



**OFFICE OF DISTRICT LEGAL SERVICES AUTHORITY,
KALABURAGI**

NOTIFICATION

DLSA No. 33/2024 DATED:31.12.2024

**CALLING FOR APPLICATION FOR THE POSTS OF ONE CHIEF
LEGAL AID DEFENSE COUNSEL, ONE DEPUTY LEGAL AID
DEFENSE COUNSEL AND ONE ASSISTANT LEGAL AID DEFENSE
COUNSEL**

LAST DATE FOR RECEIPT OF APPLICATIONS: 10.01.2025

As per the Legal Aid Defense Counsel System-Modified Scheme 2022 formulated by National Legal Services Authority, for providing legal aid, assistance and representation in criminal matters in line with “Public Defender System”, the Karnataka State Legal Services Authority by its **Letter No.31-LADCS-Human Resources-2024-1839/2024 dated:23.12.2024** invited applications for above posts For strengthening “ Legal Aid Defense Counsel System”.

1. The scope of work:

Legal Aid Defense Counsel Office shall be dealing exclusively with legal aided matter in criminal matters of the District or Head Quarters, wherein it is established. It shall be providing legal services from the early stages of criminal justice till appellate stage, and the same shall include visits to jails from catering to the legal needs of unrepresented inmates. The Counsel appointed shall involve fulltime with the system and they are not allowed to take any private cases or any other retainership. The Legal Aid Defense Counsels are required to scrupulously perform the work profiles and follow the code of ethics as enumerated in the “Legal Aid Defense Counsel System Modified Scheme 2022”.

The following end to end legal services shall be provided through the Legal Aid Defense Counsel Office:

- Legal Advice and Assistance to all individuals visiting the office,
- Representation/Conducting trial and appeals including all miscellaneous work in all Criminal Courts such as Sessions, Special and Magistrate Courts including executive courts.
- Handling Remand and Bail Work.
- Providing Legal Assistance at pre-arrest stage as per need and also in accordance with NALSA's scheme for providing such assistance.
- Periodic visit of Prisons of the district under the guidance of the Secretary, DLSA.
- Any other legal aided work related to District Courts or as assigned by the Secretary, DLSA.

2. Vacancy of Posts:

As per the directions of Hon'ble Executive Chairman, KSLSA and Letter mentioned above, on the basis of pendency of criminal cases and legal aid cases the following posts in respective of DLSA, Kalaburagi needs to be filled up on contract basis for a period of two years on monthly salary, with a stipulation of extension on yearly basis upon satisfactory performance.

Details of the posts called for is as follows:-

Sl.No.	Posts Called for	No.of Vacancy
1	Chief Legal Aid Defense Counsel	1
2	Deputy Legal Aid Defense Counsel	1
3	Assistant Legal Aid Defense Counsel	1

3. Qualifications:

A)	QUALIFICATONS FOR CHIEF LEGAL AID DEFNSE COUNSEL
	<ul style="list-style-type: none"> • Practice in Criminal law for at least 10 years. • Excellent oral and written communication skills. • Excellent understanding of criminal law. • Thorough understanding of ethical duties of defense counsel. • Ability to work effectively and efficiently with others with

	<p>capability to lead.</p> <ul style="list-style-type: none"> • Must have handled at least 30 criminal trials in Sessions Courts, afforesaid condition of handling of 30 criminal cases can be relaxed in appropriate circumstances (List of cases should be enclosed). • Knowledge of Computer system preferrable. • Quality to lead the team with capacity to manage the office.
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B)	QUALIFICATONS FOR DEPUTY LEGAL AID DEFNSE COUNSEL
	<ul style="list-style-type: none"> • Practice in Criminal law for at least 7 years. • Excellent understanding of criminal law. • Excellent oral and written communication skills. • Skill in legal reserach, • Thorough understanding of ethical duties of defense counsel. • Ability to work effectively and efficiently with others. • Must have handled at least 20 criminal trials in Sessions Courts, may be relaxed in exceptional circumstances by Hon'ble Executive Chairman SLSA (List of cases should be enclosed). • IT Knowledge with proficiency in work.
C)	QUALIFICATONS FOR ASSISTANT LEGAL AID DEFNSE COUNSEL
	<ul style="list-style-type: none"> • Practice in criminal law from 0 to 3 years. • Good oral and written communication skills. • Thorough understanding of ethical duties of defense counsel. • Ability to work effectively and efficiently with others. • Excellent writing and research skills. • IT Knowledge with high proficiency in work.

4. Honorarium(Retainership Fee):

The Legal Aid Defense Counsels will be paid Honorarium as per the “ Legal Aid Defense Counsel Systems-Modified Scheme 2022” which is as follows:-

Sl. No.	Post	Monthly Salary (in Rs.)
1	Chief Legal Aid Defense Counsel	Rs.70,000/-
2	Deputy Legal Aid Defense Counsel	Rs.45,000/-
3	Assistant Legal Aid Defense Counsel	Rs.30,000/-

- NOTE: 1. The honorarium payable is fixed on the basis of yardstick provided by NALSA with due reference to population of the town.**
- 2. The number of posts and Honorarium payable is liable to enhanced or reduced based upon the performance of Legal Aid Lawyers in LADCS office.**

5. Work Profiles:

a) Chief Legal Aid Defense Counsel

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defense Counsels,
- Assigning duties of Assistant legal Aid Defense Counsels in the office,
- Assigning duties of Assistant legal Aid Defense Counsel for assisting him and Deputy legal Aid Defense Counsel and for other work including legal research,
- Ensure proper legal research, planning effective defence strategy and thorough preparation in each and every legal aid case,
- Ensure maintenance of complete files of legal aid seekers,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided cases,
- Will be overall incharge of administration the office of Legal Aid Defense Counsel office.
- Ensure quality of legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relative(s),
- Any work/duty assigned by Legal Services Authority.

b) Deputy Legal Aid Defense Counsel.

- Conducting trials/appeals/Remand work/Bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in Courts.

- Maintaining complete case files.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief defense Counsel as per assignment.
- Any work/duty assigned by Legal Services Authority.

c) Assistant Legal Aid Defense Counsel.

- Filing of cases, conducting trials in Magistrate trial cases,
- Remand/bail and other miscellaneous work,
- Legal research in legal aided cases,
- Visits to Prison and Legal aid clinics as per directions,
- Providing assistance at pre-arrest stage at suspects,
- Assisting Chief Legal Aid Defense Counsel and Deputy Legal Aid Defense Counsel in conduct of legal aided cases,
- Assisting in developing a defence strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question,
- Visiting location/area of alleged crime, having discussions with family members etc, for effective and meaningful input for defense strategy,
- Handling queries of legal aid seeker,
- Updating legal aid seekers about the progress of their cases,
- Assisting in maintaining complete files of legal aided cases,
- Handling legal queries relating tpo criminal matters on telephone,
- Any other work related to legal aid assigned by Chief Legal aid Defense Counsel,
- Any work/duty assigned by Legal Services Authority,

6. Termination of Service:

Services of any Legal Aid Defense Counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time, without any prior notice in the following cases by Chairman, DLSA on recommendation of the Secretary, DLSA or on directions by SLSA in writing.

- i. He/she substantially breaches any duty or service required in the office, or

- ii. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or
- iii. Charged or Convicted for any offence by any court of law, or
- iv. Indulges in any type of political activities, or
- v. Found incapable of rendering professional services of the required standards, or
- vi. Failure to attend training programmes without any sufficient cause, or
- vii. Indulges in activities prejudicial to the working of legal aid defense counsel office, or
- viii. Using his/her position in legal aid defense counsel office to secure unwarranted privileges or advantages for him/herself or others, or
- ix. Acts in breach of code of ethics, or
- x. Remains absent without leave for more than two weeks, or
- xi. If services are found unsatisfactory during the six monthly performance review by the SLSA or DLSA.
- xii. If found taking any other private cases or any other retainership during the contractual period.

7. Selection Procedure:

A fair, transparent and competitive selection process will be adopted by DLSA under the guidelines of KLSA. As per the guidelines issued by the NALSA the selection procedure would involve formation of selection committee under the Chairmanship of the Principal District and Sessions Judge(Chairman, DLSA) as envisaged in NALSA(Free and Competent Legal Services) Regulations 2010. The selection committee conduct interview. The candidate's legal aptitude/service motto, advocacy skills and conduct of candidate both inside and outside court, knowledge, skills, practice and expression of candidate will be considered. The selection of candidates is finalised by Hon'ble Executive Chairman Karnataka State Legal Services Authority. Legal Aid Defense Counsels shall be engaged on contract basis in each place/district initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance.

The applications attached with notification shall be filled up by the candidate. The applications complete in all respects accompanied by documents as mentioned in application form etc., shall reach the **Member Secretary, District Legal Services**

Authority, ADR Building Court Complex, Kalaburagi on or before 10.01.2025.

Interview date will be intimated through message or E-mail.

Applications received beyond the date so fixed will be rejected.

Authority reserves its right to reject incomplete applications or applications for want of furnishing full information as per the notification or if it is found that the information furnished are false.

By the orders Hon'ble I/c Chairman DLSA,
Kalaburagi



(Sri.Srinivas Navale)
Senior Civil Judge and
Member Secretary,
District Legal Services Authority,
Kalaburagi.

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID
LAWYER IN LEGAL AID DEFENSE COUNSEL SYSTEM**

STATE_____

DISTRICT_____

Application No._____

(For office use)

PHOTO WITH
SIGNATURE

**APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE
COUNSEL**

1	Applicant's Name	:	
2	Father/Husband's Name	:	
3	Date of Birth	:	
4	Age(as on 01.12.2024)	:	
5	Gender Male/Female/Transgender	:	
6	Nationality	:	
7	Caste/Category/Community	:	
8	Religion	:	
9	Mother Tongue	:	
10	Languages Known	:	
11	Residential Address	:	
12	Office/Chamber(if any) Address	:	
13	Contact Details:		
	a. Telephone.No.(O)	:	
	b. Telephone.No.(R)	:	
	c. Mobile.No.	:	
	d. Fax.No.	:	
	e. E-mail ID	:	
14	PAN No.	:	
15	AADHAR No.	:	
16	Marital Status	:	Married <input type="checkbox"/> Unmarried <input type="checkbox"/>

17	Educational Qualification (Please enclose self-attested copies of document)	:	
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Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other Extra qualifications/activities (if any)			
Computer Knowledge			

18	Date of Enrolment as Advocate & Enrolment No. (Attach self-attested copy of Enrolment certificate issued by Karnataka State Bar Council)	:	
19	Actual Standing at the Bar as on the date of notification.(Duration of actual practice) (Attach an experience certificate issued by the concerned Bar Association) (a) Total No.cases handled : (b) Nature of cases handled : (Attach extra sheet, if required) (c) Specialization, if any : (The details of a few important cases, the Applicant has dealt with/handled and reported judgement, if any)	:	
20	Whether empanelled as Central/State Government or Government undertaking Counsel/Pleader (Indicate period & attach relevant documents)	:	

21	The Courts where the Applicant is regularly practising. (Enclose Bar Association Membership Certificate)	:	
22	Specify whether earlier remained on the panel of HCLSC/DLSA or TLSC (Indicate period, number of legal aid cases handled & result) (attach relevant document)	:	
23	Whether the applicant ever debarred/disqualified or found ineligible for candidature in any examination process of any public services conducted by any Public Authority? If so, furnish details.	:	
24	Whether he/she is compulsorily retired, removed or dismissed from any services in Government /Statuary Body/Local Authority? If so, furnish details.	:	
25	Whether any disciplinary/professional misconduct proceedings/Complaint is/was initiated against the Applicant by any Bar Council: (If yes, specify details of both disposed & pending cases with documents)	:	
26	Whether the applicant is ever prosecuted or convicted and sentenced in any criminal cases or whether appearing before any criminal court in respect of any criminal cases/FIR pending against? If so, furnish particulars regarding the same.	:	
27	Whether the applicant is an Income Tax Assessee, if so, give details.	:	

28. List of documents to be attached.

1. Self-Attested copy of Certificates/Marks Cards in support of educational qualifications & experiences.(Production of copy of SSLC Marks Card is mandatory)
2. Self-Attested copy of Certificate of Enrolment issued by the Karnataka State Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of the practice/experience certificate issued by Bar Association.
4. Self-Attested copy of Photo Identity Card./Aadhaar Card and any other Address Proof.
5. Self-Attested copy of ITR for the last 3 years (if available).

6. Photo copies of judgments in 5 Sessions cases and at least 5 cross-examinations in sessions cases, represented as Defense Lawyer, (for the post of Chief Legal Aid Defense Counsel).
7. Photo copies of judgments in 5 Sessions cases at least 5 cross-examinations in Sessions cases, represented as Defense Lawyer, (for the post of Deputy Legal Aid Defense Counsel).

Signature of the applicant

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agree to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalized by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required there under. I agree with the remuneration structure and all the terms and conditions notified by KSLSA/DLSA concerned.

Place:_____

Date:_____

Signature of the applicant