



OFFICE OF THE DISTRICT JUDGE: CUTTACK

NOTICE

Dated, Cuttack, the 5th day of March, 2026

Pursuant to this Office Notice dated 26.02.2026 published in the official website <https://cuttack.dcourts.gov.in> of District Court, Cuttack, Admit cards/ Intimation Letters of the selected candidates have been dispatched by postal service to appear in the Skill Test, Computer Science (Practical) Test and Viva-Voce Test as per the time table mentioned therein.

The selected candidates, who have not received Admit Card/Intimation Letter in time may apply for issue of duplicate Admit Card/ Intimation Letter by producing Admit Card of Written Examination held on 14.12.2025 along with one passport size photograph and identity proof (*Original Voter Identity Card/ Original Aadhaar Card/ Original PAN Card*) to the undersigned on **11.03.2026 & 12.03.2026** during the office hours. Apart from that discrepancy, if any, in the Admit Card, should be brought to the notice of the Authority for rectification on the date mentioned above.

By Order of the DRC, Cuttack


Registrar,
Civil Courts, Cuttack.

Memo No. 1689 (2) /dated 05.03.2026/

Copy forwarded to :-

1. The System Officer, District Court, Cuttack with a direction to upload the notice in the website of District Court, Cuttack.
2. Notice Board, of the office of District Court, Cuttack for general information.


Registrar,
Civil Courts, Cuttack



OFFICE OF THE DISTRICT JUDGE: CUTTACK

NOTICE

Dated, Cuttack, the 5th day of March, 2026

Consequent upon the advertisement Dated 19.05.2025 and in continuation of the Notice dated 26.02.2026 of the office of the District Judge, Cuttack, the Venue and Timing of the Computer Science (Practical) Test and Viva-Voce Test is notified as follows:-

RECRUITMENT EXAMINATION -2025
FOR THE POST OF JUNIOR CLERK-CUM-COPYIST

VENUE OF EXAMINATION: Saraswati Group of Institutions, Belagachhia, Trisulia, Cuttack-754005.

Date	Subject	Reporting Time	Time of Test
15.03.2026 (Sunday)	Computer Science (Practical) Test	07.30 A.M.	08.30 A.M.

The Candidates who will qualify in the Computer Science (Practical) Test will appear for VIVA-VOCE Test.

VENUE FOR VIVA-VOCE TEST: Civil Courts Complex, Cuttack- 753002

Date	Subject	Reporting Time
15.03.2026 (Sunday)	Viva-Voce	01.30 P.M. Onwards

RULES AND GUIDELINES FOR THE CANDIDATES
GENERAL INSTRUCTIONS (READ CAREFULLY)

1. The candidates to appear the examination shall report at 07:30 A.M. at the Examination Centre with the Intimation Letter/Admit Card and any one of Identity Proofs (in original) such as Voter ID Card/ Aadhaar Card/ Driving License/ Passport etc. for verification.

2. No Candidate shall be allowed to enter into the Examination Hall after 15 minutes of commencement of the examination and to leave the Examination Hall till the examination sitting is over.
3. No T.A. and D.A. will be given to the candidates for appearing in the examination.
4. Candidates are advised to produce their Intimation Letter/Admit Card in the Examination Hall as and when required.
5. No bags and baggage will be allowed into the Examination Centre.
6. No candidate shall be allowed to enter into the Examination Hall with Mobile Phone, Digital Watch, Calculator, Pan, Gutkha, Books, Papers and other articles except writing materials and this Intimation Letter/Admit Card.
7. The Authority reserves the right to cancel the candidature/ suspend the candidate from appearing the Examination/Test in case of detection of any misconduct and infringement to the Rules and Regulations of the Examination.
8. The Intimation Letter/Admit Card does not confer any right for appointment.
9. The candidates shall bring with them their Original Certificates alongwith identity proof in original for verification before Viva-Voce Test.
10. The candidates shall bring the admit card of the written examination for verification.
11. The Candidates are advised to keep the Intimation Letter/Admit Card with them till completion of the Recruitment Process since it is required to be produced at every stage of the Recruitment Examination.

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By Order of the District Judge, Cuttack


Registrar,
Civil Courts, Cuttack.

Memo No. 1687(2) / **dated** 05.03.2026 /

Copy to:-

1. The System Officer, District Court, Cuttack with a direction to upload the notice in the website of District Court, Cuttack.
2. Notice Board, of the office of the District Court, Cuttack for general information.


Registrar,
Civil Courts, Cuttack.



OFFICE OF THE DISTRICT JUDGE: CUTTACK

NOTICE

Dated, Cuttack, the 5th day of March, 2026

Consequent upon the advertisement Dated 19.05.2025 and in continuation of the Notice dated 26.02.2026 of the office of the District Judge, Cuttack, the Venue and Timing of the Practical Test (Survey) and Viva-Voce Test is notified as follows:-

RECRUITMENT EXAMINATION -2025
FOR THE POST OF SALARIED AMIN

VENUE OF EXAMINATION: Civil Courts Complex, Cuttack-753002.

Date	Subject	Reporting Time	Time of Test
15.03.2026 (Sunday)	Practical Test(Survey)	10:00 A.M.	11:00 A.M.

The Candidates appearing for Practical Test (Survey) shall bring their own Gunia, Divider, Measurement Tape, Gunter's chain and other required tools of measurement.

The Candidates who will qualify in the Practical Test (Survey) will appear for VIVA-VOCE Test.

VENUE FOR VIVA-VOCE TEST: Civil Courts Complex, Cuttack- 753002.

Date	Subject	Reporting Time
15.03.2026 (Sunday)	Viva-Voce	01.30 P.M. Onwards

RULES AND GUIDELINES FOR THE CANDIDATES
GENERAL INSTRUCTIONS(READ CAREFULLY)

1. The candidates shall report at 10.00 A.M at the Examination Centre with this Intimation Letter/Admit Card and any one of Identity Proofs (in original) such as Voter ID Card/ Aadhaar Card/ Driving License/ Passport etc. for verification.

2. No Candidate shall be allowed to enter into the Examination Hall after 15 minutes of commencement of the examination and to leave the Examination Hall till the examination sitting is over.
3. No T.A. and D.A. will be given to the candidates for appearing examination.
4. Candidates are advised to produce their Intimation Letter/Admit Card in the Examination Hall as and when required.
5. No bags and baggage will be allowed into the Examination Centre.
6. No candidate shall be allowed to enter into the Examination Hall with Mobile Phone, Digital Watch, Calculator, Pan, Gutkha, Books, Papers and other articles except writing materials and this Intimation Letter/Admit Card.
7. The Authority reserves the right to cancel the candidature/ suspend the candidate from appearing the Examination/Test incase of detection of any misconduct and infringement to the Rules and Regulations of the Examination.
8. The Intimation Letter/Admit Card does not confer any right for appointment.
9. The candidates shall bring with them their Original Certificates alongwith identity proof in original for verification before Viva-Voce Test.
10. The candidates shall bring the admit card of the written examination for verification.
11. The Candidates are advised to keep the Intimation Letter/Admit Card with them till completion of the Recruitment Process since it is required to be produced at every stage of the Recruitment Examination.

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By Order of the District Judge, Cuttack


Registrar,
Civil Courts, Cuttack.

Memo No. 1688(2) / **dated:** 05.03.2026 /

Copy to:-

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Registrar,
Civil Courts, Cuttack.