OFFICE OF THE DISTRICT & SESSIONS JUDGE : NEW DELHI DISTRICT
PATIALA HOUSE COURTS : NEW DELHI

No. 873 **EL/Judl./NDD** **Dated, New Delhi the** 13/01/2020

To,

Ms. Chetna Singh,
Ld. ADJ-03
New Delhi District,
PHC, New Delhi.

Sub: Grant of 03 days' Earned Leave w.e.f. 13.01.2020 to 15.01.2020.

With reference to leave application dated 09.01.2020 in connection with the above noted subject, it is to inform that you have been granted 03 days' earned leave w.e.f. 20.11.2019 to 22.11.2019 (prefixed 11.01.2020 and 12.01.2020 being Second Saturday and Sunday). Further, it is to inform that 111 days earned leave due in your leave account after availing the abovesaid leave.

You are further requested to send this office your joining report on return from the above said leave so that necessary notification in this regard may be issued.

13/01/20

(M. K. NAGPAL)
OFFICER INCHARGE (JUDICIAL BRANCH)
NEW DELHI DISTRICT

Endst. No. 874-879 **EL/Judl./NDD** **Dated, New Delhi the** 13/01/2020

Copy forwarded for information & necessary action to:-

1. The Officer-in-Charge (Administration), New Delhi District, PHC, New Delhi.
2. Branch In-charge, Computer Branch, New Delhi District, PHC, New Delhi.
3. The Officer-in-Charge (Pool Car), New Delhi District, PHC, New Delhi.
4. The Accounts Branch, New Delhi District, PHC, New Delhi along with the leave application dated 09.01.2020.
5. The Website Committee, Tis Hazari, Delhi.
6. PRO/APRO, New Delhi District, PHC, New Delhi.

13/01/20

OFFICER INCHARGE (JUDICIAL BRANCH)
NEW DELHI DISTRICT

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