

Management Tool

❖ **Electronic Case Management Tools**

• **Case Information System software N C 3.2**

- Case Information System (CIS NC3.2) is installed in City Civil Court, Calcutta

The following Case Management Tools are available in the Case Information System.

- Dash Board
- List of Today's Cases and Pending Cases
- Delay Reason Status
- Unified and National Code
- Proceeding Reports :
 - Civil Cause List
 - Disposal Report
- Urgent Case Option.
- Enhanced Calendar Feature
- Query Search (Query Builder)
- Mediation Module
- Lok Adalat Module
- Summary Reports
 - District at a glance report
 - Senior citizen cases & cases filed by women.
 - Undated cases report.
 - Disposal and Institution report .
- Management Reports
 - Pending Monitoring
 - Disposal Monitoring
 - Balance Sheet
 - Cause List Civil

- Judge Wise Pending Cases Civil
 - Judge Wise Monthly Report Civil
 - Unit Wise IA Disposal Civil
 - Unit wise Civil/Criminal Disposal
 - Contested Disposal Report Civil
- Cases Listed
 - Pending Reports
 - Court Wise
 - Stage Wise
 - Nature of Case Pendency
 - Partywise
 - Monthly Statement
 - Unit Details

Case Management using the information available on NJDG (National Judicial Data Grid):

- Figures of pendency, filing and disposal are available on the National Judicial Data Grid public portal (njdg.ecourts.gov.in).
- Judges can use the figures and statistics available on NJDG to manage their Court Work.
Following information is available on NJDG :
 - ✓ Cases Disposed in Last Month.
 - ✓ Cases Filed in Last Month.
 - ✓ Cases Disposed in Last Month (more than 10 years old)
- **PreRegistration Cases.**
 - ✓ Cases under Objection.
 - ✓ Cases under Rejection.
 - ✓ Cases Pending Registration.
- **Pending Cases.**
 - ✓ Cases Pending over 10 Years.
 - ✓ Cases Pending (Between 5 to 10 Years)
 - ✓ Cases Pending (Between 2 to 5 Years)
 - ✓ Cases Pending less than 2 Years.
 - ✓ Total Pending Cases.
- **Category Wise Pending Cases.**
 - ✓ Senior Citizen.
 - ✓ Filed by women.
- **Monitoring Alerts**
 - ✓ Cases Listed Today.
 - ✓ Undated Cases.
 - ✓ Excessive Dated Cases (More than 3 months)
 - ✓ Total Judge /Court.

- Aforesaid Information is available of the entire Country which can be drilled down to State, District, Establishment and Court/Judge.

- Judgments and Orders uploaded in the Cases can also be downloaded once the figures are drilled down till individual Court/Judge.

Case Management using the information available on **ecourts.gov.in** : Case Status/ Copies of Orders & Judgments/ Cause List on website **ecourts.gov.in**. On this website following information's are available :

- **Case Status** : Status of Case can be checked as per
 - Case No of the Case.
 - FIR Number.
 - Party Name.
 - Advocate Name.
 - Filing Number of the Case.
 - Act Names.
 - Case Type wise.
- **Court Orders** : Judgments and Orders uploaded by Courts can be downloaded as per -
 - Case Number of the Case.
 - Court Number of the Court which passed the Order/Judgment.
 - Party Name.
 - Order Date.
- **Cause List** : Daily Boards of the Courts can be seen. Judges can view Cause List of their Courts in advance on this website and can plan and manage their work.

Mobile Application(eCourts Services):

- Free Android /iOS based mobile application is launched by Hon'ble eCommittee, Supreme Court of India. This Mobile Application can be downloaded by anyone from google play store/apple store.
- On this mobile application Case Information and Case Status can be obtained as per CNR (Case Number Record) and scanning the QR Code of the Case.
- Case Status can be obtained as per Case Number, Party Name, Filing Number, FIR Number, Advocate, Case Type or Act wise. Cause List of any Court can also be viewed in this application.
- The Mobile Application has an option of saving the searched case as 'My Case'. Once a case is saved as 'My Case' its details need not to be entered later to know the case status.
- Judges can use this feature for Urgent or Old or Time Bound or any other important Cases to get handy information anything anywhere.