PRINCIPAL DISTRICT & SESSIONS COURT KOLAR

DATED: 24.06.2025.

Read:- Hon'ble High Court of Karnataka Bengaluru Letter No. HCC 52/2023 dated 04-07-2024 regarding to procure Copier Machine Services District Wise / Unit wise through Outsource method on OPEX model by calling Tender / Quotation.

Tender/Quotation for **procurement** of **Copier Machine service** through **OPEX Method**

Quotations are invited from the local (preferably) private Xerox operators who are interested to prepare the copies of Judicial records including Orders, Judgments, IAs, evidences and exhibits etc by **installing their own two copier machines in the premises of Senior Civil Judge and JMFC., Mulbagal and in the premises of Prl. Civil Judge and JMFC., Mulbagal** (Two No's of Copier Machines) subject to terms and conditions stipulated here under:-

1. **The Vendor has to install his/its own good condition environment friendly and heavy duty Xerox machines. The said Copier Machines have to be installed in the copying branch of the above said offices. The installation cost, maintenance along with consumables cost for the said machines has to borne by the vendor only.**
2. The vendor shall quote/offer copying cost per page basis. Court will supply the paper only. 1% wastage shall be allowed and it shall not be chargeable copies.
3. The electric power, space and required copier sheets will be supplied for the copying purpose by the Court/Establishment concerned.

4. Down time of the Copier Machines should be NIL during non working days.

5. **In case of repairs of the Copier Machines, the Vendor shall provide alternate machines without any loss of time.**

6. The copies that are to be prepared are invariably mixture of A4, A3 & Legal size.

7. The Copier Machines shall have the zooming facility in order to increase or decrease the copy size.

8. Payment will be made periodically on receipt of necessary particulars by the vendor on monthly basis out of the allotment available in the court for the said purpose.

9. The Vender has to deposit an Earnest Money of 4,000/- by way of Demand Draft drawn in the name of the **PRINCIPAL DISTRICT AND SESSIONS JUDGE, KOLAR.**, returnable upon completion of procurement process.

10. Successful bidder has to enter into Service Level Agreement as per the above mentioned terms and conditions before installation of the copier machines and submit the performance bank guarantee of 5% of the estimated copying output per copier machine for a year.

11. **90000** copies will be the rough estimated copies per annum for per Copier Machine However Court will not make any minimum commitment of pages for any Copier Machines.

12. **Finalized price per page for copying will be treated as rate contract initially for one year and extendable beyond the said duration, if court concerned finds work and service of the Vendor is satisfactory for a further period which is agreeable to the Court concerned.**

13. PDJ/ Unit Head will reserve the right to cancel the service if the proposed service is not satisfactory.

14. All output of Copies should be clean, clear, visible and legible vendor shall Guarantee/maintain acceptable level of copy quality through out contractual period.

Private Operators who will abide by the above terms and conditions may submit the quotations in a sealed cover addressed to Principal District and Sessions Judge, Kolar with super scribing on the cover as "Quotation/Tender for installation of Copier Machines at –**SENIOR CIVIL JUDGE AND JMFC., MULBAGAL AND PRL. CIVIL JUDGE AND JMFC., MULBAGAL** - so as to reach the office of **Principal District and Sessions Court, Kolar by 5.45 P.M of 24.07.2025** in the Chambers of **Principal District and Sessions Judge, Kolar** and the sealed quotation will be opened on 24.07.2025 AT 6.00.P.M. in the chambers of the **Principal District and Sessions Judge/Unit Head.**

Sd/-

Principal District and Sessions Judge,

Kolar.

Copy to :-

1. The Registrar General Hon'ble High Court of Karnataka, Bengaluru with a covering letter.
2. The Prl. City Civil and Sessions Judge, Bangalore, Prl./District & Sessions Judge, Bangalore Rural District / Bagalkot / Belgaum / Bellary / Bidar / Bijapur / Chamarajanagar / Chickballapur / Chitradurga / Dakshina Kannada, Mangalore / Davanagere / Dharwad *I* Gadag / Gulbarga *I* Hassan *I* Haveri *I* Madikeri / Kolar / Koppa! / Mandya / Chickmagalur / Raichur / Ramanagar Shimoga / Tumkur / Udupi / Uttarakannada, Karawar / Yadagir, with a request to display this Notification in their Notice Board.
3. The Deputy Commissioner, Kolar for publication of the Tender Notification in the next Tender Bulletin and to display in the Notice Board of said office.
4. The Assistant Commissioner, Kolar to display in the Notice Board of said office.

5. The Tahsildar, Kolar to display in the Notice Board of said office.

6. M/s. Spartan info solutions, No. 143, 2nd Main, 4th Cross, Syndicate Banlc layout, Herohalli, Vishwaneedam post, Andrahalli main road,Bengaluru- 560091. (abhi.s@spartaninfosolution.com).

7. M/s. Shreekar Enterprises No. 64 (old 3334), 7th Main, 3rdCross, RPC layout, Vijayanagar, 2nd stage, Bengaluru-560104 (harish@shreekar.in).

8. M/s.. **R R** Enterprises, No. 122, 3rd Cross, **K N** Extn. Triveni road, Yeshawanthpur, Bengaluru-560022. (sales@rrentetin).

9. M/s. Kyocera Document Solutions India Pvt. Ltd., *Clo.* Fedex TNTB P. Ltd., Smvey No. 803/5, DIC, Block A, Kutumbakkam Vill, Thiruvallur-600124.

10. Future Business Tech India Pvt. Ltd., Corporate office No.2038, 26 K R road, BSK II-stage, Bengaluru-560070.
(**www.futurebiztech.com**).

11. Team Computer Private Limited, Airport Road, Kodihalli, Bengaluru.

12. Thoshibha Private Limited, Bengaluru.

13. The Chief Executive Officer, Z.P., Kolar to display in the Notice Board.

14. The Commissioner, Kolar City Corporation to display in the Notice Board.

15. The Executive Engineer, PWD, Kolar to display in the Notice Board.

16. Software Technician, District & Sessions Court, Kolar for web hosting and to send Email to the courts mentioned in SL. No.2 above.

17. Court Notice Board of this office.