

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
PATIALA HOUSE COURT, NEW DELHI DISTRICT, NEW DELHI

CIRCULAR

It has been directed time and again to the Sr. PAs/PAs and Orderlies posted in the Courts of New Delhi District to report for duty in the Office at 10 AM sharp as and when their Presiding Officers happen to be on leave/training. But despite the said directions, it has been noticed that the Sr. PAs/PAs and Orderlies are not reporting for duty in the Office as and when their Presiding Officers happen to be on leave/training due to which difficulties are being faced in deployment of staff in leave arrangement.

It has also been brought to my notice that the Sr.PAs/PAs and Orderlies also take leave when their Presiding Officers happen to be on leave. Such a practice is not acceptable at all. They are further directed not to avail leave just because their Presiding Officers are on leave/training.

All the Ld. Judicial Officers posted in the New Delhi District are hereby impressed upon to relieve one of their Personal Assistants and Orderlies immediately as and when request is made by the Office of undersigned for deputing to the Court(s) to meet out the requirements in exigencies. All the Chairmen/Chairperson/members of various committees are requested to utilize the services of the Personal Assistants and Orderlies posted in their courts during the meetings.

Non compliance of the directions by any of the Sr. PAs/PAs orderlies of the New Delhi District will be viewed seriously and suitable disciplinary action shall be initiated as per rules.

[Dharmesh Sharma]

Principal District & Sessions Judge
Patiala House Court,
New Delhi District, New Delhi.

Copy forwarded for information & necessary action to :

No. 8825-8908 Admn/Pr.D&SJ/NDD/2022

20/04/22
Dated : _____

1. All the Judicial Officers posted at New Delhi District, PHC, New Delhi with the request to bring the contents of the circular to the knowledge of the staff posted under their kind control.
2. All the Officer-in-Charges, New Delhi District, PHC, ND.
3. All the Branch Incharges, New Delhi District, PHC, New Delhi to ensure compliance.
4. P.S. to the undersigned.
5. The District System Administrator, NDD to upload the same on the website of this District immediately.
6. The Dealing Assistant, R & I Section, NDD with the directions to upload the same on LAYERS

[Principal District & Sessions Judge]
Patiala House Court