OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:
NEW DELHI DISTRICT PATIALA HOUSE COURTS: NEW DELHI

CIRCULAR

It has been observed that officials of certain branches leave office premises immediately after office hours, irrespective of the fact that the undersigned is still present in the office, resulting in inconvenience in official work.

Therefore, keeping in view of the above and in order to ensure smooth functioning of the office work, it is hereby directed to all the Branch Incharges, to ensure that till the time undersigned, remains present in the office, at least one official, who is well conversant with the work of the concerned branch, shall remain present in every branch.

It is therefore, impressed upon to all the Branch Incharges to ensure strict compliance of the above directions. Any lapse in this regard shall be viewed seriously.

19/5/2026

(Pitamber Dutt)
Principal District & Sessions Judge
New Delhi District, Patiala House Courts,
New Delhi.

13711-13801

No. Admn./Pr. D& SJ/NDD/PHC/ND/2026 Dated, New Delhi the 19/05/26

Copy forwarded for Information and necessary action to:

1. All the Ld. Judicial Officers, New Delhi District.
2. The Officer In-charge, all Branches, New Delhi District.
3. The AO (J)/Branch In-charges, New Delhi District.
4. The DDO, Accounts Branch, New Delhi District.
5. PS to the undersigned.
6. Branch Incharge, Computer Branch, NDD, PHC to upload the same on the website of the District.
7. Dealing official, R&I, NDD, PHC for uploading on LAYERS.

19/5/2026

Principal District & Sessions Judge
New Delhi District, Patiala House Courts,
New Delhi.