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21.03.2020

REFERENCE : NOTIFICATION NO. 155 / RG / DHC / 2020 DATED 20.03.2020 OF THE HON'BLE HIGH COURT OF DELHI TO COMBAT PANDEMIC OF COVID-19

Pursuant to the receipt of abovesaid Notification, a meeting was held with senior Judicial Officers and following steps are taken after detailed deliberations for implementing the directions issued vide above notification of the Hon'ble High Court :

"In order to have effective supervision and to ensure that directions are complied with scrupulously, the District & Sessions Judge, Patiala House Court, New Delhi shall attend the court daily with the minimal court and administrative staff.

Ld. Judicial Officers / Officer - Incharges of their respective branches have been requested to prepare a roster of the officials in a manner that employees are required to come on a proportionate rotational basis to ensure that their footfall is reduced to one third.

The following roster is prepared for Officers of different jurisdictions w.e.f. 23.03.2020 to 31.03.2020 to look after the urgent work and work of own court and in addition of other courts of similar jurisdiction as provided herein.

1) DISTRICT JUDGES (COMMERCIAL COURTS

Sr. No.	Name of the Judicial Officers	Dates(s)	Work of Courts of similar jurisdiction
(i)	Ms. Anju Bajaj Chandna, District Judge (Commercial Courts)	23rd, 24th & 30th March, 2020	Sh. Sanjiv Jain, District Judge (Commercial Courts) Sh. Gurvinder Pal Singh, District

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			Judge (Commercial Courts)
(ii)	Sh. Sanjiv Jain District Judge (Commercial Courts)	25th, 26th & 31st March, 2020	Ms. Anju Bajaj Chandna, District Judge (Commercial Courts) Sh. Gurvinder Pal Singh, District Judge (Commercial Courts)
(iii)	Sh. Gurvinder Pal Singh District Judge (Commercial Courts)	27th & 28th March, 2020	Ms. Anju Bajaj Chandna, District Judge (Commercial Courts) Sh. Sanjiv Jain, District Judge (Commercial Courts)

2) ADDITIONAL SESSION'S JUDGES *

Sr. No.	Name of the Judicial Officer	Date(s)	Work of Courts of similar jurisdiction
(I)	Sh. Ajay Kumar Jain, Spl. Judge (NDPS Act)	23rd, 24th & 30th March, 2020	Sh. Parveen Singh, ASJ-03 Sh. Anil Antil, ASJ-04 (Pilot Court)
(ii)	Sh. Ashutosh Kumar, ASJ-01		Sh.Sanjay Khanagwal,ASJ (Spl FTC) Sh. Dharmender Rana, ASJ-02 (FTC)
(I)	Sh. Parveen Singh, ASJ-03	25th, 26th & 31st March, 2020	Sh. Ajay Kumar Jain, Spl. Judge (NDPS Act) Sh.Ashutosh Kumar, ASJ-01
(ii)	Sh. Anil Antil, ASJ-04 (Pilot Court)		Sh.Sanjay Khanagwal, ASJ (Spl FTC) Sh.Dharmender Rana, ASJ-02 (FTC)

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(I)	Sh. Sanjay Khanagwal, ASJ (Spl FTC)	27th & 28th March, 2020	Sh. Parveen Singh, ASJ-03 Sh. Anil Antil, ASJ-04 (Pilot Court)
(ii)	Sh. Dharmender Rana, ASJ-02 (FTC)		Sh. Ajay Kumar Jain, Spl. Judge (NDPS Act) Sh.Ashutosh Kumar, ASJ-01

** The bail applications filed and listed from 2303.2020 to 31.03.2020 shall be placed before the senior most judge on the given day and the Ld. Judge may in his discretion divide the bail applications between himself and another roster Judge. The urgent work related to NDPS court and other such cases shall also be looked after by ASJ of the roster on the given day.*

3) ADDITIONAL DISTRICT JUDGES*

Sr. No.	Name of the Judicial Officer	Date(s)	Work of Courts of similar jurisdiction
(i)	Ms. Sunena Sharma, ADJ-04	23rd, & 24th March, 2020	Sh. Ram Lal Meena, ADJ-02 & Wakf Tribunal Sh. Ajay Garg, ADJ-01 Sh.Munish Markan, ADJ-03
(ii)	Sh. Ram Lal Meena, ADJ-02 & Wakf Tribunal	25th & 26th March, 2020	Ms.Sunena Sharma, ADJ-04 Sh. Ajay Garg, ADJ-01 Sh.Munish Markan, ADJ-03
(iii)	Sh. Ajay Garg, ADJ-01	27th & 28th March, 2020	Ms.Sunena Sharma, ADJ-04 Sh. Ram Lal Meena, ADJ-02 & Wakf Tribunal

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			Sh.Munish Markan, ADJ-03
(iv)	Sh. Munish Markan, ADJ-03	30th & 31st March, 2020	Ms.Sunena Sharma, ADJ-04 Sh. Ram Lal Meena, ADJ-02 & Wakf Tribunal Sh. Ajay Garg, ADJ-01

** Since the urgent work in the Courts of Ld. ADJ is not of an urgent nature, therefore, the roster Judge will look after the work of three courts', to ensure minimum footfall.*

Sh. M.K. Nagpal, Ld. Presiding Officer, MACT, Patiala House Court is the only Judge available on this jurisdiction and therefore, he would attend the court on alternative days to look after the work of his own court and urgent work. However, he will depute an official in his court to upload the cause-list with next date of hearing on the website daily before 11 am.

Sh. Rajeev Bansal, Ld. Judge In-charge, Mediation Centre, Patiala House Court is the only Judge available on this jurisdiction and therefore, he would attend the office on alternative days to look after the work of his own office and urgent work. However, Sh. Rajeev Bansal, Ld. Judge In-charge, Mediation Centre will ensure that minimum one official shall remain available in the Mediation Centre during court working hours.

Sh. Purshotam Pathak, CMM has prepared a roster in accordance with the directions issued by the Hon'ble High Court of Delhi.

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Similarly, Sh. Vikrant Vaid, SCJ-cum-RC has prepared a roster in accordance with the directions issued by the Hon'ble High Court of Delhi.

It is pertinent to mention here that in view of the directions as contained in Clause 3 of above Notification of the Hon'ble High Court of Delhi, the Presiding Officers who are not on duty on a particular day and their staff is not required to report except for one of the staff (Reader/Ahlmad/PA/Sr.PA)., as nominated by the concerned Ld. Presiding Officer. The Ld. Presiding Officer who is a roster Judge on a day for his court as well as other courts' may also consider calling minimum possible staff required on that day. The courts which are not working / functioning on a given days, the rooms/chambers/ahlmad rooms of such courts shall remain locked for the days to be extent possible. Such courts/chambers/ahlmad rooms shall be deep cleaned/sanitized on that days.

A circular has been issued for staff officials who are not required to report for duty on any given day that they would not leave the station under any circumstances and would be available on call and be deemed to be on duty. In case of any urgency, they would report for duty immediately. All the staff officials are also required to give declaration in the form as *"Annexure-A"* enclosed to above Notification.

The DJS Officers on attachment during 23.03.2020 to 31.03.2020 may report to the District & Sessions Judge, Patiala House Court and the District & Sessions Judge shall assign the same to the Officers on roster duty on the given day.

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A circular has been issued directing all Readers of the courts that they would ensure that the requisite details with respect to the next date of hearing and its purpose is uploaded on the Case Information System (CIS) by the Computer Branch on the same day. A compliance report shall be submitted to the Office of the undersigned by 11 am each day.

The Corona Virus Management Committee headed by Ms. Anju Bajaj Chandna, Ld. District Judge (Commercial Courts) has been requested to take appropriate steps to ensure that the entire court complex is sanitized on daily basis. A circular has also been issued that the entire Patiala House Court Complex be vacated by 5 pm on working days for handing over to the sanitization staff for deep cleaning and it shall remain closed till the next morning. Sh. Dheeraj Mittal, Ld. Administrative Civil Judge, Patiala House Court has been requested to ensure the same.

Sh. R.K. Wadhwa, President, NDBA has been contacted telephonically. He has been requested to issue a circular immediately to all the Ld. Members of the Bar to ensure that the entire Patiala House Court Complex is vacated by 5 pm on all working days for handing over to the sanitization staff for deep cleaning and it shall remain closed till the next morning".

[Dinesh Kumar Sharma]
District & Sessions Judge
Patiala House Court,
New Delhi District, New Delhi

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