OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQs), DELHI

OUT SIDE SEAT
Diary No. 1416
05 APR 2019
Rohini District Court, Delhi

CIRCULAR

Sub: Adherence to the Formal Dress Code.

It has been brought to the notice of the undersigned that despite specific instructions issued from time to time, the officials do not adhere to the prescribed dress code in the office. All the staff members of this establishment are hereby directed to strictly **adhere to the *formal dress code*** while on duty as mentioned herein below:

Male Officials: Shirt (*preferably plain*), Trousers and formal shoes.

Female Officials: *Saree, Suit* with *Dupatta or Pant-Shirt*.

(T-shirt, Jeans, Casual Shirt, Jooties, Sport Shoes or Loafer Shoes are strictly prohibited.)

All the Ld. Judicial Officers, Sr. AO(J), AO(J), Accounts Officer, AAO and Branch-in-charges are requested to ensure that the staff working under them complies with the aforesaid directions in letter and spirit.

In case any staff member repeatedly violates these directions, the name of the said staff member may be forwarded to the office of the undersigned.

Non-compliance of above dress-code will be viewed seriously and will attract disciplinary action against the erring official.

(TALWANT SINGH)
District & Sessions Judge (HQs)
Tis Hazari Courts, Delhi

No. 20331-20481 /Cir/Misc./Admn.II/2019 Dated, Delhi the 04/04/2019.

Copy to:

1. Ld. District & Sessions Judges, West, New Delhi, East, North-East, Shahdara, North, North-West, South, South-East and South-West Districts and D&SJ-cum-Special Judge (PC Act)(CBI), Rouse Avenue Courts with request to circulate amongst all concerned.
2. All the Judicial Officers (DHJS & DJS), Central District, Tis Hazari Courts, Delhi with request to circulate amongst all staff members posted under their control.
3. All the Sr. Administrative Officers (Judicial)/ Administrative Officers (Judicial)/ Accounts Officers/ Asstt. Accounts Officers / Branch-in-charges (Central District), THC, Delhi.
4. PS to undersigned.
5. For uploading on LAYERS.
6. For uploading on Website through LAYERS *(R&I Branch (C), THC, Delhi.)*.

Ld. OIC Admn Br. I, II & III.

(TALWANT SINGH)
District & Sessions Judge (HQs)
Tis Hazari Courts, Delhi

जिला एवं सत्र न्यायाधीश (उत्तर-पश्चिम)
District & Sessions Judge (North-West)
रोहिणी न्यायालय, दिल्ली
Rohini Courts, Delhi