OFFICE OF THE DISTRICT & SESSIONS JUDGE
NORTH DISTRICT, ROHINI COURTS, DELHI

CIRCULAR

Sub: Additional information format to take preventive steps with respect to they coming in contact with the Ld. Judicial Officers, Officials and the Other staff.

This office receives intimations from Ld. Judicial Officers, Officials informing thereby that their family members/close relatives have been tested positive for COVID-19. However, those intimations lack the requisite details to take preventive steps with respect to who are coming in contact with the Ld. Judicial Officers, Officials and the other staff. In furtherance of the same the Committee for welfare of Officer's / Official's during Corona Pandemic (COVID-19), North District, Rohini Courts, Delhi has recommended that the additional information in the prescribed format (annexed herewith) shall accompany such intimation in future.

All the Ld. Judicial Officers / Officials are hereby directed to submit the additional information (in prescribed format) if, they come in contact with a COVID-19 Patient, for taking further necessary action in the matter.

(SWARANA KANTA SHARMA)
DISTRICT & SESSIONS JUDGE: NORTH
ROHINI COURTS, DELHI

No. 30680-30756/Admn./North/RC/2020 Dated: 28/8/2020

Copy forwarded for information & necessary action to:-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. District & Sessions Judge (HQ's), Tis Hazari Courts, Delhi.
3. The Ld. District & Sessions Judge, North-West, Rohini Courts, Delhi.
4. The Ld. Administrative Civil Judge, North District, Rohini Courts, Delhi.
5. The Branch In-Charge, Computer Branch, Rohini Courts, Delhi to upload the same on the official website of North District.
6. All the Ld. Judicial Officers / Officials, North District, Rohini Courts, Delhi.
7. The A.O.(J)/Branch In-Charges of all the branches, North District, Rohini Courts, Delhi.
8. The Facilitation centre, Rohini Courts, Delhi.
9. The In-charge, Caretaking Branch, Rohini Courts, Delhi.
10. The PRO/APRO, Rohini Courts, Delhi.
11. The Branch In-charge, R&I Branch, Rohini Courts, Delhi for uploading on Layers.
12. Personal Office of the Ld. District & Sessions Judge, North, Rohini Courts, Delhi.

DISTRICT & SESSIONS JUDGE: NORTH
ROHINI COURTS, DELHI

ADDITIONAL INFORMATION IF YOU HAVE COME IN CONTACT WITH A COVID-19 PATIENT

1	Name of the Officer / Official	
2	Designation with posting	
3	Name of the patient who have been tested COVID 19 positive	
4	Relationship with the Officer / Official	
5	Whether the patient has been admitted to hospital or in home isolation	
6	Whether the Officer / Official has been advised / directed by any agency / doctor to remain in home isolation	Yes / No
7	If yes, then any documentary proof attached, if issued by the concerned agency / doctor	Yes / No
8	**Have you (please tick the applicable(s)**	
a	Touched body fluids of the patient (respiratory tract secretions, blood, vomit, saliva, urine, faeces, being coughed on, touching used paper tissues with a bare hand)	Yes / No
b	Had direct physical contact with the body of the patient including physical examination without PPE	Yes / No
c	Touched or cleaned the linens, clothes, or dishes of the patient	Yes / No
d	Lives in the same household as the patient.	Yes / No
e	Anyone in close proximity (within 1 meter) of the confirmed case without precautions	Yes / No
f	Passengers in close proximity (within 1 meter) in a conveyance with a symptomatic person who later tested positive for COVID 19 for more than 6 hours.	Yes / No
g	Share the same space (worked in same room/similar) but, not having a high risk exposure to confirmed case of COVID 19	Yes / No
h	Traveled in same environment (bus/train/flight/any mode of transit) but not having a high risk exposure	Yes / No

Declaration:- The above mentioned information is true to the best of my knowledge and nothing thereof has been concealed by me.

(Signature)

Name : _____