OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE ,NEW DELHI DISTRICT, PATIALA HOUSE COURTS, NEW DELHI

URGENT NOTICE

SUBJECT: DESTRUCTION OF UNCLAIMED CERTIFIED COPIES PREPARED TILL 31ST DECEMBER 2024 AND APPLICATION FOR SUPPLY OF CERTIFIED COPIES (UNDER OBJECTION) FOR THE PERIOD i.e UPTO 31.12.2024.

All the Advocates/Litigants/applicants/Parties are hereby informed to kindly contact Copying Agency, Branch, New Delhi District, Patiala House Courts, New Delhi on any working day (during working hours i.e 10:30 AM to 01:30 PM and 02:00 PM to 03:30 PM) to collect the certified copies prepared till 31-12-2024, which are lying ready for delivery.

It is notified for information of all the concerned that if the said certified copies are not collected up to 01.08.2025, then the said unclaimed copies will be destryoed without any further notice and the amount so deposited by the Advocates/Litigants/applicants/Parties for such attested copies shall be forfeited in view of "Rule 10A added in CH.5-B, Delhi High Court Rules & Orders Volume V, Published in the Delhi Gazette on 01-09-2009 which provides that " in case the attested copy is not collected within 120 days from the date of its prepartion, it will be destroyed and the amount deposited for such attested copy shall stand forfeited.

The Advocates/Litigants/applicants/Parties are further requested to contact Branch Incharge /Sr. Most Official of the Copying Agency Branch, NDD, PHC, New Delhi on any working day to collect the applications made to supply Certified Copies prepared till 31 December 2024 which are lying under objection. However, the said applications, if not collected for removal of objections by 01.08.2025, shall also be destroyed immediately/thereafter without any further notice and the amount so deposited for such applications shall stand forfeited. Details of such applications/objections are available with the copying Agency Counter for reference /record purposes.

Further all the Advocates/Litigants/applicants/Parties are informed that no queries shall be entertained after destruction of the above record pertaining to the period till December 2024.

This notice is issued with prior approval of Ld. Principal District & Sessions Judge, New Delhi District, Patiala House Courts, New Delhi .

(Dharmender Rana)
Officer Incharge
Copying Agency Branch
District Judge-01,
New Delhi District,
New Delhi

No. 7382-7402/PD&SJ/CA/NDD/PHC/ND/2025. Dated 12/07/25

Copy forwarded for information and necessary action to:

1. Ld. Principal District & Sessions Judge (Central Distt.), THC, West Distt. (THC), East Distt., North- East Distt. and Shahdara Distt. (KKD), North and North-West Distt. (Rohini), NDD PHC New Delhi, South Distt. and South-East Distt. (Saket), South-West Distt., Dwarka, and RACC, Delhi/New Delhi with the request to get the above notice displayed on the Notice Board and other conspicuous places of public notice in their respective District Court Complex.