

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE  
PATIALA HOUSE COURTS, NEW DELHI DISTRICT, NEW DELHI**

**ORDER**

Vide directions in the order No. 1114/38603-674/P&T/Admn.-II/Hqs/2023 dated 17.05.2023, the following Committee is hereby constituted to monitor and supervise the implementation of the directions contained in 'SOP on Digitization' issued by the Hon'ble e-Committee of Supreme Court of India as under :-

Sl. No.	Name of the Committee	Committee comprising of	Designated As
1.	Internal Monitoring Committee of Digitized Records	Ms. Poonam Sharma, Administrative Officer (J)	Chairperson
		Sh. Vipul Bansal, JA Branch Incharge (Computer Branch)	Member
		Sh. C.S. Rawat, SJA Branch Incharge (Record Room Civil)	Member

**Note:**

1. The Committee shall function under the supervision of the Officer-In-Charge (Computers) of New Delhi District, Patiala House Courts.
2. The ibid Committee will monitor as to whether the Vendor and the Court Staff have complied with the directions contained in *SOP on Digitization* issued by the e-Committee, Supreme Court of India or not.
3. The aforesaid Committee shall also submit a report fortnightly to the Officer-In-Charge, Digitization Branch of New Delhi District, Patiala House Courts to take any corrective steps in case of any deficiency.

[Sanjay Garg]

Principal District & Sessions Judge  
New Delhi District, Patiala House Courts, ND.

No. 17457-13514 /Admn./Committees/Pr.D&SJ/NDD/2023

Dated : 09/6/23

**Copy forwarded for kind information to :**

1. The Worthy Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
3. The Ld. Principal Judge & Judge, Family Court, New Delhi District, PHC, ND.
4. The Ld. Judge-In-Charge, Mediation Centre, New Delhi District, PHC, ND.
5. All the Ld. Judicial Officers, New Delhi District, PHC & six Ld. MMs, (NI Act), RACC, ND.
6. All the Members concerned.
7. The Branch Incharges concerned, New Delhi District, PHC, ND.
8. The Superintendent, NDDL SA, New Delhi District, PHC, ND.
9. Reader to the undersigned.
10. The PS Office of Ld. Principal District & Sessions Judge, PHC, ND.
11. The APRO/E-sewa Kendra, New Delhi District, PHC, ND.
12. The Branch Incharge, Computer Br., NDD to upload the same on the website of this District.
13. The Caretaker, NDD to display this order on the notice boards.
14. The Dealing Assistant R&I Section, NDD, to upload on LAYERS.

Principal District & Sessions Judge  
New Delhi District, Patiala House Courts, ND.