OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (NORTH), ROHINI COURTS, DELHI

ORDER

It is hereby ordered that Ms. Shubhi Gupta, Ld. JMFC (North), presently posted in North District shall look after the following administrative works forthwith, till further orders:-

S. No.	Name of Branch Assigned	Work Assigned
1.	Record Room, Rohini Courts, Delhi.	To monitor the work related to consignment and weeding out of decided files.
2.	Copying Agency, Rohini Courts, Delhi.	To oversee the work of Copying Agency.

Further, Ms. Shubhi Gupta, Ld. JMFC (North) is also impressed upon to maintain record accordingly.

All the concerned Officer and Officials may be directed to extend full cooperation to Ms. Shubhi Gupta, Ld. JMFC in the discharge of above mentioned assignment. The Branch-in-Charges of Record Room & Copying Agency, Rohini Courts, Delhi shall also report to the above named Judicial Officer.

The above mentioned administrative work shall continue till further orders or until a regular posting is made by the Hon'ble High court of Delhi.

(Nisha Sahay Saxena)
Principal District & Sessions Judge,
North District, Rohini Courts, Delhi.

No. 15747-56 F2(3)/Judl./North/RC/2025 Dated: 8/10/25

Copy forwarded for information & necessary action to :-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
3. The Ld. Principal District & Sessions Judge (North-West), Rohini Courts, Delhi.
4. The Ld. Officer-in-Charge, Record Room, Rohini Courts, Delhi with the request to direct the concerned official to maintain the record of administrative work of Ms. Shubhi Gupta, officer of DJS.
5. The Ld. Officer-in-Charge, Computer Branch, Rohini Courts, Delhi with the request to direct the concerned official to maintain the record of administrative work of Ms. Shubhi Gupta, officer of DJS.
6. The Ld. Officer-in-Charge, Library Branch, Rohini Courts, Delhi with the request to direct the concerned official to maintain the record of administrative work of Ms. Shubhi Gupta, officer of DJS.
7. Ms. Shubhi Gupta, Ld. DJS Officer, North District, Rohini Courts, Delhi.
8. The Branch-in-Charge, Computer Branch, Rohini Courts, Delhi for uploading on Website.
9. The Branch-in-Charge, Receipt & Issue Branch, Rohini Courts, Delhi for uploading on LAYERS.
10. The Personal office of the undersign.

8/X/25

Principal District & Sessions Judge,
North District, Rohini Courts, Delhi.