

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE**  
**PATIALA HOUSE COURT, NEW DELHI DISTRICT, NEW DELHI**

In partial modification of this office earlier order No. 25847-26926/Admn/Pr. D&S/NDD/PHC/2023 dated 13.09.2023, the following Ld. Judicial Officers, in addition to their regular duties are hereby designated as Ld. Officer-In-Charges of the Branches in New Delhi District, as mentioned against their names, with immediate effect:

Sr. No.	Name of the Ld. Judicial Officers / Officer-In-Charges	Branches & A.O.(J)/Branch Incharges
1	Ms. Sukhvinder Kaur, Principal Judge, Family Courts  Ms. Kiran Gupta, ASJ-04 (Link)	Vigilance & Litigation Branch  Sh. Girdhar Gopal, A.O. (J)  Ms. Sheela Madhusudanan  Ms. Neetu Sharma
2	Ms. Vijeta Singh Rawat, ADJ-01  Ms. Komal Garg, MM, Mahila Court-01 (Link)	Library  Sh. Girdhar Gopal, A.O. (J)  Sh. Raj Kumar Kundoo, AO/DDO  Ms. Neha Sachdeva

**Note :**

- The Ld. Officer-In-Charges shall :
  - be responsible for regularly supervising the work of the Branches (and connected Branches / Sections) under their control on daily basis, *inter alia*, by providing necessary guidance/directions to the Branch Incharges.
  - take all necessary decisions, using proper discretion in the matters of routine nature, keeping in mind the best interest of the institution and shall refer the matters to the undersigned, in case of any doubt/clarification;
  - co-ordinate with other Ld. Officer-In-Charges and Committees, wherever required.
- The Branch Incharges and all subordinate staff shall work under the control and supervision of the concerned Ld. Officer-In-Charges. They will be answerable to and report on daily basis to the respective Ld. Officer-In-Charges.
- In the event of inability to discharge such responsibilities (on account of leave, other exigencies, etc.) by the Ld. OIC of Branch/Cell, the next available Ld. OIC of the Branch/Section in the list shall be suitably informed by the former and the latter shall act as the Link Officer.
- Each Branch/Section shall have the work allocated amongst the staff subject-wise, with arrangement for Link Assistant (on account of absence of regular dealing hand), for which the Ld.OICs shall issue formal orders, in consultation with and under intimation to the undersigned.

[Sanjay Garg-1]

Principal District & Sessions Judge  
New Delhi District, Patiala House Court, ND.