

**REVISED DUTY ROSTER FOR THE JUDICIAL MAGISTRATES, PALWAL
FOR THE MONTH OF APRIL, 2025.**

In the interest of better administration, the duty roster for the month of April 2025 is hereby revised as under :-

NAME OF OFFICERS		PERIOD OF DUTY
<u>PALWAL</u>		
1. Ms. Mansi Dhiman	CJM	01.04.2025 to 02.04.2025
2. Ms. Sakshi Saini	JMIC	03.04.2025 to 09.04.2025
3. Sh. Ayush Garg	JMIC	10.04.2025 to 16.04.2025
4. Sh. Vivek Tomar	JMIC	17.04.2025 to 22.04.2025
5. Ms. Seema	JMIC/PMJJB	23.04.2025 to 28.04.2025
6. Sh. Prateek Jain	ACJM	29.04.2025 to 30.04.2025

HATHIN

1. Ms. Garima Yadav	SDJM	01.04.2025 to 10.04.2025
2. Ms. Aparna Chaudhary	JMIC	11.04.2025 to 20.04.2025
3. Sh. Vinay Kakran	JMIC	21.04.2025 to 30.04.2025

HODAL

1. Ms. Chavi Goel	SDJM	01.04.2025 to 10.04.2025
2. Sh. Vivek Kumar	JMIC	11.04.2025 to 20.04.2025
3. Sh. Omesh	JMIC	21.04.2025 to 30.04.2025

Note:-In case the Duty Magistrate proceeds on planned casual leave during court hours of any working day, or proceeds on leave on any Sunday or holiday or after court hours, he/she shall make an alternate arrangement for duty work in his/her absence and obtain consent of the officer in writing under intimation to the undersigned.

In case any officer on duty happens to proceed on leave due to some "emergency", then the duty work shall be attended by the next Duty Magistrate.

In case any Judicial Magistrate proceeds on official training, the next Duty Magistrate in the duty roaster shall be the Duty Magistrate and the Magistrate concerned will inform the next Duty Magistrate about the same under intimation to the undersigned.

In case any Duty Magistrate proceeds on medical leave (either on working day or on holiday), the next Duty Magistrate in the roaster shall be the Duty Magistrate for the said period and so on. Further, the Magistrate, so proceeding on such a leave shall inform the concerned Duty Magistrate in this regard.

The period of duty shall commence from the court hours i.e. 10 A.M. not from midnight.

Sd/-
Mansi Dhiman
Chief Judicial Magistrate,
Palwal.