

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
PATIALA HOUSE COURTS, NEW DELHI DISTRICT, NEW DELHI**

CIRCULAR

It is impressed upon all the Ld. Officers in the cadre of Delhi Judicial Service posted at New Delhi District, Patiala House Court, New Delhi to submit their duly filled-in Self Appraisal Forms (*Annexure "A-1" & Annexure "A-2"*) along with Leave Records (*Annexure-"C"*) for the year 2022 to the Judicial Branch, New Delhi District before 03.01.2023 positively for its onward transmission to the Hon'ble High Court of Delhi well within time. Further, the concerned Ld. Judicial Officers must ensure that they are appending their "*full signatures*" on the aforementioned Annexures and all the details mentioned therein are transcribed eloquently.

Non-compliance of the above directions shall be viewed seriously.

[Dharmesh Sharma]

Principal District & Sessions Judge
New Delhi District, Patiala House Courts, ND.

NJ428-330 /Judl./Pr.D&SJ/PHC/NDD/2022

Dated: 19/12/2022

Copy forwarded for kind information & necessary action to :

1. All the Ld. Judicial Officers, DJS Cadre, NDD, PHC, ND.
2. PS to the undersigned.
3. Incharge, Computer Branch, NDD, PHC, ND for uploading on the website.

[Principal District & Sessions Judge]

New Delhi District, Patiala House Courts, ND.