

**OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE**  
**PATIALA HOUSE COURTS: NEW DELHI DISTRICT**

**DUTY ROSTER FOR THE MONTH OF JUNE, 2022**

Duty Roster for the holidays 11.06.2022 & 12.06.2022 and Summer Vacations from 13.06.2022 to 22.06.2022 is given separately at page nos. 3-4.

The following Judicial Officers will work as Duty Magistrate at Patiala House Courts, New Delhi on the dates noted against their names. It is enjoined upon the Duty Magistrate to hold the trial of accused persons involved in petty cases and to attend all the emergency matters such as recording of dying, declaration etc. Whenever such a matter is placed before them they should always be available in their houses on the day of duty. The Magistrate named stand deputed for the purposes of trial of demonstrators who may be arrested on the date on which they are performing their duties. If fresh Traffic/STA/Evening Courts Challans are filed during holidays, the same shall also be disposed of by the Duty Magistrate. On Sunday and other holidays they are required to reach court around 11:00 a.m. and remain their till the disposal of the entire remand and other misc. work. Even on working days, Duty Magistrate is expected to remain in the court till 5:00 p.m. The Duty Magistrate would be assisted by his/her own staff.

S. No	Name of the Officers	Working Days	Holidays	Room Nos.
1	Sh. Ajay Narwal, Ld. MM Aashirvad Mansion, Khasra No. 123/1/2, Labour Chowk, Cross Road, Sant Nagar, Delhi - 110084.	06.06.2022 27.06.2022 29.06.2022	-	07, Main Building
2	Ms. Komal Garg, Ld. MM Flat No. 2017, Delhi Govt. Officers Flats, Gulabi Bagh, Delhi - 110007	07.06.2022 28.06.2022	-	11, FF Main Building
3	Ms. Amardeep Kaur, Ld. MM House No. 247 D, MIG Green Flats, Rajouri Garden, New Delhi	01.06.2022 25.06.2022	-	17, First Floor, Main Building
4	Ms. Akrti Mahendru Ld. MM C-69, Mahendru Enclave, Gali No. 4, G.T. Karna Road, North Delhi - 110009	03.06.2022	-	14, First Floor, Main Building.
5	Ms. Manu Shree, Ld. MM 7036, 1st Floor Vasant Kunj, B-10 (Entry From Gate No.2), New Delhi	10.06.2022 23.06.2022	-	18, First Floor, Main Building
6	Sh. Dev Saroha, Ld. MM CGT-071, T- Tower, DLF Capital Greens, Karampura Industrial Area, Moti Nagar, New Delhi - 110015.	30.06.2022	-	13, First Floor, Main Building
7	Sh. Bhavaya Karhail, Ld. MM E- 171, DLF Motinagar, Delhi - 110015	08.06.2022	-	20, First Floor, Main Building
8	Sh. Umesh Kumar, Ld. MM WZ-231 B Madipur, New Delhi 110063	02.06.2022 24.06.2022	05.06.2022	06, Ground Floor Main Building
9	Ms. Shivangi Vyas, Ld. MM C - 53, Shakti Nagar Extension, Ashok Vihar, Phase-3, Delhi.	09.06.2022	26.06.2022	19, First Floor, Main Building
10	Sh. Tushar Gupta, Ld. MM R/o B-303, Judicial Officers Residential Complex, Sector - 26, Rohini, New Delhi	04.06.2022	-	12, First Floor, Main Building

(1)

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1. Whenever any working day is declared holiday the Duty Magistrate on that day will be deemed as Duty Magistrate for whole of the day without any further order.
2. No duty MM will take leave on the day of his/her duty unless there is exigency. Reason of exigency shall also be given by duty MM with one day advance request for change of duty with the consent of officer agreeing to perform duty in his/her place, to the office of undersigned".
3. It is impressed upon all the M.M.s not to leave any pending work in their courts without signing the orders passed on the day, regular files, Misc. work, bail bond and release warrants etc. The MMs are further directed to take special care that in no case they should leave the court without signing the release warrants, once the bail bond has been accepted by them, even while proceeding on half day leave, and not to leave such work for the duty M.M. of that day. In an exceptional case if an MM had left the court after accepting the bail bond and without signing release warrants, the release warrants may be signed by the concerned Duty Magistrate after taking report in writing from the Reader/Ahlmad of the concerned court and in such eventuality the Duty Magistrate shall submit a report of his having signed the release warrant of a particular court along-with the report so received by him from the staff of that court to the undersigned on the following day.
4. The Duty Magistrate is not supposed to deal with the regular files/remand applications of any court. The Duty Magistrate is supposed to consider only the fresh remand applications filed by the Investigating Officers after 4 p.m. besides considering the bail bond and surety bond in pursuance to bail orders passed by Hon'ble Supreme Court, Hon'ble High Court and Ld. Sessions Court on the same day. It is further being specified that in case the bail orders passed by Hon'ble Supreme Court of India or Hon'ble High Court are received in any Magisterial court after 4 p.m. even if the same has been passed on any previous date, the bail bond/surety bond with respect to such orders, if put up before the Duty Magistrate is supposed to be considered by him. (This is with reference to letter no. 1542-1631/CIR/CMM/2005 Delhi, Dated 10-02-2006 of Ld. C.M.M. Delhi).
5. The M.M.s deputed for duty on holidays, second Saturdays and Sundays who actually work on such day(s) will be entitled to avail of special casual leave (Compensatory Leave) in lieu duty performed on such day (s) **within one year** thereof and members of the staff of their courts as well as the Cashier/Official of Cash Branch who actually work on such days shall be entitled to avail special casual leave (Compensatory Leave) in lieu of duty performed on such day(s) **within six month thereof**. The Special Casual Leave (Compensatory Leave) of M.M.s shall be routed through and after the verification of the undersigned. The M.M.s while forwarding the application of the staff for grant of such Spl. C.L. (Compensatory Leave) shall certify that the official concerned had actually worked on a particular day. (This is with reference to letter no. 6545-63/Ruler/DHC dated 06-03-2012 of Hon'ble High Court of Delhi : New Delhi) (ref. S.O. Issued by the Ld. District Judge-cum-Additional Sessions Judge, Patiala House Court, New Delhi District, vide letter no. 5365-85 Judl./NDD Dated. New Delhi the. 15/03/2012).
6. The Judicial Officers who are deputed as Duty Magistrate, if Summoned for the day of such duty to appear as witness in a court located in the court complex other than the place of posting will send a formal request in advance to the court where he is to appear as a witness for his exemption from court attendance. If the court in question again intimates the officer requiring his attendance for that date he may do so in the forenoon sessions under intimation to the undersigned (ref. S.O. Issued by the Ld. Distt. & Sessions Judge, Delhi vide letter no. 42534-684/DM/Gaz. Dated 20-10-1999).
7. The duty magistrate will not look after the court work of his/her link magistrate, but not exempted from recording statement u/s 164 Cr. P.C if marked by the undersigned.
8. All the Duty MM's shall also dispose of any Judicial work whatsoever assigned to them by the undersigned.
9. The Regular Magisterial Courts shall take up all miscellaneous applications including bail/interim bail, superdari etc. in all matters (pending trial as well as pending investigation except those specifically assigned to Ld. Duty MMs by this order) through Physical Hearing or through Video Conferencing on Cisco Webex Platform, adhering to Delhi Video Conferencing Rules, 2020 as framed by the Hon'ble High Court of Delhi. All the above applications shall be filed directly to the concerned courts till further orders. Further, it is impressed to all the MMs, PHC, ND that the applications U/s 52A NDPS Act assigned to them as Duty MM are to be kept in their respective regular courts till its disposal. The said applications shall not be assigned to next Duty MM.

10. It is directed that all the Ld. Duty MM's shall deal with Extension of JC Remand/Rehnumai of UTPs lodged at Central Jail, Tihar, Delhi. through video conferencing.
11. The following Judicial Officers will work as Duty Magistrate at Patiala House Courts, New Delhi on holidays 11.06.2022 & 12.06.2022 and Summer Vacations from 13.06.2022 to 22.06.2022 on the dates mentioned against their names at Column No. 1. The Duty MM's shall deal with urgent work of Traffic Challans (Only impounded Vehicles), Bail Applications, Interim Bail Applications, acceptance of Bail Bonds, Superdari Applications and other misc. Applications (other than those filed in regular matters already fixed before the Courts), recording statement U/s 164 Cr. P.C., extension of remand, inquest proceedings and any other work require immediate attention pertaining to police stations and Investigating Agency mentioned against their names at Column 3.

**Duty MM's Roster for the holidays 11.06.2022 & 12.06.2022 and Summer Vacations from 13.06.2022 to 22.06.2022**

Dates (1)	Name of the Officer (2)	Police Stations & Investigating Agencies (New Delhi District) (3)	Room No. (4)
<b>Roster : 1</b>			
11.06.2022 & 12.06.2022	Sh. Sahil Khurmi, Ld. MM Flat No. B-8, Delhi Govt. Officer Flats, Model Town-I, Delhi.	NIA, Customs, DRI, Central Exercise, GST, Enforcement Directorate, FERA, Chanakyaपुर, IGI Airport, IGI Metro, R.K. Puram, Inderपुर, Sarojini Nagar, Naraina, Sagarपुर, South Campus and Vasant Vihar	19, First Floor, Main Building
13.06.2022 & 14.06.2022	Ms. Anam Rais Khan, Ld. MM J—6, 2 <sup>nd</sup> Floor, Pocket 9A, Jasola Heights, DDA HIG Flats, Jasola, Delhi (South East) – 110025.		
15.06.2022, 16.06.2022 & 17.06.2022	Sh. Anshul Singhal, Ld. MM Q7/12, II nd Floor, DLF Phase – II, Gurgaon, Haryana		
18.06.2022 19.06.2022	Sh. Udbhav Kumar Jain, Ld. MM 32-A Top Floor, Street No. 4, Mohan Park, West Guru Angad Nagar, Laxmi Nagar, Delhi – 110092		
20.06.2022 21.06.2022	Sh. Pankaj Rai, Ld. MM H. No. 83-84, 3 <sup>rd</sup> Floor Pocket H-I, Sector – 16, Rohini Delhi – 110089		
22.06.2022	Sh. Ajay Narwal, Ld. MM Aashirvad Mansion, Khasra No. 123/1/2, Labour Chowk, Cross Road, Sant Nagar, Delhi – 110084		

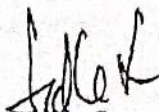
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Dates (1)	Name of the Officer (2)	Police Stations & Investigating Agencies (New Delhi District) (3)	Room No. (4)
<b>Roster : 2</b>			
11.06.2022	Sh. Tushar Gupta, Ld. MM R/o B-303, Judicial Officers Residential Complex, Sector - 26, Rohini, New Delhi.	Crime Branch, EOW, Special Cell, Cyber Police Station, PFA, NCB, Connaught Place, Tughlak Road, Mandir Marg, Barakhamba Road, Parliament Street, Tilak Marg, Vasant Kunj (South), Vasant Kunj (North), Delhi Cantt, North Avenue, South Avenue, Pragati Maidan Metro, Rajeev Chowk Metro and Kishan Garh	20, First Floor, Main Builder
12.06.2022	Ms. Shivangi Vyas, Ld. MM C-53, Shakti Nagar Extension, Ashok Vihar, Phase - 3, Delhi.		
13.06.2022	Ms. Akrti Mahendru, Ld. MM C-69, Mahendru Enclave, Gali No. 4, G.T. Karnal Road, North Delhi - 110009		
14.06.2022	Sh. Umesh Kumar, Ld. MM WZ-231, B Madipur, New Delhi 110063		
15.06.2022	Ms. Anam Rais Khan, Ld. MM J-6, 2 <sup>nd</sup> Floor, Pocket 9A, Jasola Heights, DDA HIG Flats, Jasola, Delhi (South East) - 110025.		
16.06.2022	Ms. Akriti Mahendru, Ld. MM C-69, Mahendru Enclave, Gali No. 4, G.T. Karnal Road, North Delhi - 110009		
17.06.2022	Sh. Udhbav Kumar Jain, Ld. MM 32-A Top Floor, Street No. 4, Mohan Park, West Guru Angad Nagar, Laxmi Nagar, Delhi - 110092		
18.06.2022	Sh. Pankaj Rai, Ld. MM H. No. 83-84, 3 <sup>rd</sup> Floor Pocket H-I, Sector - 16, Rohini Delhi - 110089		
19.06.2022 & 20.06.2022	Sh. Dev Saroha, Ld. MM CGT - 071, T-Tower, DLF Capital Greens, Karampura Industrial Area, Moti Nagar, Delhi - 110015		
21.06.2022	Ms. Manu Shree, Ld. MM 7036, 1st Floor, Vasant Kunj, B-10 (Entry from Gate No. 2), New Delhi.		
22.06.2022	Sh. Bhavaya Karhail, Ld. MM E-171, DLF Moti Nagar, Delhi - 110015		

(4)

*Signature*

The work of Extension of Remand/Rehnumai of UTPs through VC and Traffic Challans of New Delhi District (Including all traffic circles, police stations and Investigating agencies shall be dealt by the Duty MMs mentioned at Roster 2 only. Further, work of any other Investigating agency or Police Stations not mentioned above shall be dealt by the Ld. Duty MMs mentioned at Roster 1. All the Ahlmads of Duty MMs are directed to maintain record of work done in their respective Courts and submit the same to the Office of undersigned after the vacations positively.

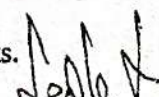
  
(Snigdha Sarvaria)  
Chief Metropolitan Magistrate  
Patiala House Courts, New Delhi  
28.05.2022

No. 1400 - 1448 /2022/CMM/PHC/New Delhi.

Dated 28.05.2022

Copy forwarded for information and necessary action :-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.  
(Through Ld. District & Sessions Judge, Patiala House Court, New Delhi).
2. The Ld. District & Sessions Judge, Patiala House Court, New Delhi.
3. All the other Ld. District & Sessions Judges, Center (HQ), West / THC, North, North-West/Rohini, Shahdra, East, North-East / KKD, South-West / Dwarka, South, South-East / Saket, Delhi /New Delhi.
4. All the Ld. Chief Metropolitan Magistrates, Center, West / THC, North, North-West / Rohini, Shahdra, East, North-East / KKD, South-West / Dwarka, South, South-East / Saket, Delhi /New Delhi.
5. All the Ld. ACMMs, Patiala House Courts, New Delhi District.
6. The Concerned M.M.s, Patiala House Courts, New Delhi.
7. The Chief Prosecutor, New Delhi- District.
8. The D.C.P. New Delhi District / South District / South -West District.+
9. The Incharge, District Courts Web-Site Committee, Tis Hazari Courts, Delhi.
10. The Incharge, Computer Room, Patiala House Courts, New Delhi.
11. The Controlling Officer, Pool-Car, New Delhi.
12. The Care Taker, New Delhi District with the direction to affix the copies of the same at all the notice boards at Patiala House Courts Complex.
13. The Incharge, Lock-up, New Delhi.
14. The Incharge Cash Branch, New Delhi- District, Patiala House Courts.
15. The Secretary, N.D.B.A.

  
(Snigdha Sarvaria)  
Chief Metropolitan Magistrate  
Patiala House Courts, New Delhi  
28.05.2022