

**OFFICE OF THE DISTRICT JUDGE : CUTTACK**

**Tender Invitation Notice**

**No. 01 /dated : 06.01.2023 /**

Sealed quotation in plain paper from intending bidders are invited for sale of various Damaged articles (old bicycle/motor cycle/moped/iron rod/ iron cut piece etc.) as scrap material kept in Sessions Malkhana and Criminal Courts Malkhana in the Civil Court premises on "as is where is" basis. The sealed Tenders will be received latest by 05.00 P.M. of 12.01.2023 and will be opened on 13.01.2023 at 01.30 P.M. in the presence of the available bidders or their authorized agent. The Envelope containing the tender paper must be super-scribed with the words "OFFER FOR SALE OF DAMAGED ARTICLES AS SCRAP MATERIAL".

All the damaged ARTICLES/ SCRAPS will be sold in a single lot to the highest bidder.

The bid price offered for damaged articles/ scraps shall not be less than the upset price fixed by the authority i.e. **Rs. 33,030/- (Rupees Thirty Three Thousand Thirty)** only. All bid offers must be accompanied by an **earnest money deposit of Rs. 1000/-** by way of Demand Draft in favour of "**Registrar, Civil Courts, Cuttack**" payable at "Cuttack" otherwise bid offer shall be rejected.

The intending bidders may inspect all the damaged articles and scraps available for auction sale during the office hour from 07.01.2023 to 12.01.2023 with prior permission of the concerned authority before submission of their tender papers. For detailed Terms & Conditions of the Tender, the Bidders are requested to visit Courts Notice Board or log on to District Court, Cuttack website **<https://districts.ecourts.gov.in/cuttack>**.

The authority reserves the right to accept or reject any or all Tenders without assigning any reason thereof.

By order of District Judge, Cuttack

  
Registrar,  
Civil Courts, Cuttack

**Annexure- I**

**TERMS AND CONDITIONS FOR SALE OF DAMAGED SCRAP ITEMS  
OF THIS COURT**

1. The Quotations not sealed or received after due date and time will be summarily rejected.
2. The Bidders should super scribe the words "OFFER FOR SALE OF DAMAGED ARTICLES AS SCRAP MATERIAL" on the sealed cover.
3. All Bid Offers must be accompanied by an earnest money deposit (EMD) of Rs.1000/- (Rupees One Thousand) only by way of Demand Draft in favour of "Registrar, Civil Courts, Cuttack" payable at "Cuttack" otherwise bid offer shall be rejected.
4. The sealed quotations should be submitted latest by 05.00 P.M. of 12.01.2023 addressed to the undersigned.
5. The received sealed tenders will be opened on 13.01.2023 at 01.30 P.M. in presence of the available bidders or their authorized agents.
6. The intending bidders may inspect all the articles available for auction sale during the office hour from 07.01.2023 to 12.01.2023 with prior permission of the concerned authority before submission of their quotation.
7. The Bidders are required to offer their lump sum price for all the damaged articles / scraps in a lot.
8. The offered purchase price should be written clearly, both in figures and words.
9. The successful bidder is liable to pay GST @ 18% extra on the bidding amount.
10. The successful bidder shall deposit 25% of the bid amount in cash on the spot after completion of the bid and balance 75% of the bid amount by Cash/ Demand Draft/ Pay Order in favour of "The Registrar, Civil Courts, Cuttack" within 3 days from the date of finalization of the bid in "Process Establishment Section" of the Court.
11. The GST amount shall also be deposited by successful bidder in shape of Challan and the Challan receipt is to be submitted in the aforesaid section before removing the sold articles from the stipulated place, In case of non-payment of full amount within the stipulated time, the amount already deposited shall be forfeited and the aforesaid damaged articles/ Scraps will be put to fresh auction.

12. The sold articles are to be removed from the site by the successful bidder within 03 days from the date of full payment.

13. The successful bidder shall take away the items on his own risk & cost and he shall be responsible for safe and appropriate disposal of the items. If any damage or otherwise is caused to the articles by any means during or after the stipulated period, no claim on this account will be entertained.

14. In case, the sold articles are not removed within the stipulated time, a ground rent @ 1% of the bid amount shall be charged per day till removal of the articles. Where the ground rate so charged exceeds the offered price deposited, the Bidder/party shall cease to have any right on the said articles. The amount deposited by the Bidder shall be adjusted towards the ground rent and the articles shall become absolute property of the Court free from all encumbrances and will be put to fresh auction.

15. The Court reserves the right to accept or reject any or all the offers of tenders without assigning reasons thereof.

16. No complaint or rejection, if any, after finalization of the Tender will be accepted.

17. In case of any dispute, the decision of the District Judge, Cuttack shall be final and binding on all parties.

By order of District Judge, Cuttack

  
Registrar  
Civil Courts, Cuttack



**Annexure-II**

**PROFORMA FOR OFFERING RATES FOR DAMAGED ARTICLES AND  
SCRAPS OFFERED FOR SALE.**

Amount of Earnest Money	<b>Rs. Rupees</b>
Particulars of Demand Draft	<b>No-</b>
	<b>Date-</b>
	<b>Bank-</b>
	<b>Branch-</b>
Name of the Bidder	
Address*	
Contact No.	

**\*(Address should be complete and supported with proof).** *The bidder should always be available for necessary communications at the given address.*

1. I/We submit my/our highest quotations for the **“Damaged articles/Scraps”** offered for sale. 

Rs.
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2. I/We have very carefully read the terms and conditions of the offer, particularly, regarding earnest money and agree to abide by these in letter and spirit. The decision of the District Judge, Cuttack on any dispute arising out of the offer shall be binding on me/us.

3. I/We agree to the forfeiture of the earnest money if I/We fail to comply with all or any of the terms and conditions in whole or in part as laid down in Annexure-I in the tender invitations which would constitute and have force of a contract between me/us and the establishment of District Judge, Cuttack if I/We am/are declared a successful bidder.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature of Bidder