

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE  
PATIALA HOUSE COURTS:NEW DELHI DISTRICT**

**DUTY ROSTER FOR THE MONTH OF DECEMBER, 2020**

The following Judicial Officers will work as Duty Magistrate at Patiala House Courts, New Delhi on the dates noted against their names during month of December, 2020.

The Duty MM's shall look after the work related to disposal of Traffic Challans (Impounded vehicles Only), Applications u/s 52A, 8/20/29 of NDPS Act, 110 Customs Act and such other similar applications; Considering bail bonds of Sessions Courts and Magisterial Courts; Considering JC/PC remand of accused produced after 5:00 pm.

S. No	Name of the Officers	Working Days	Holidays	Room Nos.
1.	<b>Sh. Umesh Kumar, Ld. MM</b> WZ-231 B Madipur, New Delhi 110063	01.12.2020 10.12.2020	06.12.2020	06, Ground Floor, Main Building
2.	<b>Sh. Dev Saroha, Ld. MM</b> Flat No. 10, IInd Floor, B-27, Kailash Colony, Greater Kailash I, New Delhi.	02.12.2020 03.12.2020	-	19, First Floor, Main Building
3.	<b>Ms. Prabhdeep Kaur, Ld. MM</b> C-12, Saket Courts Residential Complex, New Delhi	04.12.2020 11.12.2020	-	19, First Floor, Main Building
4.	<b>Ms. Amardeep Kaur, Ld. MM</b> House No. 247 D, MIG Green Flats, Rajouri Garden, New Delhi	05.12.2020	13.12.2020	17, First Floor, Main Building
5.	<b>Sh. Sahil Khurmi, Ld. MM</b> Room No 55, Judicial Hostel NLU, Delhi Campus, Delhi Judicial Academy, Sec 14 D, Dwarka Delhi 110078	07.12.2020 18.12.2020	12.12.2020	07, GF, Main Building
6.	<b>Ms. Tanvi Khurana, Ld. MM</b> Flat No 40 Delhi Government Officers Flats, Greater Kailash Part 1, New Delhi	08.12.2020	-	14, First Floor, Main Building.
7.	<b>Sh. Himanshu Raman Singh, Ld. MM</b> M-402, Dharma Apartment 2 I.P. Extension, Delhi 110092	09.12.2020 16.12.2020	-	20, First Floor, Main Building
8.	<b>Sh. Udbhav Kumar Jain, Ld. MM</b> 32-A Top Floor Street No 4, Mohan Park West Guru Angad Nagar, Laxmi Nagar, Delhi 110092	14.12.2020	27.12.2020 28.12.2020	31, Lockup Building
9.	<b>Sh. Pankaj Rai, Ld. MM</b> H.No 83-84, 3rd Floor Pocket H-1, Sector 16 Rohini Delhi - 110089	15.12.2020 17.12.2020 23.12.2020	-	12, First Floor Main Building
10.	<b>Ms. Manu Shree, Ld. MM</b> 7036, 1st Floor Vasant Kunj, B-10 Entry From Gate No.2	19.12.2020	20.12.2020	18, First Floor, Main Building
11.	<b>Ms. Vasundhara Chhaunkar, Ld. MM</b> B-5/63, IInd Floor, Safdarjung Enclave, New Delhi.	21.12.2020	-	30, Lock Up Building
12.	<b>Sh. Anshul Singhal, Ld. MM</b> Room No 55, Judicial Hostel NLU Delhi Campus, Delhi Judicial Academy Sec-14 Dwarka Delhi 110078.	22.12.2020	25.12.2020 26.12.2020	17, First Floor, Main Building
13.	<b>Sh. Himanshu Sahlot, Ld. MM</b> M-402, Dharma Apartment 2, I.P. Extension Delhi 110092	24.12.2020	29.12.2020 30.12.2020 31.12.2020	28, Lock Up Building

2. It must be ensured that all orders would be either digitally signed or manually signed and scanned, and sent for uploading on the CIS system. The Duty MMs shall ensure that bail orders digitally/manually signed and scanned be uploaded on the official website and also sent through ICJS to Jail Superintendent while simultaneously sent from Court Email Id to the Official Jail Dak Email Id i.e. [daksection01@bar@gov.in](mailto:daksection01@bar@gov.in) and Jail Superintendent is directed to cross check from both sources.
3. All Jurisdictional Magisterial Courts shall take up cases as per daily Cause List in terms of directions for **physical hearing roster** issued vide Office Order No. 10485/10575/Judl./Prin.D&S.J/NDD/2020 dated 27.10.2020 and SOPs formulated and circulated vide circular No. 8535-8620/JUDL/D7SJ/PHC/NDD dated 28.08.2020 by the Office of Ld. District & Sessions Judge, New Delhi in terms of directions contained in communication dated 417/RG/DHC/2020 dated 27.08.2020 of Hon'ble High Court of Delhi. The Magisterial Courts shall take up all miscellaneous applications including bail/interim bail, superdari etc. in all matters (pending trial as well as pending investigation except those specifically assigned to Ld. Duty MMs by this order) through Physical Hearing or through Video Conferencing (as applicable) on Cisco Webex Platform, adhering to Delhi Video Conferencing Rules, 2020 as framed by the Hon'ble High Court of Delhi.
4. Duty MMs shall sit in their respective Court Rooms maintaining at all times the norms of social distancing if proceedings are not conducted through video conferencing.
5. The Duty MMs of the day shall extend remand of UTPs through Video Conferencing. In view of COVID - 19 Pandemic the fresh arrestees shall not be physically produced in District Court Complex, but shall be produced in the Court Complexes situated at Tihar and Mandoli Jail premises between 10:00 am and before 05.00 p.m. whose remand orders shall be dealt by the Ld. Jail Duty MMs deputed in respective Jail Complex in terms of order issued by Ld. CMM (Central). **Fresh arrestees produced after 05.00 p.m. shall be dealt by Ld. Duty MM as per this Roster.**
6. All the concerned DCPs are suggested that subordinate officers and staff under their control be asked to move applications for recording Statements U/s. 164 Cr.PC. in advance and witnesses/victims be called only on the date fixed by the Hon'ble Courts for recording the statement to avoid any inconvenience to such witnesses. The Statement of Witnesses U/s 164 Cr. PC. may be recorded in the Vulnerable Witness Deposition Room/Other Appropriate Room in the Court Complex or through Cisco Webex Platform, and shall not be recorded in the Chamber of the of Ld. Duty Magistrate in order to ensure that norms of social distancing are adhered to.
7. All the Duty MMs shall comply and work according to the directions received in the past and likely to be received in the near future from Hon'ble High Court of Delhi and Ld. District & Sessions Judge, Patiala House Courts, New Delhi.
8. Ld. MM (Mahila Courts) shall take up matters in which interim urgent relief has been sought under the protection of Women from Domestic Violence Act, 1985 and such matters shall be taken up through Video Conferencing only. The Counsel for both sides may be impressed upon to send brief written submission through mail directly to the Email IDs of concerned Mahila Court mentioned in Annexure 'A'.
9. All the Advocates/Litigants/Police officers may send urgent applications/replies to respective Courts through the dedicated E-mail ID of the concerned Court. (given at Annexure A).
10. All the concerned DCPs are hereby directed to ensure that henceforth all the Investigating Officers file fresh chargesheet/Final Reports through CCTNS to be fetched into the ICJS system and must mention the contact details of the IO alongwith scanned copy of the chargesheet/final report and CD with # value.
11. Due to any unavoidable circumstances if any Ld. MM happens to be on leave or otherwise not available due to any reason, he/she shall intimate the next link MM one day in advance and so on so forth as per the link roster to perform the work of their respective Link Courts.
12. It is directed to ensure the attendance of one staff/official who shall extend all the cooperation needed by Ld. Duty Magistrates in any case and the Ahlmad/court visiting staff shall make sure that all the disposed off applications be received in the concerned court positively by next working day.
13. All the Regular Magisterial Courts (if required) shall sit in their respective court rooms and ensuring norms of social distancing.

13. The Ld. MMs deputed for holiday(s), 2<sup>nd</sup> Saturday/Sunday and also the Members of the staff of their Courts shall be entitled to avail Special Casual Leave (Compensatory leave) in lieu of duty actually performed by them on such day(s) as per rules. The Ld. MMs while forwarding the application of their staff for grant of special casual leave shall certify that the official concerned had actually worked on a particular day(s).
14. No duty MM shall take leave on the day of his/her duty unless there is exigency. Reason of exigency shall also be given by the duty MM with one day advance request for change of duty with the consent of officer agreeing to perform duty in his/her place, to the Office of undersigned.
15. On a given date one Reliever MM out of 4 Reliever MMs will be physically present and shall sit at Room No. 23, Patiala House Courts, New Delhi to deal with the work of Recording Statement U/s 164 Cr. PC., conducting inquest proceedings, TIP and Extension of JC Remand of UTPs through video conferencing. The other three reliever MMs shall be available on call for any exigency. In case on any day the Reliever MM on Duty happens to be on leave the next relieving MM mentioned just below his/her name shall work in his/her place and so on so forth as per the below table. In case of leave of the Reliever MM on duty, he/she shall inform his/her next link reliever MM one day in advance. All the Reliever MMs on physical duty are directed to dispose of the application U/s 164 Cr.PC. while working as Duty MM preferably on the same date or for reasons to be recorded, on the earliest subsequent date. It is also clarified that applications for recording Statement of Prosecutrix in Rape or any other offences against Women or child should ordinarily not be adjourned by the reliever MM.

S. No.	Name of the Ld. Reliever MMs	Days of Duty
1	Sh. Nitesh Goel, Ld. MM	17.12.2020, 16.12.2020 18.12.2020, 21.12.2020 23.12.2020, 24.12.2020
2	Ms. Deepika Goel, Ld. MM	02.12.2020, 04.12.2020, 07.12.2020, 09.12.2020, 11.12.2020, 17.12.2020 22.12.2020
3	Sh. Vinod Kumar, Ld. MM	01.12.2020, 03.12.2020, 05.12.2020, 08.12.2020, 10.12.2020, 15.12.2020, 19.12.2020,

(Dr. Pankaj Sharma)  
Chief Metropolitan Magistrate  
Patiala House Courts, New Delhi

**Copy forwarded for information and necessary action :-**

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.  
(Through Ld. District & Sessions Judge, Patiala House Court, New Delhi).
2. The Ld. District & Sessions Judge, Patiala House Court, New Delhi.
3. All the other Ld. District & Sessions Judges, Center (HQ), West/ THC, North, North-West/ Rohini, Shahadra, East, North-East/ KKD, South-West/ Dwarka, South, South-East / Saket, Delhi/New Delhi, Rouse Avenue
4. The Secretary, DLSA, PHC, New Delhi.
5. All the Ld. Chief Metropolitan Magistrates, Center, West/ THC, North, North-West/ Rohini, Shahadra, East, North-East/ KKD, South-West/ Dwarka, South, South-East / Saket, Delhi/New Delhi, Rouse Avenue
6. All the Ld. ACMMs, Patiala House Courts, New Delhi District.
7. The Concerned M.M.s, Patiala House Courts, New Delhi.
8. The Chief Prosecutor, New Delhi- District.
9. The D.C.P. New Delhi District/ South District/ South -West District.
10. The Incharge, District Courts Web-Site Committee, Tis Hazari Courts, Delhi through Layers.
11. The Incharge, Computer Room, Patiala House Courts, New Delhi.
12. The Incharge Judicial Branch, New Delhi Patiala Houses Courts.
13. The Incharge, Leave Section, Patiala House Courts, New Delhi to verify Compensatory Casual Leave of the staff/official of Dury MM.
14. The Controlling Officer, Pool-Car, New Delhi.
15. The Deputy Director (Enf.), S.T.A, Rajpur Road, Delhi.
16. The Care Taker, New Delhi District with the direction to affix the copies of the same at all the notice boards at Patiala House Courts Complex.
17. The Incharge, Lock-up, New Delhi.
18. The Incharge Cash Branch, New Delhi- District, Patiala House Courts.
19. The Secretary, N.D.B.A.
20. The Notice Board.
21. Guard File.

(Dr. Panleaj Sharma)  
Chief Metropolitan Magistrate  
Patiala House Courts, New Delhi

## LIST OF COURT EMAIL-IDS, PATIALA HOUSE COURTS, NEW DELHI

S. NO.	NAME OF JUDGE'S	POLICE STATION	COURT NO.
1	<b>SH. PANKAJ SHARMA , LD. CMM</b> CODE NO 19. <b>.AHLMAD... Ext. NO -404</b>	CRIME BRANCH, CUSTOM, NCB, DRI, CENTRAL EXCISE, FERA, SPL CELL	<b>26</b> , GF, MAIN BLDG. <a href="mailto:teadercmmphc@gmail.com">teadercmmphc@gmail.com</a>
2	<b>SH. AKASH JAIN , LD. ACMM-01</b> CODE NO 32..... AHLMAD... <b>Ext. NO.. 384</b>	IGI AIRPORT, IGI METRO, SARFESI, <b>PFA</b>	<b>02</b> , GROUND FLOOR MAIN BLDG. <a href="mailto:readeracmm01@gmail.com">readeracmm01@gmail.com</a>
3	<b>SH. CHANDERJIT SINGH , LD. ACMM-02</b> CODE NO 17.....AHLMAD... <b>Ext. NO 402</b>	EOW/CRIME BRANCH <b>VASANT KUNJ (SOUTH)</b> <b>R.K. PURAM</b>	<b>08</b> , GROUND FLOOR, MAIN BLDG. <a href="mailto:readeracmm02phc@gmail.com">readeracmm02phc@gmail.com</a>
4	<b>MS. TANVI KHURANA,.... MM-04</b> CODE NO 67..... <b>AHLMAD... Ext. NO 408</b>	INDERPURI PRAGATI MAIDAN METRO, RAJIV CHOWK METRO, <b>PARLIAMENT STREET TRAFFIC</b>	<b>14</b> , FIRST FLOOR MAIN BLDG. <a href="mailto:readermm04phc@gmail.com">readermm04phc@gmail.com</a>
5	<b>SH. DEV SAROHA ,... MM-05</b> CODE NO.68 <b>AHLMAD... Ext. NO 381</b>	BARAKHAMBIA ROAD, SAROJINI NAGAR, <b>CHANKYAPURI CIRCLE TRAFFIC</b>	<b>13</b> , FIRST FLOOR MAIN BLDG. <a href="mailto:readermm05phc@gmail.com">readermm05phc@gmail.com</a>
6	<b>MS. HIMANSHU RAMAN SINGH,.... MM-02</b> CODE NO 14..... <b>AHLMAD... Ext. NO 383</b>	CHANAKYA PURI, VASANT KUNJ (NORTH), SOUTH AVENUE, DELHI CANTT, NARAINA, KISHANGARH <b>TUGHLAK ROAD TRAFFIC,, TILAK MARG TRAFFIC</b>	<b>20</b> , FIRST FLOOR MAIN BLDG. <a href="mailto:reeadermm02phc@gmail.com">reeadermm02phc@gmail.com</a>
7	<b>MS. PRABH DEEP KAUR, MM(Mahila court -2)</b> CODE NO 769..... <b>AHLMAD... Ext. NO 406</b>	<b>NEW MAHILA COURT - 02,</b> SAGARPUR, NARAINA, VASANT VIHAR, R.K. PURAM, TILAK MARG, DELHI CANTT, CHANKYAPURI, MANDIR MARG, RAJIV CHOWK METRO, KISHANGARH, SOUTH AVENUE (Only matters pertaining to Mahila court)	<b>19</b> , FIRST FLOOR MAIN BLDG. <a href="mailto:readermm02phc@gmail.com">readermm02phc@gmail.com</a>
8	<b>MS. AMARDEEP KAUR, MM-06</b> CODE NO 20..... <b>AHLMAD... Ext. NO</b>	PARLIAMENT STREET, SOUTH CAMPUS, NORTH AVENUE	<b>11</b> , FIRST FLOOR, MAIN BLDG <a href="mailto:readermm06phc@gmail.com">readermm06phc@gmail.com</a>
9	<b>SH. UMESH KUMAR , MM -07</b> CODE NO 764.....AHLMAD... <b>Ext. NO .389</b>	MANDIR MARG, VASANT VIHAR, TILAK MARG	<b>06</b> , GROUND FLOOR MAIN BLDG. <a href="mailto:readermm07phc@gmail.com">readermm07phc@gmail.com</a>
10	<b>MS. VASUNDHARA CHHAUNKAR, ...MM(Mahila court-1)</b> CODE NO. 39..... <b>AHLMAD... Ext. NO</b>	<b>MAHILA COURT</b> CONNAUGHT PLACE, TUGHLAK ROAD , PARLIAMENT STREET, BARAKHABA ROAD, IGI AIRPORT, IGI METRO, SAROJINI NAGAR, NORTH AVENUE, PRAGATI MAIDAN METRO, VASANT KUNJ (N), VASANT KUNJ (SOUTH) , INDERPURI, SOUTH CAMPUS (Only matters pertaining to mahila court)	<b>30</b> , LOCKUP- BLDG. <a href="mailto:nmmclreaderphcnd@gmail.com">nmmclreaderphcnd@gmail.com</a>
11	<b>MS. MANU SHREE,.... MM-03</b> CODE NO. 04..... <b>AHLMAD... Ext. NO 385</b>	TUGLAK ROAD, SAGARPUR	<b>18</b> , FIRST FLOOR MAIN BLDG. <a href="mailto:readersmm03phc@gmail.com">readersmm03phc@gmail.com</a>

12	<b>MS. PRAGATI, ..MM-01</b> CODE NO . 38..... <b>AHLMAD... Ext. NO 394</b>	CONNAUGHT PLACE, <b>PARLIAMENT HOUSE</b> <b>TRAFFIC,</b> <b>BKR TRAFFIC</b>	<b>32. LOCK UP BLDG.</b>  readermm01phc@gmail.com
13	<b>MS. HIMANSHU SEHLOTH,</b> <b>MM (NI ACT-1)</b> CODE NO.78. <b>AHLMAD... Ext. NO 393</b>	<b>SPL. COURT, NI ACT</b>	<b>28. LOCKUP BLDG.</b> readermmniact01phc@gmail.com
14	<b>MS. SAHIL KHURMI ...</b> <b>MM (NI ACT-02)</b> CODE NO. 773.....  <b>AHLMAD... Ext. NO 403</b>	<b>SPL. COURT, NI ACT</b>	<b>07. GF, MAIN BLDG.</b> readermmni02phc@gmail.com
15	<b>MS. ANSHUL SINGHAL.MM</b> <b>(NI ACT- 03)</b> CODE NO. 770.  <b>AHLMAD... Ext. NO -348-</b>	<b>SPL. COURT, NI ACT</b>	<b>17. FIRST FLOOR, MAIN</b> <b>BLDG.</b> readermmni03phc@gmail.com
16	<b>SH. UDBHAV KUMAR</b> <b>JAIN , ..MM ..(NI- ACT-04)</b> CODE NO. 771.  <b>AHLMAD... Ext. NO</b>	<b>SPL. COURT, NI ACT</b>	<b>31. LOCKUP BULD</b> <b>PUBLICATION BLDG.</b> readermm04niphc@gmail.com
17	<b>SH.PANKAJ RAI ... MM (NI-</b> <b>ACT - 05) ...</b> CODE NO 772 <b>AHLMAD... Ext. NO 366</b>	<b>SPL. COURT, NI ACT</b>	<b>12, FIRST FLOOR</b> <b>MAIN BLDG.</b> readermm05phcni@gmail.com
18	<b>MS JYOTI MAHESHWARI.</b> <b>MM -1</b> CODE NO .775 <b>(138 NI ACT NEW DIGITAL</b> <b>COURT)</b>	<b>NEW DIGITAL COURT</b> <b>138 NI ACT</b>	ninewdelhi1@gmail.com
19	<b>MS NIDHI BALA...MM -2</b> CODE NO .776 <b>(138 NI ACT NEW DIGITAL</b> <b>COURT)</b>	<b>NEW DIGITAL COURT</b> <b>138 NI ACT</b>	ninewdelhi2@gmail.com
20	<b>MS PADMA LANDOL ... MM-3</b> CODE NO .777 <b>(138 NI ACT DIGITAL COURT)</b>	<b>NEW DIGITAL COURT</b> <b>138 NI ACT</b>	ninewdelhi3@gmail.com
21	<b>SH SNEHIL SHARMA .. MM</b>	<b>RELIEVER JUDGE</b>	snehil.sharma90@gmail.com
22	<b>SH VINOD KUMAR ...MM</b>	<b>RELIEVER JUDGE</b>	vinodkumarmail1790@gmail.com
23	<b>MS DEEPIKA GOEL ...MM</b>	<b>RELIEVER JUDGE</b>	deepika.cjm@gmail.com
24	<b>SH NITESH GOEL.....MM</b>	<b>RELIEVER JUDGE</b>	niteshgoeldelhi@gmail.com