OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE'S NORTH WEST & NORTH DISTRICT, ROHINI COURTS, DELHI

OFFICE ORDER

Sub:- Preparation of Certified Copies upto 60 pages by Court Staff

In continuation of this office Circular/Order no.29944-30032/CA/NW & North /RC/Delhi/2024 datec 05/10/2024, All Ahlmad(s)/ Assistant Ahlmad(s)/Naib Nazir(s) posted in the courts of North-West & North District, Rohini Courts, Delhi are further directed to prepare Certified Copies upto 60 pages **(Back to Back in original file i.e. 120 effective pages)** at their own and send /hand over the prepared copies (duly signed) to the concerned File Fetcher appointed by Copying Agency for their expeditious preparation and delivery to the Advocates/parties/Applicants well in stipulated time framed under the Hon'ble Delhi High Court Rules (Vol. 4 Chapter-17, Preparation and Supply of Copies). It is also directed that before sending the record to Copying Agency a report should be made regading the Vaklatnama and parties available on record. **This Order shall remain in force till futher orders.**

(Prem Kumar Barthwal)
Ld. Principal District & Sessios Judge,
North District, Rohini Courts, Delhi.

(Nisha Sahay Saxena)
Ld. Principal District & Sessios Judge,
North-West District, Rohini Courts, Delhi.

No. 18068 – 18159 /C. A./NW & North/RC/2026

Dated 29/04/26

Copy forwarded for information and necessary action to:

1. All the Judicial Cfficer's posted in the North West & North District, Rohini Courts, Delhi with request to ensure positive compliance.
2. The Branch In-charge(s) Record Room/ Bail Mattes/ CMM Office (NW & N) Rohini Courts, Delhi.
3. PS to the undersignes(s).
4. Branch In-Charge, Computer Branch for uploading the same on website of both disticts.
5. The Branch In-charge (R&I) to get it uploaded on Layers.
6. The Record Officer, North-West & North Distirct, Rohini Courts, Delhi.

(Prem Kumar Barthwal)
Ld. Principal District & Sessios Judge,
North District, Rohini Courts, Delhi.

(Nisha Sahay Saxena)
Ld. Principal District & Sessios Judge,
North-West District, Rohini Courts, Delhi.