DISTRICT LEGAL SERVICES AUTHORITY,

RI BHOI DISTRICT :: NONGPOH

No. DSJ-RB-DLSA.4/2023/83 Dated Nongpoh, the 16th July, 2024

ADVERTISEMENT

Applications are invited from interested members of the Bar Association in the State of Meghalaya who are duly registered under the Bar Council of Meghalaya who are citizens of India having requisite qualifications for a "Walk-in-Interview" on **18th August, 2025** at **12:00 PM** in the office of the District Legal Services Authority, Ri Bhoi District on contractual bases as per posts mentioned below:-

Sl. No	Post Name	No of Post	Qualification	Remuneration	Application Fee
1.	**Deputy Chief Legal Aid Defense Counsel**	3 (Three)	1. Practice in criminal law for at least 7 years, 2. Excellent understanding of criminal law, 3. Excellent oral and written communication skills, 4. Skills in legal research, 5. Thorough understanding of ethical duties of a defense counsel, 6. Ability to work effectively and efficiently with others, 7. Must have handled at least 20 criminal trials in Sessions Courts, may be relaxed in exceptional circumstances by Hon'ble Executive Chairman SLSA. 8. IT knowledge with	Rs. 40,000/-	Demand draft of Rs.250/- (Rupees Two Hundred Fifty) only drawn in favour of the District Legal Services Authority, Ri-Bhoi District being application fees.

			proficiency in work.		
2.	**Assistant Legal Aid Defense Counsel**	1 (one)	1. Practice in criminal law from 0 to 3 years, 2. Good oral and written communication skills, 3. Thorough understanding of ethical duties of defense counsel, 4. Ability to work effectively and efficiently with others, 5. Excellent writing and research skills, 6. IT knowledge with high proficiency in work.	Rs. 35,000/-	Demand draft of Rs.250/- (Rupees Two Hundred Fifty) only drawn in favour of the District Legal Services Authority, Ri-Bhoi District being application fees.

Tenure: Initially for one year extendable on satisfactory performance.

I. **Job Profile for the post of Deputy Chief Legal Aid Defense Counsel:-**

1. Conducting trials/ appeals/ Remand work/ Bail applications/ visits to Prisons etc., as assigned by Chief Legal Aid Defense Counsel,
2. Filing and arguing appeals and bail applications in Courts.
3. Maintaining complete case files,
4. Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
5. Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage,
6. All or any of the work of the Chief Defense Counsel as per assignment.
7. Any work/duty assigned by Legal Services Authority.

II. **Job Profile for the post of Assistant Legal Aid Defense Counsel:-**

1. Filing of cases, conducting trials in Magistrate trial cases,
1. Remand/ bail and other miscellaneous work,
2. Legal research in legal aided cases,
3. Visits to Prison and Legal Aid Clinics as per directions,
4. Providing assistance at pre-arrest stage as per directions,
5. Assisting Chief Legal Aid Defense Counsel and Deputy Legal Aid Defense Counsel(s) in conduct of legal aid cases,
6. Assisting in developing a defense strategy after sitting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question,
7. Visiting location/area of alleged crime, having discussions with family members etc, for effective and meaningful input of defense strategy,
8. Handling queries of legal aid seekers,
9. Updating legal aid seekers about the progress of their cases,
10. Assisting in maintaining complete files of legal aided cases,
11. Handling legal queries relating to criminal matters on telephone,
12. Any other work related to legal aid assigned by Chief Legal Aid Defense Counsel,
13. Any work/duty assigned by Legal Services Authority.

Note:

1. Interested members can apply with their detailed resume/CV along with self attested documents and 2 (two) passport size photographs.
2. Registration of candidates will be conducted on 18th August, 2025 from 9:30AM to 11:45 AM after which the candidate will not be entertained.
3. Persons already in employment should bring their "No Objection Certificates" from their current employer.
4. Candidates should bring their original documents.
5. No TA/DA will be given to the candidates attending in the interview.

6. The decision of the District Legal Services Authority, Ri Bhoi District, Nongpoh as to the result of the Walk-in-Interview shall be final.
7. The undersigned reserves the right to cancel the Walk-in-Interview at any stage of recruitment process without assigning any reasons thereof.

Conditions after employment:-

(i) On appointment to the post, an agreement/ contract to be signed between the District Legal Services Authority, Nongpoh and the person so appointed.

(ii) The person so appointed shall no more engage himself/herself in any manner in any proceedings of the case except legal aid cases assigned to him/her by the District Legal Services Authority.

Sd/-
District and Sessions Judge-cum-
Chairperson,
District Legal Services Authority,
Ri Bhoi District, Nongpoh.

Memo. No. DSJ-RB-DLSA.4/2023/83-A, Dated Nongpoh, the 16th July, 2024

Copy to:

1. The Member Secretary, Meghalaya State Legal Services Authority, Shillong for information.
2. The President/Secretary, Nongpoh Bar Association for information and to cause wide publicity amongst members of the Bar.
3. The President/Secretary, Shillong Bar Association with a request to cause wide publicity to the members of the Bar/interested candidates.
4. The System Assistant, District & Sessions Court, Ri-Bhoi District, Nongpoh with a request to upload the notification in the website immediately.
5. Notice Board.
6. Office file.

District and Sessions Judge-cum-
Chairperson,
District Legal Services Authority,
Ri Bhoi District, Nongpoh.