

**DISTRICT LEGAL SERVICES AUTHORITY,
RI BHOI DISTRICT :: NONGPOH**

No. DSJ-RB-DLSA.4/2023/23

Dated Nongpoh, the 4th July, 2024

ADVERTISEMENT

Interested members of the Nongpoh Bar Association who are duly registered under the Bar Council of Meghalaya, and who are citizens of India, having requisite qualification are invited for a "Walk-in-Interview" on 10th July, 2024 at 11:00 AM in the office of District and Sessions Judge, Ri-Bhoi District, Nongpoh for the post of **Chief Legal Aid Defense Counsel** in the establishment of the District Legal Services Authority, Ri-Bhoi District, Nongpoh. The post is purely contractual in nature subject to termination of service with 1(one) month's notice.

Tenure : **Initially for 2 (two) years extendable on satisfactory performance**

Number of post : **1 (One)**

Honorarium : **Rs. 65,000/- (Rupees Sixty Five Thousand) only per month.**

QUALIFICATION:

1. Practice in criminal law for at least 10 years,
2. Excellent oral and written communication skills,
3. Excellent understanding of criminal law,
4. Thorough understanding of ethical duties of a defense counsel,
5. Ability to work effectively and efficiently with others with capability to lead,
6. Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling 30 criminal cases can be relaxed in appropriate circumstances.
7. Knowledge of computer system is preferable.
8. Quality to lead the team with capacity to manage the office.
9. Must be a citizen of India

JOB PROFILE:

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defense Counsels,
- Assigning duties to deputy legal Aid Defense Counsels in the office,
- Assigning duties of assistant legal Aid Defence Counsel for assisting him and Deputy Chief legal Aid Defence Counsel and for other work including legal research,
- Ensure proper research, planning effective defense strategy and thorough preparation in each and every legal aided cases,
- Ensure maintenance of complete files of legal aid seekers,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintenance of up-to-date record of legal aided cases,

- Will be overall in charge of administration of the office of Legal Aid Defense Counsel Office.
- Ensure quality legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relative(s),
- Any work/duty assigned by Legal Services Authority.
- **The person so appointed shall no more engage himself/herself in any manner in any proceedings of the case except legal aid cases assigned to him/her by the District Legal Services Authority.**

NOTE:

1. Interested members of the Bar can submit the duly filled up application form alongwith self-attested documents, 2(two) passport size photographs and demand draft of Rs.250/- (Rupees Two Hundred Fifty) only drawn in favour of the District Legal Services Authority, Ri-Bhoi District being application fees.
2. Registration of candidates will be conducted on 10.07.2024 from 10:00 AM to 10:45 AM failing which their candidature will not be entertained.
3. Candidates should bring their original documents.
4. No TA/DA will be given to the candidates attending the interview.
5. The decision of the District Legal Services Authority, Ri-Bhoi District, Nongpoh as to result of the walk in interview shall be final.
6. The undersigned reserves the right to cancel the walk in interview at any stage of the recruitment process without assigning any reason thereof.

Sd/-


District and Sessions Judge-cum-
Chairperson,
District Legal Services Authority,
Ri Bhoi District, Nongpoh.

No. DSJ-RB-DLSA.4/2023/22-A, /421

Dated Nongpoh, the 4th July, 2024

Copy to:-

1. The Member Secretary, Meghalaya State Legal Services Authority, Shillong for information.
2. The President/Secretary, Nongpoh Bar Association for information and to cause wide publicity amongst members of the Bar.
3. The President/Secretary, Shillong Bar Association with a request to cause wide publicity to members of the Bar/interested candidates.
- ✓ 4. The System Assistant, District & Sessions Court, Ri-Bhoi District, Nongpoh with a request to upload the notification in the website immediately.
5. Notice Board.
6. Office file.


District and Sessions Judge-cum-
Chairperson,
District Legal Services Authority,
Ri Bhoi District, Nongpoh.

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**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN
LEGAL AID DEFENSE COUNSEL SYSTEM IN DISTRICT LEGAL SERVICES
AUTHORITY: RI-BHOI DISTRICT**

Photo

Application No. _____
(For Office use)

APPLICATION FOR CHIEF LEGAL AID DEFENSE COUNSEL

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on 01-01-2023) :
5. Gender :
6. Residential Address :

7. Office Address :

8. Chamber Address (if any) :

9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

16. Date of Enrollment as Lawyer:
17. Enrollment No. :

(Attach self-attested copy of enrollment certificate issued by Bar Council)

18. Experience in Bar :
(Duration of actual practice)
(Attach an experience certificate issued by the Bar Association/Council)
(a) Total no. of cases handled:
(b) Nature of cases handled :
(Attach extra sheet, if required)
(c) Specialization, if any :
(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)
19. Whether empanelled as Central/State Government or :
Government undertaking counsel/pleader
(Indicate period& attach documents)
20. The Courts where the Applicant is :
regularly practising
(Enclose Bar Association Membership Certificate)
21. Specify whether earlier remained on the :
panel of HCLSC/DLSA
(Indicate period, number of legal aid cases handled& result)
(attach documents)
22. a) Whether any disciplinary case/Complaint is/was :
against the Applicant with any Bar Council : YES NO
(If yes, specify details of both disposed & pending with documents)
- b) Whether any Police Case/FIR is registered :
against the Applicant in any Police Station : YES NO
(If yes, specify details of both disposed & pending with documents)
23. List of the documents to be attached.
1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. **I declare that I am not convicted of any offence & no criminal case/except the case the details of with are produced by me is/are filed against me.** I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by MSLSA/DLSA concerned.

(Signature)

Place: _____

Date: _____