OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NEW DELHI DISTRICT, PATIALA HOUSE COURTS, NEW DELHI

CIRCULAR

In view of the Notification No. 457/Rules/DHC dated 16.12.2009, issued by the Hon'ble High Court of Delhi whereby Rule 13 in Part-B of Chapter 11 of the Hon'ble High Court Rules and Orders, Volume III, relating to the maintenance of records of remand, has been introduced, all the Magisterial Courts of New Delhi District are hereby directed to adhere to the following instructions:

(a) Every Reader of the Courts of the Ilaqa Magistrate shall maintain a record of every person remanded to Police or Judicial Custody in the following prescribed format:

Sl. No.	Date of remand	FIR No. & P.S	Name of the accused with parentage	Name of the Officer seeking/ granted remand	Nature of remand	Period of remand	Remarks

(b) In cases where remand is granted by the Duty JMFC on a holiday or after Court hours, the details of such remand shall be entered by the Reader of the concerned Court on the next working day, after collecting all the necessary information.

All the Judicial Officers concerned are hereby further directed to ensure **strict compliance with the aforesaid instructions**. Any lapse in maintaining the prescribed record or making the requisite entries shall be brought to the notice of the undersigned.

18/9/2026

[Pitamber Dutt]
Principal District & Sessions Judge
New Delhi District, Patiala House Court

25354-414
No._____/Judl./Circular/NDD/PHC

Dated : 18/9/26

Copy forwarded for information & necessary action to :

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge(HQs), Tis Hazari Courts, Delhi.
3. The Chief Judicial Magistrate, New Delhi District.
4. All the Ld. Judicial Officer(s), New Delhi District.
5. PS/Reader to the undersigned.
6. Branch In-charge, Computer Branch with the direction to upload the same on the website of New Delhi District.
7. Branch In-charge, R & I with the direction to upload the same on the LAYERS.

18/9/2026

Principal District & Sessions Judge
New Delhi District, Patiala House Court