OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, NEW DELHI DISTRICT, NEW DELHI

OFFICE ORDER

Subject:- Day wise Duty Roster for JMFCs of NI Act Digital Courts, New Delhi District for Physical Recording of Evidence w.e.f. 26.06.2025.

In view of the administrative requirements and for ensuring the smooth and effective conduct of physical recording of evidence in NI Act Digital Courts, it is hereby ordered that a day wise duty roster shall be implemented for JMFCs posted in NI Act Digital Courts of New Delhi District. Therefore, the following directions are issued for compliance.

The physical recording of evidence shall be conducted by the concerned JMFCs including the court work of his/her own court on designated week days, with each Judicial Officer being assigned specific days(s) of the week for this purpose.

After the roster is notified, all concerned JMFCs are requested to adhere the assigned days and ensure presence for the purpose of recording evidene physically in Court Room No. 40 Digital Court Room, Main Building, Ground Floor, Patiala House Courts, New Delhi District as per the schedule:-

Sl. No.	Name of the Judicial Offier (column No. 01)	Days
1.	Ms. Shivangi Vyas, JMFC (NI ACT) Digital Court-01	Monday & Tuesday
2.	Sh. Shivam Gupta, JMFC (NI ACT) Digital Court-02	Wednesday & Thursday
3.	Ms. Nishtha Mehtani, JMFC (NI ACT) Digital Court-03	Friday & Saturday

In case any Ld. JMFC (Digital Court) so assigned for physical recording of evidence on designated week days is on leave or not available due to any reasons, then the physical recording of evidence shall be conducted by the Judicial Officer mentioned immediated below that serical number and so on and so forth. In case the Judicial Officer mentioned at serial number 03 is on leave or not available due to any reasons, then the physical recording of evidence shall be conducted by the Judicial Officer mentioned at serial number 01 and so on.

(Duty Judicial Magistrate)
For Chief Judicial Magistrate
PHC, New Delhi, New Delhi District

No. 2305-2325 CJM/PHC/NDD

Dated, New Delhi the 18/06/2025

Copy forwarded for kind information to:-

1. Ld. Registrar, Hon'ble High Court of Delhi, New Delhi.
2. Ld. Principal District & Sessions Judge (Hqs), Tis Hazari Courts, Delhi.
3. Ld. Principal District & Sessions Judges, Delhi/New Delhi.
4. Ld. CJMs, Delhi/New Delhi.
5. All the Ld. ACJMs and Ld. JMFCs, New Delhi District, Patiala House Courts, New Delhi.
6. The Commissioner of Police, Delhi for circulation of the order to all the concerned DCsP.
7. The Chief Public Prosecutor, New Delhi District, Patiala House Courts, New Delhi.
8. The Director General (Prison), Tihar Jail, Delhi.
9. The President/Hony. Secretary, New Delhi Bar Association, Patiala House Courts, New Delhi.
10. The Personal Office & Reader of the undersigned.
11. The Officer Incharge, Pool Car Section, New Delhi District, Patiala House Courts, New Delhi.
12. The Branch In-Charge, Filing Section, Facilitation Center, Bail Section & Office of the CJM New Delhi District, Patiala House Courts, New Delhi.
13. The Branch In-Charge, Care Taking Branch, New Delhi District, Patiala House Courts, Delhi, Delhi with the directions to affix the order on all Notice Boards of New Delhi District, Patiala House Courts, New Delhi.
14. Web-site Committee, New Delhi District, Patiala House Courts, New Delhi.
15. The Branch Incharge, R&I Branch for uploading on LAYERS.

For Chief Judicial Magistrate
PHC, New Delhi, New Delhi District