OFFICE OF THE DISTRICT & SESSIONS JUDGE, NEW DELHI DISTRICT

PATIALA HOUSE COURTS, NEW DELHI

CIRCULAR

Pursuant to issue of letter bearing no.R-1/RG/DHC/2020 dated 29.03.2020 issued by the Hon'ble High Court of Delhi, New Delhi, it is urged to all the staff members of New Delhi District, to contribute towards a noble cause to fight against COVID 19 pandemic and therefore this office has proposed the deduction of One (01) day Basic Pay from salary month of April, 2020.

The above contribution will be on voluntary basis. The staff members on the pay roll of New Delhi District, Patiala House Courts, N. Delhi may intimate to Mr. Pramod Singh Rawat, AO/DDO by Whatsapp/SMS or via office email i.d. ddonewdelhidistrict@gmail.com regarding any variation in the contribution viz, number of days (more or less than proposed above) mentioning his/her name, designation, employee code and place of posting **latest by 18/4/2020** failing which the proposed deduction will be carried out by the Accounts Branch, NDD from the salary month of April, 2020. It is further informed that the above contribution/donation is exempt under 80 G of the Income Tax Act.

(DINESH KUMAR SHARMA)
District & Sessions Judge, NDD,
Patiala House Courts, N Delhi.

No. 4613-87/Accounts Br./NDD/PHC/New Delhi Delhi dated the 16/04/2026

Copy forwarded for information and necessary action to :-

1. The Registrar General, Hon'ble High Court of Delhi, N. Delhi.
2. All the Judicial Officers posted at New Delhi District, Patiala House Courts, N. Delhi with the request to bring this circular to the notice of the staff working under their control through digital mode/whatsapp.
3. The AO(J)/Branch Incharge of all Branches with the request to bring this circular to the notice of the staff working under their control through digital mode/whatsapp.
4. The AO(J)/Concerned Official, Computer Branch, NDD, PHC, N. Delhi with the request to upload the above circular on the official website of New Delhi District/Delhi District Courts, N. Delhi, immediately.
5. The P.A.O. XIV., New Delhi.
6. The D.D.O./A.O, N.D.D. Phone no. 9953766535.

District & Sessions Judge, NDD,
Patiala House Courts, N Delhi.

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