



OFFICE OF THE DISTRICT JUDGE, CUTTACK

ADVERTISEMENT NO. 01 DATED 30.03.2026

In view of the direction of the Hon'ble High Court of Orissa, Cuttack imparted vide their Letter No. 4492 (60) dated 16.03.2026, applications are invited from the desirous candidates having requisite qualification and experience along with supporting documents as required under Rule-5 and 6 of the Family Courts (Orissa) Rules, 1990 for appointment to one vacant post of Counsellor in the Court of the Judge, Family Court, Cuttack. The Counsellor shall be appointed by the Hon'ble High Court of Orissa, Cuttack.

1. ELIGIBILITY AND QUALIFICATIONS OF COUNSELLOR

A candidate in order to be eligible for the above post:-

- i)** Shall be a citizen of India,
- ii)** Shall have passed Master's Degree (in Social Science preferably in Sociology or Psychology)
- iii)** Shall have minimum experience of 3 years in family Counselling.
- iv)** Shall be able to speak, read and write Odia and have passed test in Odia equivalent to the M.E. standard.
- v)** Shall be of sound health, good physique and free from organic defects or bodily infirmity and
- vi)** Shall have not more than one spouse living.
- vii)** Shall submit a declaration regarding no criminal case pending against him/her.

Provided that where such persons are not available, persons above the age of thirty-five (35) years working in the field of social service and welfare activities and engaged in promoting the welfare of Family and Child Care with a degree in (Social Science preferably in Sociology or Psychology) shall be eligible for such appointment;

2. FUNCTIONS OF A COUNSELLOR

The function of Counsellors shall be regulated in accordance with the terms and conditions laid down in the Rule-8 of the Family Courts (Orissa) Rules, 1990 and amendment made there under from time to time.

3. FEE OF A COUNSELLOR

The Principal Counsellor and Counsellor shall be paid the assisting fee per day of actual work and retainer fee per month at the rate fixed by the State Govt. from time to time in consultation with the High Court of Orissa.

4. DOCUMENTS REQUIRED

- (i) Self attested Photo copies of all the Educational Qualification certificates including Master's Degree/Degree in Social Science, preferably in Sociology or Psychology.
- (ii) Experience certificate in the field of Family Counselling/Social service and welfare activities and engagement for promoting the welfare of Family and Child Care with a degree in (Social Science preferably in Sociology or Psychology).
- (iii) Self attested two numbers of Passport size photographs.
- (iv) Two self addressed envelopes with postage stamp of Rs.56/(Rupees Fifty Six) each.

5. LAST DATE FOR RECEIPT OF APPLICATIONS

- (i) The last date of receipt of application form is **18.04.2026**. The application in the prescribed format alongwith required documents and self-attested copies of certificate, as the case may be must reach the **office of the undersigned** either through **Speed Post / Registered Post on or before 18.04.2026 by 01.00 P.M.** Applications received in the Office **after the due date & time or any other mode shall be summarily rejected.**
- (ii) Envelope containing application, must be inscribed **"Application for the post of Counsellor"**.
- (iii) The details of advertisement is also available in the District Court website: <https://cuttack.dcourts.gov.in>

Sd/-
District Judge,
Cuttack

**FORMAT OF APPLICATION FOR THE POST OF FAMILY COURT, COUNSELLOR FOR
THE COURT OF THE JUDGE, FAMILY COURT, CUTTACK**

1. Name of the Candidate :
2. Father's/Husband's Name :
3. Sex (Male/Female) :
4. Marital Status (Married/Unmarried) :
5. Permanent Address :

Affix recent
passport size
photograph
duly signed
at the lower
portion of the
photograph

6. Present Address :
(Mobile No. & Email address, if any)

7. a. Date of Birth :
b. Age as on **30.03.2026** :

8. Educational qualification (Attach attested copies of -

Name of the examination passed	Name of the Board/University	Year of Passing	Aggregate of marks secured	Grade/Division	% of marks secured

9. Religion:

10. Nationality:

11. Details of Experience in the field of Family Counseling, Social Service and Welfare activities with engagement in promoting the welfare activities with engagement in promoting the welfare of Family and Child Care, in details with copy of experience certificate, if any.

12. Attach two Character Certificates issued by two gazetted officer/medical practitioner/Sarpanch etc. (mention name, designation of the officers).

DECLARATION

I do hereby solemnly affirm and state that I am aware about the provisions of The Family Courts (Orissa) Rules, 1990 & amendments made there to, and the statements made above are true and correct to the best of my knowledge and belief and based on record. Any information, if found incorrect my candidature shall be summarily rejected.

Place:

Date:

(Signature of the candidate)

Memo No. 2536 (2) / **Dated : 30.03.2026**

Copy forwarded to the System Officer, District Court, Cuttack for uploading in the District Court website.

Copy to Notice Board, District Court, Cuttack for general information.


Registrar,
Civil Courts, Cuttack
Registrar
Civil Courts, Cuttack