DELHI STATE LEGAL SERVICES AUTHORITY

(constituted under the 'Legal Services Authorities Act,1987', an Act of Parliament)
Under the Administrative Control of High Court of Delhi
Central Office, 3rd Floor, Rouse Avenue District Court Complex,
Pt. DeenDayalUpadhyaya Marg, New Delhi-110002
Email : estabwing-dslsa@nic.in Website : www.dslsa.org

Last date for submission of applications: **10th September, 2025 by 5:00 PM**

CIRCULAR

Delhi State Legal Services Authority intends to appoint Accounts Officers (post–retirement) on contractual basis for its Central Office as well as at District Legal Services Authorities, Delhi / New Delhi as per requirement on the following terms and conditions:-

Terms & Conditions:

1. The retired officers/officials of Comptroller & Auditor General of India, The Pr. Accountant General (Audit) Delhi, Principal Secretary (Finance), Govt of Delhi, High Court of Delhi, District Courts and Delhi Government may apply;
2. Upper age limit for remaining on the said post is 65 years;
3. The retired officers/officials should have good experience in Accounts;
4. The candidate must have passed SAS/JAO (Civil) Examination conducted by Central Govt./State Govt. / CAG etc.
5. The selected candidate shall be paid a fixed remuneration of Rs. 50,000/- per month;
6. Selected candidate shall give at least three months prior notice before leaving the job failing which salary of one month shall be deducted / recovered, as the case may be.
7. Accounts Officer(s) (post – retirement) shall be entitled to avail a total number of 12 days leave in a year, subject to maximum of three days leave in a month. In the event of the number of leave exceeding per year or per month, permissible limit, the pro-rata deduction will be made from their monthly remuneration. Un-availed leave(s) shall neither be carried forward to the next extended period nor be enchased.
8. Eligible candidate may submit the application in the prescribed format complete in all respect to this Authority either by post or via e-mail at our e-mail address:- **estabwing-dslsa@nic.in** on or before **10th September,2025 by 5 PM**.
9. All the documents of eligible candidates related to the information furnished in the prescribed form shall be verified with originals at the time of Interview.
10. This Authority reserves the right to withdraw the aforesaid proposal at any point of time without any prior notice.
11. The applications received after the due date & time shall not be entertained.

11/08/25

(Rajeev Bansal)
Member Secretary, DSLSA

Proforma for the post of Accounts Officer (post – retirement) on Contractual basis

(to be filled in by the applicant only)

1. Name: .....

   (In Capital Letters)

2. Father's / Husband's Name: .....

3. Present Address: .....

   .....

   Contact no : .....

   Mail ID.....

4. Permanent Address: .....

   .....

5. Date of Birth (DD/MM/YYYY): .....

6. Date of retirement from the Govt. Services: .....
   (Attached documents)

7. Post held at the time of retirement & Department: .....

8. Disciplinary action / criminal case, if any during service, provide details:
   .....

9. Nature of work dealt with:
   .....

10. Educational Qualification:
    (Attached documents)
    .....

11. Whether SAS/ JAO (Civil) Examination passed: Yes/No
    (Attached documents)

12. Any other Special qualification / achievement:
    .....

13. Present employment, if any:
    .....

Affix self attested passport size photograph

Date:

(Signature of the applicant)

Place: