

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, PALWAL.

ORDER :

In view of Hon'ble High Court Notification No. 218 Genl./ XVII.3(6-G) dated 04.12.2024, circulated vide Endst. No. 30158 Genl./XVII.3 dated 04.12.2024, all the Civil & Criminal Courts in this Sessions Division shall remain closed during the "Winter Spell" commencing from 26.12.2025 to 31.12.2025, the duty roster for the Subordinate Judicial Officers posted in Palwal Sessions Division, during winter spell, would be as under:

Sr. No.	Name of the Officers	Work to be dealt with by the Officer	Duty Period
1.	Ms. Seema-I, Addl. Civil Judge (Sr. Divn.), Palwal.	All urgent matters of Civil and Criminal nature pertaining to all Courts of Civil Judges/ Judicial Magistrates posted at District Headquarter Palwal.	26.12.2025 to 31.12.2025
SUB DIVISION, HODAL			
1.	Ms. Aparna Choudhary, Addl. Civil Judge (Sr. Divn.)-cum-SDJM, Hodal.	All urgent matters of Civil and Criminal nature pertaining to all Courts of Civil Judges/Judicial Magistrates posted at Sub Division, Hodal.	26.12.2025 to 31.12.2025
SUB DIVISION, HATHIN			
1.	Ms. Garima Yadav, Addl. Civil Judge (Sr. Divn.)-cum-SDJM, Hathin	All urgent matters of Civil and Criminal nature pertaining to all Courts of Civil Judges/ Judicial Magistrates posted at Sub Division, Hathin.	26.12.2025 to 28.12.2025
2	Sh. Vinay Kakran, Civil Judge (Jr. Divn.), Hathin.	All urgent matters of Civil and Criminal nature pertaining to all Courts of Civil Judges/ Judicial Magistrates posted at Sub Division, Hathin.	29.12.2025 to 31.12.2025

NOTE :-

1. If in case of any urgency, any Judicial Magistrate on duty, proceeds on leave during this period, he/she shall make an alternative arrangement for duty work in his/her absence and shall obtain the consent of another Officer in writing, under intimation to this office as well as Chief Judicial Magistrate, Palwal, as the case may be.
2. The Official Correspondence/Pay/TA/Contingency bills etc. of the office of Civil Judge (Sr. Divn.), Palwal shall be entertained/signed by the Judicial Magistrate on duty, as the case may be, during the aforesaid winter spell/holidays.
3. No Judicial Officer will be allowed to prefix or suffix any casual leave with the winter spell/holidays i.e. from 26.12.2025 to 31.12.2025.
4. The Officers performing duty during winter spell from 26.12.2025 to 31.12.2025 shall be allowed to avail **Four (04)** special compensatory casual leave upto June, 2026 as per the instructions of the Hon'ble High Court issued on the subject. The officer who would perform duty on prefix or suffix holidays and gazetted holidays continuing with the winter spell **shall not be entitled for Special Compensatory casual leave for these days.**

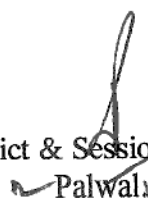
5. All type of Civil matters instituted during the winter spell shall be put up before the Civil Judge (Sr. Division), Palwal, on the 1st working day after winter spell, for proper assignment.
6. All type of Civil matters instituted during the winter spell at Sub Division, Hodal & Hathin shall be put up before the Addl. Civil Judge (Sr. Division), Hodal & Hathin, on the 1st working day after winter spell, for proper assignment.
7. Protocol duty if any, shall be performed by the Judicial Magistrate on duty.


District & Sessions Judge
Palwal.

Endst. No. 9048-57/V.I/D.3 Dated 17/12/2025

Copy forwarded to the following for information and necessary action:-

1. The Registrar General, Hon'ble Punjab & Haryana High Court, Chandigarh.
2. All the Judicial Officers of this Sessions Division.
3. The Deputy Commissioner, Palwal.
4. The Superintendent of Police, Palwal.
5. The District Attorney, Palwal.
6. The Presidents, Bar Association, Palwal, Hodal & Hathin.
7. The Treasury Officer, Palwal.
8. The Manager, State Bank of India, Palwal.
9. Reader/Ahlmad of this Court.
10. The System Officer of this Sessions Division.


District & Sessions Judge
Palwal.