

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE :
PATIALA HOUSE COURT:
NEW DELHI DISTRICT : NEW DELHI**

OFFICE ORDER

In pursuant to Order No. 6/R/RG/DHC-2021 dated 14/05/2021 of Hon'ble High Court of Delhi and consequent upon preponement of the summer vacations of the year 2021, the following Officials posted in the New Delhi District, Patiala House Courts, New Delhi, are hereby directed to report for duty on the dates as mentioned against their names :-

Sr. No.	Name of the Official	Designation	Branch in which Deputed	Dates of Duty (w.e.f. 17.05.2021 to 03.06.2021)
1	Ms. Jyoti Gupta	In-charge	Admn. Branch	27.05.21 to 03.06.21
2	Sh. Jogender Singh	JJA	Admn Branch	17.05.21 to 25.05.21
3	Sh.Chandi Prashad	Peon	-do-	17.05.21 to 22.05.21 & 31.05.21 to 03.06.21
4	Ms. Neetu	JJA	-do-	17, 20, 25, 28 & 01.06.21
5	Ms. Seema	Peon	-do-	18, 21, 24, 29 & 02.06.21
6	Ms. Dhaneshwari	JA	Litigation/Vigilance	27.05.21 to 03.06.21
7	Ms. Nisha Sharma	JJA	RTI Branch	17, 19, 21, 24, 27, 29 & 02.06.21
8	Ms. Pavitri Devi	Peon	Litigation/Vigilance	17.05.21 to 25.05.21
9	Ms. Sheela Madhusudan	In-charge	General Branch	27.05.2021 to 03.06.2021
10	Sh. Ajit Singh	JJA	-do-	17.05.2021 to 25.05.2021
11	Ms. Rama Mehra	JA	-do-	27.05.2021 to 03.06.2021
12	Sh. Saurabh Kumar	JJA	-do-	17.05.2021 to 25.05.2021
13	Sh. Vinay Kumar	Peon	-do-	17.05.2021 to 25.05.2021
14	Sh. Pramod Singh Rawat	DDO	Accounts Branch	17.05.21 to 20.05.21
15	Ms. Rekha	JJA	-do-	18, 20, 22 & 02.06.21
16	Ms. Deepika	JA	-do-	17, 19, 21 & 25
17	Ms. Sunita	JJA	-do-	18, 24, 25
18	Sh. Rakesh	JJA	-do-	27, 28, 31
19	Sh. Vinay	JJA	-do-	24, 29, 01.06.21 & 03.06.21
20	Sh. Ajay Soni	Sr. JA	-do-	19, 27, 29 & 03.06.21
21	Sh. Deepak Mathur	JA	-do-	20, 28, 31 & 02.06.21
22	Ms. Jyoti	JJA	-do-	21, 22, 01.06.21 & 03.06.21
23	Sh. Pradeep	Peon	-do-	31.05.21 to 03.06.21
24	Ms. Ekta	Peon	-do-	19.05.21 to 22.05.21
25	Ms. Manju Rana	In-charge	Copying Agency	20, 25, 30, 03
26	Sh. Hari Lal S.	JA	-do-	17, 24, 29, 03
27	Sh. Raj Kishore	JA	-do-	17, 25, 29, 03
28	Sh. Lalit Kumar	Peon	-do-	19, 22, 30, 02.06.21

29	Ms. Manju Rawat	Peon	-do-	18, 21, 28, 01.06.21
30	Sh. Amit Kumar	JJA	-do-	20, 24, 30 & 03.06.21
31	Ms. Taruna Chanotra	JJA	-do-	19, 22, 28 & 02.06.21
32	Ms. Suman Bisht	JJA	-do-	19, 22, 28, 02.06.21
33	Ms. Madhavi Sharma	Peon	-do-	17, 24, 27, 29
34	Ms. Rajni	JJA	-do-	18, 21, 27, 01.06.21
35	Ms. Meena Thapa	JA	-do-	18, 21, 27, 01
36	Ms. Santosh Sharma	Incharge	Mediation Centre	17.05.21 to 25.05.21
37	Sh. Bharat Bhushan	PA	-do-	17.05.21 to 25.05.21
38	Ms. Chanchal	JA	-do-	27.05.21 to 03.06.21
39	Sh. Madan	JA	-do-	27.05.21 to 03.06.21
40	Ms. Bhawana	JJA	-do-	17.05.21 to 25.05.21
41	Sh. Tarun	Peon	-do-	27.05.21 to 03.06.21
42	Sh. Vijay	Peon	-do-	17.05.21 to 25.05.21
43	Sh. Parsanjit Sahai	In-charge	Bail & Filing	31.05.21 to 03.06.21
44	Ms. Sushila	JJA	-do-	31.05.21 to 03.06.21
45	Sh. Inder	Peon	-do-	17.05.21 to 03.06.21
46	Sh. Babar Nawab	JJA	-do-	17.05.21 to 03.06.21
47	Ms. Neha Sachdev	JA	Library	17.05.2021 to 24.05.2021
48	Sh. Harbir	Book Binder	-do-	25.05.2021 to 03.06.2021
49	Sh. Vinod Kumar	JA	Stationary Br.	18.05.21 to 28.05.21 & 31
50	Sh. Amar Chand	Peon	-do-	17, 29, 01, 02, 03
51	Sh. Vipul Bansal	In-charge	Computer Branch	17.05.21 to 25.05.21
52	Sh. Praveen Kumar	JJA	-do-	17.05.21 to 25.05.21
53	Sh. Sukhbir Singh	JJA	-do-	27.05.21 to 03.06.21
54	Sh. Bharat Thakur	JA	-do-	27.05.21 to 03.06.21
55	Sh. Ass Mohd	Peon	-do-	27.05.21 to 03.06.21
56	Sh. Balbir Sharma	In-charge	Judicial Branch	17.05.21 to 25.05.21
57	Sh. Jitender	JA	-do-	17, 27.05.21 to 03.06.21
58	Sh. Sachin	Peon	-do-	17, 21, 28, 29, 31 & 01, 02, 03
59	Sh. Chandra Singh Rawat	In-charge	Record Room (Civil)	17, 19, 24, 25 & 03.06.21
60	Sh. Anil Kumar Rai	Sr.JA	-do-	18, 20, 27 28, & 02.06.21
61	Ms. Seema Bhandari	JA	-do-	21, 22, 29, 31 & 01.06.21
62	Sh. Ranjeet Singh	In-charge	Digitization	19, 20, 27, 28 & 02.06.21
63	Ms. Veena Satewal	In-charge	Record Room (Sessions)	17, 18, 24, 25 & 01.06.21
64	Ms. Shilpi Jain	JJA	-do-	21, 22, 29, 31 & 03.06.21

65	Sh. Prem Ram	Peon	-do-	21, 22, 29, 31 & 03.06.21
66	Sh. Sunil Kumar Vats	In-charge	Record Room (Criminal)	21, 22, 29, 31 & 03.06.21
67	Ms. Shalu Kapoor	JA	-do-	17, 18, 24, 25 & 02.06.21
68	Sh. Sahil Rastogi	JJA	-do-	19, 20, 27, 28 & 01.06.21
69	Sh. Satpal Arora	In-charge	Pool Car	18.05.2021 to 21.05.21 & 31
70	Sh. Ashwani Kumar	JA	-do-	17, 27, 28, 29, 31, 01, 02, 03
71	Sh. Nitin Kumar	Peon	-do-	17.05.201 to 03.06.21
72	Sh. M.R. M. Menon	In-charge	Cash/Fine & Audit	17, 18, 20, 22, 25, 27, 28, 02
73	Ms. Sarika	JA	-do-	19, 21, 24, 27, 28, 31, 01, 03
74	Sh. Lokesh	JJA	-do-	17, 19, 21, 24, 29, 31, 01, 03
75	Sh. Surender Kumar	Peon	-do-	18, 20, 22, 24, 28, 31, 02, 03
76	Ms. Neha Gupta	JJA	R & I Branch	17, 18, 19, 27, 28, 29 & 02, 03.06.21
77	Sh. Sawan Kumar	Peon	-do-	17, 20, 25, 29, 31, 01.06.21
78	Sh. Virender Yadav	Peon	-do-	18, 19, 22, 27, 02 & 03.06.21
79	Sh. Shashi Kant Gupta	JJA	-do-	20, 21, 22, 24, 25, 31 & 01.06.21
80	Ms. Laxmi Acharya	Dak Peon	-do-	17, 18, 21, 24, 28 & 03.06.21
81	Ms. Monika	JJA	e-Sewa Kendra/PRO Br.	Exempted
82	Ms. Suman Sharma	Peon	-do-	17.05.21 to 22.05.21
83	Sh. Sushil Kumar	JA	CMM Office	01.06.2021 to 03.06.2021
84	Sh. Mukesh Kumar	JJA	-do-	28.05.2021 to 31.05.2021
85	Sh. Kuldeep Singh	JJA	VWDC	Covid Positive
86	Ms. Laxmi	Group-C	-do-	Maternity Leave

1. Further, all the reporting officials are directed to follow social distancing norms, wear mask at all time and to regularly use sanitizers during their present in the Court Complex and during commute as well.
2. The concerned Branch In-charges are directed to ensure that the seating norms in their respective branches are made in such a way that social distancing norms are adhered to.
3. All above said officials and all those officials who are not required for to report for duty on any given day would not leave the station under any circumstances. They would always be available on call and would be deemed to be on duty in case of any urgency. District & Sessions Judge may call upon them to report back for duty immediately.

4. Non-compliance of the above directions shall be viewed seriously.

DINESH KUMAR
SHARMA

Digitally signed by DINESH KUMAR SHARMA
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ou=DELHI DISTRICT COURT, postalCode=110001, st=DELHI,
c=INDIA
Date: 2021.05.17 16:22:26 +05'00'

(Dinesh Kumar Sharma)
Principal District & Sessions Judge
New Delhi District
Patiala House Court, New Delhi

No. 4657-4697/D&SJ/NDD/2021

Dated: 17/05/21

Copy forwarded for information & necessary action to:

1. The Ld. Principal District & Sessions Judge, HQ, Tis Hazari Courts, Delhi
2. All the Judicial Officers, New Delhi District, Patiala House, New Delhi
3. The Administrative Officer (J), New District, Patiala House, New Delhi
4. PS to the undersigned.
5. The Concerned Branch In-charges, NDD., PHC., wherein the above said officials are posted are hereby directed to forward this order to the above said officials for its necessary compliance.
6. The DDO., New District, Patiala House, New Delhi
7. Website Committee (Hindi & English), THC, with the request to upload the same on the website of the Court.
8. The District System Administrator, NDD to upload the same on the website of this District immediately.
9. The dealing Assistant, R&I Section, NDD to upload on LAYERS.
10. The Caretaker, New Delhi District, PHC, New Delhi.

DINESH KUMAR SHARMA

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ou=DELHI DISTRICT COURT, postalCode=110001, st=DELHI,
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[Principal District & Sessions Judge]
New Delhi District
Patiala House Court, New Delhi