

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:
NEW DELHI DISTRICT PATIALA HOUSE COURTS, NEW DELHI

CIRCULAR

It has been observed that most of the Sr. P.As/P.As and Orderlies posted at New Delhi District, Patiala House Court, New Delhi, are not reporting for their duties in the Administration Branch, New Delhi District, as and when their L.d. Presiding Officers/ Reporting Officers with whom they are attached, proceed on leave(s).

Henceforth, all the Sr. P.As/P.As and Orderlies posted in New Delhi District are hereby directed that whenever their L.d. Judicial Officer(s) proceeds on leave(s), they shall report for duty in the Administration Branch at 10.00 AM sharp, in case prior intimation qua leave of their L.d. Judicial Officer(s) is received; otherwise, they shall report for duty in the Administration Branch by 10.10 AM sharp.

It has also been brought to the notice of the undersigned that the Sr. P.As/P.As and Orderlies are also in habit of taking leave as and when their Presiding Officers happens to be on leave. Such practice is not acceptable.

All the L.d. Judicial Officers posted in the New Delhi District are hereby impressed upon to relieve one of their Personal Assistant(s) and Orderlies immediately as and when request is made by the Administration Branch for deputing them to the Court(s) to meet out the requirements in exigencies.

All the Chairpersons/Members of various Committees are also requested to utilize the services of the Personal Assistant(s) and Orderlies posted in their courts during the meetings.

Non compliance of the aforesaid directions shall be viewed seriously.



(Vimal Kumar Yadav)
Principal District & Sessions Judge
New Delhi District
Patiala House Courts, New Delhi

No. 19649-19638 Admn./Pr. D& SJ/NDD/PHC/ND/2024

Dated, New Delhi the 4/7/24

Copy forwarded for Information and necessary action to:

1. The L.d. Principal Judge/Judge, Family Court, NDD, PHC.
2. The L.d. Judge-In-Charge, Mediation Centre, NDD, PHC.
3. All the L.d. Judicial Officers, NDD, PHC.
4. Personal Office of the undersigned.
5. The Branch Incharge, Computer Branch, NDD, PHC to upload the same on the website of the District.
6. The Dealing Asstt., R&I, NDD, PHC for uploading on LAYERS.



Principal District & Sessions Judge
New Delhi District
Patiala House Courts, New Delhi