


OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE: NEW DELHI DISTRICT
PATIALA HOUSE COURTS; NEW DELHI

CIRCULAR

The work of Digitization in Delhi District Court is being undertaken on war footing; in sync with the spirit of this work all the learned Presiding Officers in New Delhi District are requested to retain the ministerial staff posted in their respective Courts in such a manner that during the entire two batches vis a vis 12/06/2023 to 19/06/2023 & 22/06/2023 to 30/06/2023 at least one amongst the three i.e. either the Ahlmad/Asst. Ahlmad or Reader in their Court is present during the entire length/period of Special Casual Leave in the impending Summer Vacations. Further, all the Ahlmad/Asst. Ahlmad in your respective Courts be also directed to prepare/complete the judicial records in such a manner that the moment it is being summoned for scanning by the Digitization Branch, Patiala House Courts, it is readily made available to the quarter concerned without any unwarranted delay or last minute reasonings.

Co-operation of one and all is warranted in both letter and spirit.

This issues with the prior approval of the Ld. Principal District & Sessions Judge, NDD
(Officiating)


(Shailender Malik)

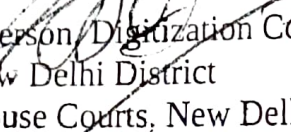
ASJ-03/Chairperson, Digitization Committee
New Delhi District
Patiala House Courts, New Delhi

17164-17243
No. Admn./Pr.D&SJ/NDD/PHC/ND/2023

Dated, New Delhi the 6-6-23

Copy forwarded for information and necessary action to:

1. The Ld. Principal District & Sessions Judge (HQ), Tis Hazari Courts, Delhi.
2. All the Ld. Judicial Officers posted in New Delhi District, Patiala House Courts, New Delhi.
3. The Personal Office of Ld. Principal District & Sessions Judge, PHC, ND.
4. The Administrative Officer (Judicial)/DDO/AAO/All the Branch Incharges, NDD, PHC, ND.
5. The Branch Incharge, Computer Branch, with the directions to upload the same on the website of this District.
6. The Dealing Asst., R&I Section, NDD to upload the same on the LAYERS.


ASJ-03/Chairperson, Digitization Committee
New Delhi District
Patiala House Courts, New Delhi