft** in favour of the **Registrar, Civil Courts, Bargarh** drawn in any scheduled commercial bank payable at Bargarh. **Performance Security** shall be submitted by the successful bidder in the form of Bank Guarantee pledged in favour of the Registrar, Civil Courts, Bargarh & valid up to 2 years.

A. Indicative Scope:

The Broad Scope of services required through this RFP, shall be inter alia as briefed below:

1. Operation and Annual Maintenance of all Electrical & Mechanical Equipments,
2. Housekeeping and Sanitation services including collection & disposal of waste article/garbage,
3. Pest control,
4. Garden/Park & Lawn maintenance, and
5. Reporting and Complaint Management,

B. Contract Period: 02 years

C. Bid Processing Fee (INR): 10,000/- (Rupees Ten Thousand only)

D. Earnest Money Deposit: Bid Security Declaration as Per format-A

The RFP document can be downloaded from <https://bargarh.dcourts.gov.in/notice-category/tenders/>.

E. Critical Date Sheet:

Sl. No	Bidding Schedule	Deadline
1	RFP Issue Date	11.07.2025
2	Bid Due Date and Time	21.07.2025 by 5.00 PM
3	Opening of Technical Bid	22.07.2025 at 4.30 PM
4	Opening and Financial Bid	23.07.2025 at 4.30 PM

F. Contact Person:

Registrar,

Civil Courts, Bargarh

E-mail ID.: reg.bargarh-od@indiancourts.nic.in

Sri Prasanta Kumar Panda,

Head Clerk, Administrative Office,

Civil Courts, Bargarh,

Mob. - +91 94381 57717

G. Complete Address of Submission of Bid:

Office of the District Judge, Bargarh

At- District Court Complex,

P.O./Dist – Bargarh

Odisha – 768028

- Incomplete & conditional tenders shall be summarily rejected.
- The Tender documents of the bidders having Criminal Antecedent / Previous unsatisfactory service reports/ previously blacklisted, shall be summarily rejected.
- The authority reserves the right to reject any or all the RFPs without assigning any reason thereof.


Registrar,
Civil Courts, Bargarh