



National Service and Tracking of Electronic Processes

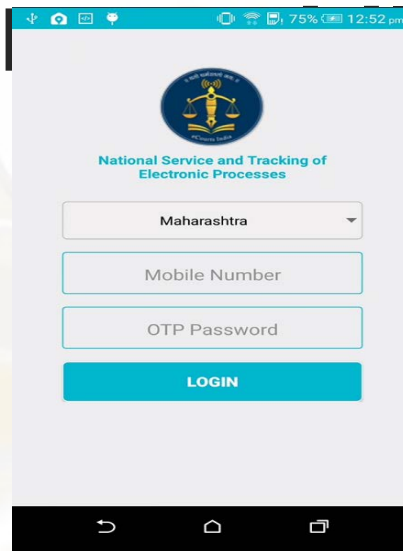


NSTEP Mobile & Web Application

NSTEP

NSTEP is collaboration between

- **Case Information System (CIS)**
- **NSTEP web application and**
- **NSTEP mobile application**



**Process Generation Functionality
In
Case Information System CIS
(3.0)**

Process Generation -1

- When the next date is given or proceedings of the case is done, the case becomes available for generating the Process.
- Every Process is unique in Nature. The Nature of Process controls Addressee type.
- Process can be addressed to 7 different types of Addressee.

Petition

Home / Court Proceedings / Process Generation / Add

Civil - Criminal Process

Civil Criminal Plead Guilty *Case No.: R.C.A./100184/2012

* Process: Select

Next Date:10-11-2018 Purpose:Hearing

Select Addressee

Fees Type: Paid Free/On Court Motion

Process Fee:

Addressee Type: Select

* Addressee Name: Select

Footnote: **Appellant**
Respondent
Both
Witness
Other
Police
Prison
District Magistrate
Bailiff

Nature: Select

Save

Version:- NC3.0

Process Generation -2

- Process can be addressed to multiple parties.
- Select the parties to whom the process is to be addressed.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is 'DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI'. The user is logged in as 'supuser' on 08-11-2018. The main content area is titled 'Civil - Criminal Process' and contains the following form elements:

- Case No.:** R.C.A./100184/2012
- Process:** Notice to respondent of the day fixed fo
- Next Date:** 10-11-2018
- Purpose:** Hearing
- Fees Type:** Paid Free/On Court Motion
- Process Fee:** [Empty field]
- Addressee Type:** Respondent
- Addressee Name:** 2 - Sk. Nisar Sk. Ahmed (ER) , 3 - Sk...
- Footnote:** [Empty text area]
- Nature:** A list of parties with checkboxes:
 - Select
 - 1 - Sk. Anwar Sk. Ahemad (R)
 - 2 - Sk. Nisar Sk. Ahmed (ER)
 - 3 - Sk. Imran Sk. Ahmed (ER)
 - 4 - Sk. Salman Sk. Ahmed (ER)
 - 5 - Sk. Begambi Sk. Ahmed (ER)

A 'Save' button is located at the bottom right of the form area. The left sidebar contains a navigation menu with options like 'Home', 'Fees', 'I-Court Fees', 'Registration Section', 'Case Allocation', 'Court Proceedings', 'Select Court', 'Select Date', 'Daily Proceedings', 'Order and Judgment', 'IA Filing', 'Civil-Criminal Process', 'Process Generation', 'Copy Previous Process', 'Upload Process', 'Publish Process', 'Process', 'Acknowledgement/Print', 'Process Status', 'Work Done Sheet', 'Roznama', 'Dormant or Sine Die', 'Not Before Me or Retain', 'B Diary', 'Balance Court Fee', 'Delay Status', and 'Framing of Issues/Charge'. The bottom status bar shows 'Version:- NC3.0' and the system tray includes icons for Windows, taskbar, and system status (ENG INTL, 10:18 AM, 11/8/2018).

Process Generation -3

- Information regarding selected Addressee will be shown one after another.
- Address as available in the CIS will be shown. Facility to correct the address is also provided in this screen.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is "DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI". The user is logged in as "supuser" with a logout option for "NC3.0" on "08-11-2018".

The main content area is titled "Civil - Criminal Process". It features radio buttons for "Civil" (selected), "Criminal", and "Plead Guilty". The "Case No." is "R.C.A./100184/2012" and the "Process" is "Notice to respondent of the day fixed fo". The "Next Date" is "10-11-2018" and the "Purpose" is "Hearing".

Below this, there are two tabs: "Select Addressee" and "Addressee Details". The "Addressee Details" tab is active, showing the following information:

- Addressee Name: Sk. Nisar Sk. Ahmed
- Relation: Faty, R/O: Sk. Ahmed
- Address: Main Address (selected), Alternate Address
- State: MAHARASHTRA
- Town: Select
- Taluka: Select
- Police Station: Select
- Pin Code: [Empty]
- Mobile No.: [Empty]
- Email: [Empty]
- 0 Out of 3 Update
- * Address: Galli No 26, New Bajipura, Aurangabad
- District: Select
- Ward: Select
- Village: Select
- Remarks: [Empty]

A "Save" button is located at the bottom right of the form area. The bottom of the screen shows the Windows taskbar with various application icons and system tray information including "ENG INTL" and "10:18 AM 11/8/2018".

Process Generation -4

- Depending on the nature of the notice, dynamically the tabs like, sub-ordinate court, Extra Labels etc will be opened.
- Information like Sub-ordinate court case number will be directly pulled from Lower Court information and may be corrected.
- Certain process may demand some extra information to be entered for generating the process. Such information may be entered in the Extra Labels tab

The screenshot displays the eCourtIS web application interface for Process Generation. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is "DISTRICT AND SESSIONS COURT AURANGABAD. SHRI PH. MALI". The user is logged in as "supuser" with a "Logout" button and the version "NC3.0" is displayed. The main content area is titled "Civil - Criminal Process" and features radio buttons for "Civil", "Criminal", and "Plead Guilty". The "Civil" option is selected. The "Case No." field contains "R.C.A./100184/2012" and the "Process" dropdown is set to "Notice to respondent of the day fixed fo". Below these fields, the "Next Date" is "10-11-2018" and the "Purpose" is "Hearing". A navigation bar includes tabs for "Select Addressee", "Addressee Details", "Subordinate Court", "Extra Label", and "Generate Draft". The "Date of Decree" field is currently empty. "Save" and "Next" buttons are located at the bottom of the form. The left sidebar contains a menu with options like "Home", "Fees", "I-Court Fees", "Registration Section", "Case Allocation", "Court Proceedings", "Select Court", "Select Date", "Daily Proceedings", "Order and Judgment", "IA Filing", "Civil-Criminal Process", "Process Generation", "Copy Previous Process", "Upload Process", "Publish Process", "Process", "Acknowledgement/Print", "Process Status", "Work Done Sheet", "Roznama", "Dormant or Sine Die", "Not Before Me or Retain", "B Diary", "Balance Court Fee", "Delay Status", and "Framing of Issues/Charge". The Windows taskbar at the bottom shows the system tray with the date "11/8/2018" and time "10:21 AM".

Process Generation -5

--All the information captured during Process Generation is finally viewed before generating draft .

The screenshot shows the eCourtIS web application interface. The browser address bar displays the URL 10.153.16.185/swecourtis/main.php. The page title is "DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI". The user is logged in as "supuser" with the date "08-11-2018".

The main content area displays the "Process Generation" screen. The page shows details for two addressees:

- Addressee Name :** Sk. Imran Sk. Ahmed
- Address Type :** Main.
- State :** MAHARASHTRA
- Town :**
- Taluka :**
- Police Station :**
- Pin Code :**
- Email :**
- Address:** Galli No 26, New Bajipura, Aurangabad
- District:**
- Ward:**
- Village:**
- Remarks :**
- Mobile No.:**
- R/O:** Sk. Ahmed

- Addressee Name :** Sk. Salman Sk. Ahmed
- Address Type :** Main.
- State :** MAHARASHTRA
- Town :**
- Taluka :**
- Police Station :**
- Pin Code :**
- Email :**
- Address:** Galli No 26, New Bajipura, Aurangabad
- District:**
- Ward:**
- Village:**
- Remarks :**
- Mobile No.:**
- R/O:** Sk. Ahmed

Below the addressee details, there are fields for:

- Subordinate Court Name :**
- Subordinate Court Case Number:**
- Subordinate Court Case Decision Date :**
- Date of Decree :**


A "Generate Draft" button is visible at the bottom of the form.

Process Generation - 6

-- Draft of the process can be viewed finally.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL `10.153.16.185/swecourtis/main.php`. The page header includes the text "DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI" and a user login for "supuser" with the date "08-11-2018". The main content area is titled "Civil - Criminal Process" and shows a notification: "3 Notice generated successfully". Below this, there are radio buttons for "Civil", "Criminal", and "Plead Guilty", along with a "Case No.:" field set to "Select". The "Next Date" is "10-11-2018" and the "Purpose" is "Hearing". A central window displays a draft document with the following text:

MHAU01-001761-2012



Appendix G, No. 6
DISTRICT AND SESSIONS COURT AURANGABAD.
IN THE COURT OF SHRI P.H. MALI
Principal District and Sessions Judge, Abad Aurangabad, Aurangabad.

NOTICE TO RESPONDENT OF THE DAY FIXED FOR THE HEARING OF THE APPEAL.

[C-4] R. 14.]

R.C.A./100184/2012
Sk. Ahmedd Sk. Sardar Vs Sk. Anwar Sk. Ahemad
NEXT DATE : 10-11-2018

The interface also features a left-hand navigation menu with options like "Home", "Fees", "I-Court Fees", "Registration Section", "Case Allocation", "Court Proceedings", "Select Court", "Select Date", "Daily Proceedings", "Order and Judgment", "IA Filing", "Civil-Criminal Process", "Process Generation", "Copy Previous Process", "Upload Process", "Publish Process", "Process", "Acknowledgement/Print", "Process Status", "Work Done Sheet", "Roznama", "Dormant or Sine Die", "Not Before Me or Retain", "B Diary", "Balance Court Fee", and "Delay Status". The bottom of the screen shows a Windows taskbar with various application icons and system tray information including "Version:- NC3.0", "ENG INTL", and "10:22 AM 11/8/2018".

Publish Process

- After draft is generated and found correct. Finally the process is to be published.
- While Publishing the process Court user can again view the process of even delete the process (if some issue is seen)
- Finally once the Process is published it cannot be modified and becomes permanent through the next step.

The screenshot shows the eCourtIS web application interface. The browser address bar displays the URL 10.153.16.185/swecourtis/main.php. The page title is "DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI". The user is logged in as "supuser" on 08-11-2018. The main content area shows the "Publish Process" screen for "Civil" proceedings. The search criteria are "From Date: 08-11-2018" and "To Date: 08-11-2018". The table displays one entry with the following details:

Sr. No.	Date	Case No	Main Party	Civil Process	Party Name	Draft	Publish
1	08-11-2018	R.C.A./100184/2012	Sk. Ahmedd Sk. Sardar V.S Sk. Anwar Sk. Ahemad	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Nisar Sk. Ahmed,Sk. Imran Sk. Ahmed,Sk. Salman Sk. Ahmed	Show/Delete	Publish

The interface also includes a sidebar menu with options like "Home", "Fees", "Court Proceedings", "Select Court", "Select Date", "Daily Proceedings", "Order and Judgment", "IA Filing", "Civil-Criminal Process", "Process Generation", "Copy Previous Process", "Upload Process", "Publish Process", "Process", "Acknowledgement/Print", "Process Status", "Work Done Sheet", "Roznama", "Dormant or Sine Die", "Not Before Me or Retain", "Diary", "Balance Court Fee", "Delay Status", and "Framing of Issues/Charge". The bottom status bar shows "Version: NC3.0" and the system time "10:23 AM 11/8/2018".

Print Process/Acknowledgement

- Through this Menu Item the published processes can be printed and common acknowledgement can also be printed if the process ID is common.
- Every Process in the country will have a unique process number.

The screenshot displays the eCourtIS web application interface. The browser address bar shows the URL 10.153.16.185/swecourtis/main.php. The page title is 'DISTRICT AND SESSIONS COURT AURANGABAD. SHRI P.H. MALI'. The user is logged in as 'supuser' on 08-11-2018. The main content area is titled 'Print/Acknowledgement' and shows a table of process records for the date 08-11-2018. The table has columns for Process Date, Process ID, Civil Process, Party Name, Print, and Check For Acknowledgement. The records are for Case No.: R.C.A./100184/2012, Main Party: Sk. Ahmedd Sk. Sardar Vs Sk. Anwar Sk. Ahemad.

Process Date	Process ID	Civil Process	Party Name	Print	Check For Acknowledgement
08-11-2018	PMHAU010017612012_1_1	Notice to respondent of the day fixed for the hearing of the appeal [O. 41, R. 14]	Sk. Nisar Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad	Print	<input type="checkbox"/>
08-11-2018	PMHAU010017612012_1_2	Notice to respondent of the day fixed for the hearing of the appeal [O. 41, R. 14]	Sk. Imran Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad	Print	<input type="checkbox"/> Acknowledgement
08-11-2018	PMHAU010017612012_1_3	Notice to respondent of the day fixed for the hearing of the appeal [O. 41, R. 14]	Sk. Salman Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad	Print	<input type="checkbox"/>

Process -ID

- Every Process will have unique number through out the country.
- It will have the form of P-CNR-M-N
- P – Process
- CNR- CNR Number of the Case
- M – Process Number (Serial number of the process within the case)
- N- Addressee number (Serial number of Addressee within the Process ID)

For Example:

1st Process generated in the case with CNR - MHAU010017612012 for 3 different parties will have the process IDs as

PMHAU010017612012_1_1 --- Sk. Nisar Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad

PMHAU010017612012_1_2 --- Sk. Imran Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad

PMHAU010017612012_1_3 --Sk. Salman Sk. Ahmed, Galli No 26, New Bajipura, Aurangabad

2nd Process generated in same Case for one single Other Party will have number as

Process ID Example

--All the published processes can be shown within a period for which from date and to date can be selected.

The screenshot shows the eCourtIS web application interface. The browser address bar displays the URL `10.153.16.185/swecourtis/main.php`. The page title is "Print/Acknowledgement" and it is for the "DISTRICT AND SESSIONS COURT AURANGABAD, SHRI P.H. MALI". The user is logged in as "supuser" on "08-11-2018".

The main content area shows a table of process details. The table has columns for "Process Date", "Process ID", "Civil Process", "Party Name", "Print", and "Check For Acknowledgement". The table is filtered for the date range "08-11-2018" to "08-11-2018".

Process Date	Process ID	Civil Process	Party Name	Print	Check For Acknowledgement
Case No.: R.C.A./100184/2012 Main Party: Sk. Ahmadd Sk. Sardar Vs Sk. Anwar Sk. Ahemad					
08-11-2018	PMHAU010017612012_2_1	Notice of attachment of a decree to the holder of the decree [O. 21, R. 53]	A. B. Patil, Begumpura	Print	<input type="checkbox"/> Acknowledgement
Case No.: R.C.A./100184/2012 Main Party: Sk. Ahmadd Sk. Sardar Vs Sk. Anwar Sk. Ahemad					
08-11-2018	PMHAU010017612012_1_1	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Nisar Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/>
08-11-2018	PMHAU010017612012_1_2	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Imran Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/> Acknowledgement
08-11-2018	PMHAU010017612012_1_3	Notice to respondent of the day fixed for the hearing of the appeal. [O. 41, R. 14]	Sk. Salman Sk. Ahmed, Galli No 26, New Bajjipura, Aurangabad	Print	<input type="checkbox"/>

The sidebar on the left contains various navigation options such as "Home", "Daily Proceedings", "Order and Judgment", "IA Filing", "Civil-Criminal Process", "Process Generation", "Copy Previous Process", "Upload Process", "Publish Process", "Process Acknowledgement/Print", "Process Status", "Work Done Sheet", "Roznama", "Dormant or Sine Die", "Not Before Me or Retain", "B Diary", "Balance Court Fee", "Delay Status", "Framing of Issues/Charge", "Linked Cases", "Index Register", "IA Reports", "Hearing Status", "View E-filing", "Under Trial Information", "Update first Hearing Date", "Judges Leave", and "Incharge or Judge on".

The bottom of the screen shows the Windows taskbar with various application icons and system tray information including "Version:- NC3.0", "ENG INTL", and "10:32 AM 11/8/2018".