

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE**  
**PATIALA HOUSE COURTS, NEW DELHI DISTRICT, NEW DELHI**

**CIRCULAR**

It is brought to the notice of all concerned that grievances/complaints, of any nature whatsoever, concerning New Delhi District, Patiala House Courts, New Delhi, can be filed online on the official mail id [djnd.ddc@gov.in](mailto:djnd.ddc@gov.in) as well as [pdj-newdelhi@ddc.nic.in](mailto:pdj-newdelhi@ddc.nic.in) so that the same can be placed before the undersigned for consideration and appropriate action.

In so far as RTI applications and other related queries with respect thereto are concerned, it is hereby directed that endeavor be made for filing of the same on the mail id [rtibrnd.ddc@gov.in](mailto:rtibrnd.ddc@gov.in). Further, the same shall be first checked and monitored by the official concerned dealing with RTI Section at 01.00 PM, and thereafter, by the Public Information Officer, New Delhi District, Patiala House Courts, New Delhi at 04.00 PM. In case, either of the official(s) happens to be on leave on a particular day, the same shall be checked and monitored by the official(s) so present.

Any RTI applications and other related queries so received on the aforesaid RTI email id, the same shall be immediately placed for consideration before Ms. Vineeta Goyal, Ld. District Judge (Commercial Court)-03-cum-Officer-Incharge, RTI Section, New Delhi District, Patiala House Courts, New Delhi, for its further process and disposal.

[Dharmesh Sharma]

**Principal District & Sessions Judge**  
New Delhi District, Patiala House Courts, ND.

No. 10646-10726 /Pr.D&SJ/PHC/NDD/2023

Dated : 06/04/2023  
06/4/2023

**Copy forwarded for necessary compliance to :**

1. The Ld. District Judge (Commercial Court)-03, NDD, PHC.
2. All the Ld. Judicial Officers, NDD, PHC.
3. The Ld. Judge-Incharge, Mediation Centre, NDD, PHC
4. The Ld. Secretary, NDDL SA, NDD, PHC.
5. PS/Reader to the undersigned.
6. All the Branch Incharges, NDD, PHC.
7. Branch Incharge, Computer Br., NDD to upload the same on the website of this District.

[Principal District & Sessions Judge]  
New Delhi District, Patiala House Courts, ND.