

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE: NEW DELHI  
DISTRICT: PATIALA HOUSE COURTS: NEW DELHI**

**ORDER**

In pursuance of letter No. 8802-9302/LRR/E.O/THC/Delhi/2010, Dated 29/01/2010 of the Ld. Principal District & Sessions Judge, Tis Hazari Courts, Delhi and in super-session of all earlier orders, the following officials posted in Record Rooms, NDD in addition to the regular work assigned to them are hereby designated as **Record Keeper & Asst. Record Keeper**, for the purpose of weeding out of matured records and registers, with immediate effect:

S.NO.	NAME & DESIGNATION	DESIGNATED AS:
<b>Record Room (Sessions), NDD</b>		
1	Sh. Rajendra Kumar, SJA/Branch-In-Charge	Record Keeper
2	Ms. Veena Satewal, SJA	Asst. Record Keeper
3	Sh. Aman, JA	Mauza Clerk
4	Sh. Prem Ram, Orderly	Orderly
<b>Record Room (Crl.), NDD</b>		
1	Sh. Mohan Singh Soudhey, SJA/Branch-In-Charge	Record Keeper
2	Sh. Sanjay Upreti, JA	Asst. Record Keeper
3	Sh. Sahil, JA	Mauza Clerk
<b>Record Room (Civil), NDD</b>		
1	Sh. Chandra Singh Rawat, SJA/Branch-In-Charge	Record Keeper
2	Sh. Satish, JA	Asst. Record Keeper-cum-Mauza Clerk

(Dharmesh Sharma)  
Principal District & Sessions Judge  
New Delhi District  
Patiala House Courts, New Delhi

33923-34003.

No. \_\_\_\_\_ Admn./Pr.D&SJ/NDD/PHC/ND/2022

Dated, New Delhi the 16/11/2022

**Copy forwarded for information to :**

1. The Ld. Principal District & Sessions Judge (Hqs), Tis Hazari Courts, Delhi.
2. The Ld. Officer-In-Charge, Record Rooms, NDD, PHC, ND.
3. All the Ld. Judicial Officers, New Delhi District, New Delhi.
4. The Branch Incharge, Record Rooms, Sessions, Criminal, Civil, NDD, PHC, ND.
5. All the Branch Incharges, New Delhi District, Patiala House Courts, New Delhi.
6. The PS to the undersigned.
7. The APRO, New Delhi District, Patiala House Courts, New Delhi.
8. Website Committee (Hindi & English), THC, with the request to upload the same on the website of the courts.
9. The Dealing Asst. Personal File, Admn. Tis Hazari Courts (HQ), Delhi.
10. The District System Administrator to upload the same on the website of this court.
11. The Care-Taker, New Delhi District, PHC, ND, to display on Notice Board.
12. The Officials Concerned.

Principal District & Sessions Judge  
New Delhi District  
Patiala House Courts, New Delhi