

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:
NORTH & NORTH-WEST DISTRICT: ROHINI COURTS :DELHI.**

CIRCULAR

Subject : Training Programme on Medical Aid to meet the emergent situation.

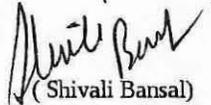
All the Judicial Officers and Officer In-charges of both North & North-West District are hereby informed that Committee for Study Circle, Rohini Courts is organizing a **Training Programme on Medical Aid to meet the emergent situation in association with C.D.M.O. (North-West), Rohini on 24/01/2024 for the staff personnel in the Conference Hall at 5th Floor, Rohini Courts, Delhi.** The programme shall commence with session on Medical Aid and the same will be ended by practical demonstration and question-answer session. The staff-personnel posted at Rohini Courts Complex are directed to attend the scheduled sessions positively.

It is proposed that to spread awareness among the staff personnel posted at Rohini Courts Complex, staff members be called for training programme in batches as per the following schedule:-

Date & Batch No.	Participants	Timings	Venue
24/01/2024 Batch No:-1	Half strength of Peon/orderlies Drivers, Chowkidar, Sweepers, Farash, House Keeping, Process Server, Bailiff, Nazir, Civil/Naib Nazir staff posted in Rohini District Courts both (North & N-W District.)	2.00 p.m. to 2.30 p.m.	5 th Floor, Conference Hall, Rohini Courts
24/01/2024 Batch No:-2	Remaining Half strength of Peon/orderlies Drivers, Chowkidar, Sweepers, Farash, House Keeping, Process Server, Bailiff, Nazir, Civil/Naib Nazir staff posted in Rohini District Courts both (North & N-W District.)	2.30 p.m. to 3.00 p.m.	5 th Floor, Conference Hall, Rohini Courts
24/01/2024 Batch No:-3	All the Ahlmad & Sr. P.A. and Half strength of Branch's staff posted in Rohini District Courts both (North & N-W District.)	3.00 p.m. to 3.30 p.m.	5 th Floor, Conference Hall, Rohini Courts
24/01/2024 Batch No:-4	All Reader & P.A. including A.O.(J) and Account Officer posted in Rohini District Courts	3.30 p.m. to 4.00 p.m.	5 th Floor, Conference Hall, Rohini Courts
24/01/2024 Batch No:-5	All the Assistant Ahlmads, DEO, Engineers and remaining Half strength of Branch's staff posted in Rohini District Courts both (North & N-W District.)	4.00 p.m. to 4.30 p.m.	5 th Floor, Conference Hall, Rohini Courts

All the Judicial Officers and Officer In-charges of Both District Rohini Courts Delhi are requested to relieve the officials from their respective Court/Branch to attend aforesaid Programme

This is issued with the prior approval of Ld. Principal District & Sessions Judge (North) and Ld. Principal District & Sessions Judge (North-West).

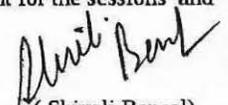

(Shivali Bansal)
(ADJ-03/Chairperson: Study Circle)
(Rohini Courts: Delhi.)

2519-2649
No. _____ Study Circle /Library/Rohini/2024

Dated 16/01/2024

Copy forwarded for necessary information to:

- O/o Ld. Principal District & Sessions Judge: North & North-West Rohini Courts: Delhi.
- All the Judicial Officers, posted at Rohini Courts Complex including Family Courts and DLSA with request to bring the contents of this circular to the notice of official concerned posted under their control.
- The In charge, Computer Branch, Rohini Courts, Delhi with direction to upload the same on official website and to make arrangement of computers and other peripheral in the Conference Hall
- The In charge, R & I Branch, Rohini courts, Delhi for uploading on Layers.
- The In charge Care Taking Branch to make all necessary arrangements for the same and with directions to ensure the presence of staff posted under CTB at programme and to record their attendance accordingly.
- The In charges of all branches of Both Districts are directed to ensure the presence of officials posted at the concerned branch.
- The In charges Administration I, II & IIIrd of both District are directed to be present for the sessions and to get record attendance of the attendees accordingly


(Shivali Bansal)
(ADJ-03/Chairperson: Study Circle)
(Rohini Courts: Delhi.)