

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH & NORTH-WEST DISTRICT :: ROHINI COURTS DELHI**

ORDER

Sub :- Re-Constitution of Committee(s)

In partial modification of earlier order made in this regard, the following committees are hereby re-constituted with immediate effect :-

S. No.	Name of the Committee	Name of the Officer	Designated as	Work assigned to
1.	Building Maintenance Committees (North & North-West)	Sh. Sunil Chaudhary, DJ (NW)	Chairperson	Care Taking Branch
		Sh. Virender Singh, ASJ (NW)	Member	
		Ms. Niharika Kumar Sharma, ACMM (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, MM (NW)	Member	
2.	Housekeeping Committee (North & North-West)	Sh. Satish Kumar, ASJ (N)	Chairperson	Care Taking Branch
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, MM (NW)	Member	
		Ms. Garima Jindal, MM (N)	Member	
3.	Committee for Rohini Court Study Circle and for preparation of Annual Report and User Manual (Hindi & English) of Rohini District Court. (North & North-West)	Ms. Shivali Bansal, DJ (N)	Chairperson	Library Branch
		Sh. Dhirender Rana, ASJ (N)	Member	
		Sh. Rakesh Kumar Singh, DJ (NW)	Member	
		Ms. Shama Gupta, PO/MACT (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		Sh. Himanshu Sehloth, MM (N)	Member	
		Sh. Sarthak Panwar, MM (N)	Member	
4.	Committee for provision of Art Work for Rohini Courts, Complex. (North & North-West)	Ms. Nivedita Anil Sharma, Pr. Judge/FC (N)	Chairperson	Care Taking Branch
		Ms. Ruchika Singla, DJ (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, MM (NW)	Member	
		Ms. Jyoti Nain, MM (N)	Member	
		The Adviser Architect, PWD	Member	
		The Superintending Engineer, PWD	Member	
5.	Committee to supervise the digitization of records. (North & North-West)	Sh. Neeraj Gaur Judge/Family Court (North)	Chairperson	Digitization Branch
		Sh. Sushil Kumar, ASJ (N)	Member	
		The Administrative Civil Judge (N-W)	Member	
		The Administrative Civil Judge (N)	Member	
		Sh. Ankur Panghal, Secretary/DLSA (N)	Member	
		Sh. Sarthak Pawar, MM (N)	Member	
6.	Committee to supervise weeding out of records and consignment of decided files in Record Room. (North & North-West)	Sh. Vikram, ASJ (NW)	Chairperson	Record Room
		Sh. Vikram Bali, DJ (N)	Member	
		Sh. Deepak Sherawat, SCJ (NW)	Member	
		Ms. Neeti Suri Mishra, SCJ (North)	Member	
		Ms. Rajani Ranga, CMM (NW)	Member	
		Ms. Neha Gupta Singh, CMM (N)	Member	
		Branch In-charge, Record Room	Member	

7.	Library Committee. (North & North-West)	Sh. Sunil Kumar, PO MACT (N)	Chairperson	Library Branch
		Sh. Rajinder Kumar, ASJ (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Ms. Sanya Dalal, MM (NW)	Member	
		Sh. Rohit Kumar, MM (N)	Member	
8.	Committee for implementation of Cashless facility and installation of Digital Payment Points. (North & North-West)	Sh. Neeraj Gaur, Judge/Family Court (N)	Chairperson	Computer Branch
		Sh. Sushil Kumar, ASJ (N)	Member	
		Sh. Virender Singh, ASJ (NW)	Member	
		The JSCC/ASCJ/GJ (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Sh. Ankur Panghal, Secretary/DLSA (N)	Member	
		Ms. Garima Jindal, MM (N)	Member	
		The Account Officer (NW)	Member	
9.	Committee to examine and suggest measures for reduction of waste in the courts. (North & North-West)	Sh. Dhirender Rana, ASJ/Spl. Judge NDPS (N)	Chairperson	Care Taking Branch
		Sh. Virender Singh, ASJ (NW)	Member	
		The Chief Metropolitan Magistrate (NW)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		Sh. Apoorv Bhardwaj, MM (NW)	Member	
10.	Reception-cum-Organizing Committee. (North & North-West)	Sh. Neeraj Gaur, Judge/FC (N)	Chairperson	Care Taking Branch
		Ms. Shivali Bansal, DJ (N)	Member	
		Ms. Ruchika Singla, DJ (NW)	Member	
		Ms. Susheel Bala Dagar, ASJ-01(POCSO)/NW	Member	
		Sh. Dhirender Rana, Spl. Judge/NDPS (N)	Member	
		Sh. Amit Sahrawat, ASJ (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		The Secretary, DLSA (NW)	Member	
		The Secretary, DLSA (N)	Member	
		Ms. Sanya Dalal, MM (NW)	Member	
11.	Sports Committee for Rohini Court Complex, Delhi. (North & North-West)	Sh. Sunil Chaudhary, DJ (NW)	Chairperson	Care Taking Branch
		Ms. Shefali Sharma, ASJ (N)	Member	
		Sh. Vikram, ASJ (NW)	Member	
		Ms. Rajani Ranga, CMM (NW)	Member	
		Ms. Neha Gupta Singh, CMM (N)	Member	
		The Administrative Civil Judge (NW)	Member	
		The Administrative Civil Judge (N)	Member	
		The Secretary, DLSA (NW)	Member	
		The Secretary, DLSA (N)	Member	

Note:-

1. If the Chairperson of the Committee is not available for any reason, the next senior most member of the concerned Committee shall act as Chairperson of the said Committee.
2. Minutes of the Meetings is to be recorded by Sr. PA/P.A. attached with the Chairperson/Member of the concerned Committee

3. All the Correspondence with Hon'ble High Court of Delhi, New Delhi shall be made only by the undersigned(s).
4. Decisions taken by a Committee (not chaired by the Principal District & Sessions Judge), shall be subject to the approval of the Principal District & Sessions Judge(s).
5. All the official communications to the Principal District & Sessions Judge of other District and/or Branches of other District shall be addressed to the concerned Principal District & Sessions Judge by the undersigned.
6. Whenever required, the Chairperson of the Committee shall co-ordinate with the chairperson(s) of other Committee(s), so that there is always a proper cohesion.
7. After the decision of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/Order(s) and follow-up, shall be undertaken by the Officer In-charge through the concerned Branch.

Seema Maini

(Seema Maini)
Principal District & Sessions Judge (North)
Rohini Courts, Delhi

Virender Kumar Bansal
06-05-2024

(Virender Kumar Bansal)
Principal District & Sessions Judge (North-West)
Rohini Courts, Delhi.

No. Judl. (N-W)/RC/2024/ 15825-15945

Dated, Delhi the 06-05-24

Copy forwarded for information & necessary action to :-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (HQ), Tis Hazari Courts, Delhi.
3. All the Principal District & Sessions Judges, Delhi/New Delhi.
4. The Principal Judge, Family Courts, Dwarka Courts, Delhi.
5. The Principal Judge, Family Courts (N-W & North), Delhi.
6. The Judicial Officers Concerned.
7. All the Ld. Judicial Officers (N-W/North), including Family Courts, Rohini Courts, Delhi.
8. The Sr. A.O.(J)/Officers/Officials concerned, Rohini Courts, Delhi.
9. All the Branch In-charge(N/W/North), Rohini Courts, Delhi.
10. The Record Officer (RTI/NW/North), Rohini Courts, Delhi.
11. The Branch In-Charge, Computer Branch for uploading on the Web-Site, Rohini Courts, Delhi.
12. The Branch In-Charge, Care Taking Branch, Rohini Courts, Delhi.
13. The Personal Office of the undersigned.
14. The Personal Office of the Ld. Principal District & Sessions Judge (North), Rohini Courts, Delhi.
15. The Branch Incharge, R& I to upload on **LAYERS**.

Seema Maini

Principal District & Sessions Judge (North)
Rohini Courts, Delhi

Virender Kumar Bansal
06-05-2024

Principal District & Sessions Judge (North-West)
Rohini Courts, Delhi.

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH & NORTH-WEST DISTRICT :: ROHINI COURTS DELHI**

ORDER

In partial modification of earlier order made in this regard, the below mentioned committees is hereby re-structured with immediate effect :-

Name of the Committee	Name of the Judicial Officer	Designation	Work Assigned to
(i) Watch & Ward Committee	Sh. Satish Kumar, ASJ (N)	Chairperson	Care Taking Branch
(ii) Committee to keep a close eye on CCTV system & services provided by the vendor	Sh. Rajinder Kumar, ASJ (NW)	Member	
	The Chief Metropolitan Magistrate (NW)	Member	
	The Chief Metropolitan Magistrate (N)	Member	
(iii) To constant monitor the Traffic & Parking flow for in and around Rohini Court Complex	The Administrative Civil Judge (NW)	Member	
	The Administrative Civil Judge (N)	Member	
	The Metropolitan Magistrate having Jurisdiction over P.S. Prashant Vihar	Member	
	The Concerned ACP (Traffic)	Member	
	The ACP Prashant Vihar	Member	

Note:-

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2. Minutes of the Meetings is to be recorded by Sr. PA/P.A. attached with the Chairperson/Member of the concerned Committee
3. All the Correspondence with Hon'ble High Court of Delhi, New Delhi shall be made only by the undersigned(s).

Seema Maini

**(Seema Maini)
Principal District & Sessions Judge (North)
Rohini Courts, Delhi**

Virender Kumar Bansal

**(Virender Kumar Bansal)
Principal District & Sessions Judge (North-West)
Rohini Courts, Delhi.**

No. Judl. (N-W)/RC/2024/ 16132-16161

Dated, Delhi the 07-05-2024

Copy forwarded for information & necessary action to :-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (HQ.), Tis Hazari Courts, Delhi.
3. The Principal Judge, Family Courts (N-W & North), Delhi.
4. The Judicial Officers Concerned.
5. The President, RCBA, Rohini Courts, Delhi.
6. The Sr. A.O.(J)/Officers/Officials concerned, Rohini Courts, Delhi.
7. The Record Officer (RTI/NW/North), Rohini Courts, Delhi.
8. The Branch In-Charge, Computer Branch for uploading on the Web-Site, Rohini Courts, Delhi.
9. The Branch In-Charge, Care Taking Branch, Rohini Courts, Delhi.
10. The Personal Office of the undersigned.
11. The Personal Office of the Ld. Principal District & Sessions Judge (North), Rohini Courts, Delhi.
12. The Branch Incharge, R& I to upload on **LAYERS**.

Seema Maini

**Principal District & Sessions Judge (North)
Rohini Courts, Delhi**

Virender Kumar Bansal

**Principal District & Sessions Judge (North-West)
Rohini Courts, Delhi.**