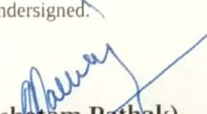


**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE: NEW DELHI DISTRICT**  
**PARTIAL DUTY ROSTER FOR THE PERIOD 16.04.2020 TO 30.04.2020**

In continuation to the earlier Order No. 581-630/2020/CMM/PHC/New Delhi dated 31.03.2020, the following Judicial Officers will work as Duty Magistrate at Patiala House Courts, New Delhi on the dates noted against their names. Urgent traffic challans such as compounded vehicles filed during the above period shall also be disposed of by the Duty Magistrate. On Sunday and other holidays they are required to reach court around 11:00 a.m. and remain there till the disposal of the entire remand and other misc. work. **The Duty Magistrate would be assisted by his/her own staff.**

Sr. No.	Name of Judicial Officers	Dates	Court Room No.
1.	<b>Sh. Sudhir Kumar Sirohi, Ld. ACMM-02</b> C-94, Saket Court Residential Complex, New Delhi.	<b>16.04.2020</b>	08, Ground Floor, Main Building
2.	<b>Ms. Prabhdeep Kaur, Ld. MM</b> C-12, Saket Court Residential Complex, New Delhi	<b>17.04.2020</b>	19, First Floor, Main Building
3.	<b>Ms. Pragati, Ld. MM</b> C-236, Surajmal Vihar, Delhi - 110092	<b>18.04.2020</b>	32, Lock Up Building
4.	<b>Sh. Navjeet Budhiraja, Ld. ACMM-01</b> D-44, Saket Court Residential Complex, New Delhi.	<b>19.04.2020</b>	02 Ground Floor Main Building
5.	<b>Ms Ankita Lal Ld MM</b> D-33, Saket Court Residential Complex New Delhi.	<b>20.04.2020</b>	20 First Floor Main Building
6.	<b>Ms. Vasundhara Chhaunkar, Ld. MM</b> B-5/63, IInd Floor, Safdarjung Enclave	<b>21.04.2020</b>	30, Lock Up Building
7.	<b>Ms Tanyi Khurana Ld MM</b> S-60 First Floor Greater Kailash Part-1 New Delhi	<b>22.04.2020</b> <b>25.04.2020</b>	14, First Floor, Main Building
8.	<b>Ms. Shruti Chaudhary, Ld. MM</b> H. No. 5, Kalyan Vihar, Polo Road - 110009	<b>23.04.2020</b>	07, Ground Floor, Main Building
9.	<b>Ms. Jyoti Maheshwari, Ld. MM</b> Flat No. 604, Sector - 26, Rohini Judicial Flats	<b>24.04.2020</b>	28, Lock Up Building
10.	<b>Sh Dev Saroha Ld. MM</b> D-53 Saket Court Residential Complex, New Delhi.	<b>26.04.2020</b>	13, First Floor, Main Building
11.	<b>Ms. Amardeep Kaur, Ld. MM</b> C-177, Naraina Industrial Area, Ist Floor, New Delhi - 28	<b>27.04.2020</b>	17, Ist Floor, Main Building
12.	<b>Sh. Ashwani Panwar Ld. MM</b> Flat No. 3085 IInd Floor D-3 Vasant Kunj New Delhi	<b>28.04.2020</b>	36, First Floor Publication Building
13.	<b>Sh. Vipul Sandwar, Ld. MM</b> F-543 Sarita Vihar New Delhi-110076	<b>29.04.2020</b>	12, First Floor, Main Building
14.	<b>Sh Sumeet Anand Ld. MM</b> B-123 (Top Floor) Nirman Vihar Delhi	<b>30.04.2020</b>	06, Ground Floor Main Building

- All the Duty MM's shall also dispose of any Judicial work whatsoever assigned to them by the undersigned.
- In continuation of the Office Order No. 373/Estt./E-1/DHC dated 23.03.2020 of Hon'ble High Court of Delhi and taking note of the Order No. 40-3/2020-DM/-1(a) dated 24.03.2020 of Government of India whereby a nationwide lockdown has been declared w.e.f. 25.03.2020, only those staff officials who are residing in Delhi and using own conveyance are to be called for duty. However, all those staff officials, who are not required to report for duty on any given day, would not leave the station under any circumstance. They would always be available on call and would be deemed to be on duty. In case of any urgency they may call upon them to report back for duty immediately.
- The M.M.s deputed for duty on holidays, second Saturdays and Sundays who actually work on such day(s) will be entitled to avail of special casual leave (Compensatory Leave) in lieu of duty performed on such day (s) within one year thereof and members of the staff of their courts as well as the Cashier/Official of Cash Branch who actually work on such days shall be entitled to avail special casual leave (Compensatory Leave) in lieu of duty performed on such day(s) within six month thereof. The Special Casual Leave (Compensatory Leave) of M.M.s shall be routed through and after the verification of the undersigned. The M.M.s while forwarding the application of the staff for grant of such Spl. C.L. (Compensatory Leave) shall certify that the official concerned had actually worked on a particular day. (This is with reference to letter no. 6545-63/Ruler/DHC dated 06-03-2012 of Hon'ble High Court of Delhi : New Delhi) (ref. S.O. Issued by the Ld. District Judge-cum-Additional Sessions Judge, Patiala House Court, New Delhi District, vide letter no. 5365-85 Judl./NDD Dated. New Delhi the. 15/03/2012).
- No duty MM will take leave on the day of his/her duty unless there is exigency. Reason of exigency shall also be given by duty MM with one day advance request for change of duty with the consent of officer agreeing to perform duty in his/her place, to the office of undersigned".
- All the Duty MM's shall also dispose of any Judicial work whatsoever assigned to them by the undersigned.

  
**(Purshotam Pathak)**  
Chief Metropolitan Magistrate  
Patiala House Courts, New Delhi.

**Copy forwarded for information and necessary action :-**

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.  
(Through Ld. District & Sessions Judge, Patiala House Court, New Delhi).
2. The Ld. District & Sessions Judge, Patiala House Court, New Delhi.
3. All the other Ld. District & Sessions Judges, Center (HQ), West/ **THC**, North, North-West/ **Rohini**, Shahadra, East, North-East/ **KKD**, South-West/ **Dwarka**, South, South-East / **Saket**, Delhi/New Delhi, Rouse Avenue
4. The Secretary, DLSA, PHC, New Delhi.
5. All the Ld. Chief Metropolitan Magistrates, Center, West/ **THC**, North, North-West/ **Rohini**, Shahadra, East, North-East/ **KKD**, South-West/ **Dwarka**, South, South-East / **Saket**, Delhi/New Delhi, Rouse Avenue
6. All the Ld. ACMMs, Patiala House Courts, New Delhi District.
7. The Concerned M.M.s, Patiala House Courts, New Delhi.
8. The Chief Prosecutor, New Delhi- District.
9. The D.C.P. New Delhi District/ South District/ South -West District.
10. The Incharge, District Courts Web-Site Committee, Tis Hazari Courts, Delhi though Layers.
11. The Incharge, Computer Room, Patiala House Courts, New Delhi.
12. The Incharge Judicial Branch, New Delhi Patiala Houses Courts.
13. The Incharge, Leave Section, Patiala House Courts, New Delhi to verify Compensatory Casual Leave of the staff/official of Duty MM.
14. The Controlling Officer, Pool-Car, New Delhi.
15. The Deputy Director (Enf.), S.T.A, Rajpur Road, Delhi.
16. The Care Taker, New Delhi District with the direction to affix the copies of the same at all the notice boards at Patiala House Courts Complex.
17. The Incharge, Lock-up, New Delhi.
18. The Incharge Cash Branch, New Delhi- District, Patiala House Courts.
19. The Secretary, N.D.B.A.
20. The Notice Board.
21. Guard File.

  
Chief Metropolitan Magistrate  
Patiala House Courts, New Delhi.

Dated:- 12.04.2020