OFFICE OF THE DISTRICT & SESSIONS JUDGE : PATIALA HOUSE COURT :
NEW DELHI DISTRICT : NEW DELHI

OFFICE ORDER

In continuation to Office Order No.7338-7519/D&SJ/NDD/2020 dated 30.06.2020, the following Officials posted in the New Delhi District, Patiala House Courts, New Delhi, are hereby directed to report for duty on the dates as mentioned against their names :-

Sr. No.	Name of the Official	Designation	Branch in which Deputed	Dates of Duty (w.e.f. 16.07.2020 to 31.07.2020)
1	Ms. Jyoti Gupta	In-charge	Admn. Branch	16.07.2020 to 31.07.2020
2	Sh. Hari Lal. S.	JA	-do-	16.07.2020 to 31.07.2020
3	Sh.Chandi Prashad	Peon	-do-	16.07.2020 to 31.07.2020
4	Ms. Sonia Verma	JJA	Leave Section	21,22,23,24,25
5	Ms. Neetu	JJA	-do-	16,17,18,20
6	Ms. Seema	Peon	-do-	27,28,29,30,31
7	Ms. Dhaneshwari	JA	RTI/Vigilance/ Litigation	16,22,23,29,30
8	Sh. Sumer Chand	JA	-do-	17,18,24,25,31
9	Ms. Nisha Sharma	JJA	-do-	20,21,27,28
10	Ms. Pavitri Devi	Peon	-do-	17,18,24,25,31
11	Ms. Sheela Madhusudan	In-charge	General Branch	16,20,21,27,30
12	Sh. Ajeet Singh	JA	-do-	18,24,25,29,31
13	Ms. Rama Mehra	JA	-do-	17,22,23,28,30
14	Sh. Vinay Kumar	Peon	-do-	16,20,23,28,29,31
15	Ms. Rekha	JJA	Accounts Branch	16,17,18,20
16	Ms. Deepika	JA	-do-	28,29,30,31
17	Ms. Sunita	JJA	-do-	16,17,18,20
18	Sh. Rakesh	JJA	-do-	29,30,31
19	Sh. Vinay	JJA	-do-	27,28,29,30,31
20	Sh. Ajay Soni	Sr. JA	-do-	17,18,20,,21,22,23
21	Sh. Deepak Mathur	JA	-do-	22,23,24,25
22	Ms. Jyoti	JJA	-do-	16,21,24,25,27
23	Sh. Pradeep	Peon	-do-	16,17,18,20,22,23,24
24	Ms. Ekta	Peon	-do-	21,25,27,28,29,30,31
25	Ms. Manju Rana	In-charge	Copying Agency	22,23,28
26	Sh. Raj Kishore	JA	-do-	25,27,31
27	Ms. Pinki	JJA	-do-	17,24,29
28	Sh. Lalit Kumar	Peon	-do-	20,28,31
29	Ms. Kusum Malhotra	JA	-do-	17,24,29
30	Sh. Babar Nawab	JJA	-do-	16,22,25

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31	Ms. Manju Rawat	Peon	-do-	16,21,30
32	Ms. Shalu Kapoor	JA	-do-	18,25,30
33	Ms. Suman Bisht	JJA	-do-	20,22,28
34	Ms. Madhavi Sharma	Peon	-do-	17,24,29
35	Ms. Sangeeta Verma	JA	-do-	16,18,20
36	Ms. Rajni	JJA	-do-	21,23,30
37	Ms. Pushpa Giri	JA	-do-	21,27,31
38	Ms. Meena Thapa	JA	-do-	18,23,27
39	Sh. Bharat Bhushan	PA	Mediation Centre	24,25,27,28,29,30,31
40	Sh. Vijay	Peon	-do-	24,25,27,28,29,30,31
41	Sh. Madan	JA	-do-	16,17,18,20,21,22,23
42	Sh. Tarun	Peon	-do-	16,17,18,20,21,22,23
43	Sh. Parsanjit Sahai	In-charge	Bail & Filing	17,20,22,24,27,29,31
44	Sh. Inder	Peon	-do-	17,20,22,24,27,29,31
45	Sh. Rahul	JJA	-do-	16,18,21,23,25,28,30
46	Ms. Taruna	JJA	-do-	16,18,21,23,25,28,30
47	Ms. Santosh Sharma	In-charge	Library	22,25,28,29,30
48	Ms. Neha Sachdev	JJA	-do-	16,17,18,21,23
49	Sh. Harbir	Book Binder	-do-	20,24,27,29,31
50	Sh. Vinod Kumar	JA	Stationary Br.	18,20,21,24,25,29,30, 31
51	Sh. Javed	Peon	-do-	16,17,21,22,23,27,28, 30
52	Sh. Vipul Bansal	In-charge	Computer Branch	17,18,20,21,22,23,24, 25,29,30
53	Sh. Praveen Kumar	JJA	-do-	16,20,21,27,28,30
54	Sh. Sukhbir Singh	JJA	-do-	18,22,25,29,31
55	Sh. Bharat Thakur	JA	-do-	16,17,23,24,27,28,31
56	Sh. Balbir Sharma	In-charge	Judicial Branch	16,17,18,23,24,25,30, 31
57	Sh. Jitender Kumar	JA	-do-	20,21,22,27,28
58	Sh. Sachin	Peon	-do-	17,20,22,24,28,30
59	Sh. Bhupesh Kumar Gupta	JA	Care Taking	20,21,22,23,27,28,29
60	Sh. Amit	JJA	-do-	20,21,22,23,27,28,29
61	Sh. Nitin	JJA	-do-	16,17,18,24,25,30,31
62	Sh. Joginder Singh	JJA	-do-	16,17,18,24,25,30,31
63	Sh. Bakhtawar Singh	Peon	-do-	16,17,18,24,25,30,31
64	Sh. Chandra Singh Rawat	In-charge	Record Room (Civil)	21,23,28,29,31
65	Sh. Anil Kumar Rai	Sr.JA	-do-	18,22,25,30
66	Ms. Seema Bhandari	JA	-do-	16,17,20,24,27
67	Sh. Ranjeet Singh	In-charge	Digitization	17,20,21,22,27,28,29
68	Ms. Veena Satewal	In-charge	Record Room (Sessions)	16,18,23,24,25,30,31
69	Ms. Shilpi Jain	JJA	-do-	17,20,21,22,27,28,29
70	Sh. Prem Ram	Peon	-do-	16,20,21,23,24,27,30

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71	Sh. Sunil Kumar Vats	In-charge	Record Room (Criminal)	16,18,20,21,22
72	Sh. Sahil Rastogi	JJA	-do-	17,29,30,31
73	Sh. Surender Maan	JJA	-do-	23,24,25,27,28
74	Sh. Satpal Arora	In-charge	Pool Car	28,29,30,31
75	Sh. Dayal Singh	JA	-do-	21,22,23,24
76	Sh. Ashwani Kumar	JA	-do-	16,17,18,20
77	Sh. Nitin Kumar	Peon	-do-	17,21,25,27,30
78	Sh. Som Nath	Driver	-do-	16,17,18,20
79	Sh. Kamlesh Kumar	Driver	-do-	21,22,30,31
80	Sh. Rajender Pd. Sharma	Driver	-do-	23,24,28,29
81	Sh. Vinod Kumar	Driver	-do-	19,25,26,27
82	Sh. M.R. Menon	In-charge	Cash/Fine & Audit	16,17,18,25,27,28,31
83	Ms. Sarika	JA	-do-	20,22,24,29
84	Sh. Lokesh	JJA	-do-	20,21,22,23,24,29,30
85	Sh. Surender Kumar	Peon	-do-	16,17,18,25,27,28,31
86	Sh. Naresh Kumar	In-charge	Nazarat Branch	20,24,30,31
87	Sh. Pawan Kumar	Naib-Nazir	-do-	18,23,28
88	Sh. R.C. Joshi	-do-	-do-	17,22,27,29
89	Sh. Ramesh Kumar	-do-	-do-	20,24,30,31
90	Sh. Shankar Lal	-do-	-do-	16,21,25
91	Sh. Prakash Chand	Process Server	-do-	16,17,21,22,25,27,28
92	Sh. Mahender Singh	-do-	-do-	18,20,23,24,29,30,31
93	Sh. Anil Kumar	-do-	-do-	23,29
94	Sh. Dinesh Chander	-do-	-do-	23
95	Sh. Navjot Singh	-do-	-do-	20
96	Sh. Prahlad Singh	-do-	-do-	22
97	Sh. Yudhister	-do-	-do-	27
98	Sh. Raj Kumar Pal	-do-	-do-	28
99	Sh. Avinash	-do-	-do-	27,31
100	Sh. Baljinder	-do-	-do-	17,31
101	Sh.Dinesh Thapa	-do-	-do-	18,30
102	Sh. Inder Kumar	-do-	-do-	16
103	Sh. Salman Salahuddin	-do-	-do-	22
104	Sh. Aditaya	-do-	-do-	18
105	Sh. Vikas	-do-	-do-	24,30
106	Sh. Daksh	-do-	-do-	21
107	Sh. Umesh Babu	-do-	-do-	25
108	Sh. Ashok Kumar Tanwar	-do-	-do-	28
109	Sh. Raj Kumar	-do-	-do-	24
110	Sh. Harish Chand Pandey	-do-	-do-	20
111	Sh. Vinod Kumar	-do-	-do-	25
112	Sh. Vinteet Walia	-do-	-do-	17

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113	Sh. Shiv Kumar	-do-	-do-	16
114	Sh. Arun Kumar	-do-	-do-	29
115	Sh. Sunil Kumar	-do-	-do-	21
116	Sh. Banwari Lal	Peon	-do-	20,24,30,31
117	Sh. Sujeet Kumar	JA	R & I Branch	24,25,27,28,29,30,31
118	Sh. Suresh Kr.	Peon	-do-	24,25,27,28,29,30,31
119	Sh. Bigyan Kr. Samal	Peon	-do-	16,17,18,20,21,22,23
120	Sh. Sawan Kumar	Peon	-do-	16,17,18,20,21,22,23
121	Sh. Virender Yadav	Peon	-do-	24,25,27,28,29,30,31
122	Sh. Shashi Kant Gupta	JJA	-do-	16,17,18,20,21,22,23
123	Ms. Ganga	Dak Peon	-do-	24,25,27,28,29,30,31
124	Ms. Monika	JJA	e-Sewa Kendra/PRO Br.	16,17,18,21,22
125	Ms. Kaveri Saini	JJA	-do-	24,25,28,29,30
126	Ms. Suman Sharma	Peon	-do-	20,23,27,31
127	Sh. Harkesh Meena	JJA	CMM Office/ Evening Cell	16.07.2020 to 31.07.2020
128	Sh. Mukesh Kumar	JJA	-do-	16.07.2020 to 31.07.2020
129	Sh. Sushil Kumar	JA	-do-	16.07.2020 to 31.07.2020
130	Sh. Neeraj Kumar	JA	-do-	16.07.2020 to 31.07.2020
131	Sh. Baski Nath Chaudhary	Peon	-do-	16.07.2020 to 31.07.2020
132	Sh. Kuldeep Singh	JJA	VWDC	17,20,22,24,27,29,31
133	Ms. Laxmi	Group-C	-do-	16,18,21,23,25,28,30
134	Sh. Dinesh Kumar	Group-C	O/o. Ld.D&SJ.	16,18,21,23,25,28,30
135	Sh. Abhinav	Peon	Admn. Br.	17,20,22,24,27,29,31

2. All the Readers posted in NDD., are directed to call upon all the Sr.PA/PA's posted in their respective Courts to report for duty while their Ld. Judicial Officers are presiding over the Court (since not even a single Stenographer is posted in office pool, NDD, this office is not in a position to provide substitute Stenographers in the event of non reporting of regular Stenographers posted therein). Request for steno would be entertained only when both stenos are not available.

3. Further, all the reporting officials are directed to follow social distancing norms, wear mask at all time and to regularly use sanitizers during their present in the Court Complex and during commute as well.

4. The Caretaker, NDD is hereby directed to ensure that sufficient number of mask and sanitizers are made available to the reporting officials.

5. The concerned Branch In-charges are directed to ensure that the seating norms in their respective branches are made in such a way that social distancing norms are adhered to.

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6. The Concerned Branch In-charges/Readers wherein the above said officials are posted are hereby directed to forward this order to the above said officials for its necessary compliance.

7. All above said officials and all those officials who are not required for to report for duty on any given day would not leave the station under any circumstances. They would always be available on call and would be deemed to be on duty in case of any urgency, District & Sessions Judge may call upon them to report back for duty immediately.

8. Non-compliance of the above directions shall be viewed seriously.

(Dinesh Kumar Sharma)
District & Sessions Judge
New Delhi District
Patiala House Court, New Delhi

No. 83303-83508/D&SJ/NDD/2020 Dated: 15-07-2020

Copy forwarded for information & necessary action to:

1. The Ld. District & Sessions Judge, HQ, Tis Hazari Courts, Delhi
2. All the Judicial Officers , New Delhi District, Patiala House, New Delhi
3. The Administrative Officer (Judicial)/Branch Incharge/DDO, PHC, ND
4. PS to the undersigned.
5. Officials concerned.
6. Website Committee (Hindi & English), THC, with the request to upload the same on the website of the Court.
7. The District System Administrator, NDD to upload the same on the website of this District immediately.
8. The dealing Assistant, R&I Section, NDD to upload on LAYERS.
9. The Caretaker, New Delhi District, PHC, New Delhi.

[District & Sessions Judge]
New Delhi District
Patiala House Court, New Delhi

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