OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH DISTRICT::ROHINI COURTS::DELHI

O R D E R

Pursuant to the directions contained in Office Order no. 569/RG/DHC/2021 dated 19th August 2021 of the Hon'ble High Court of Delhi vide which it is directed that the physical hearing in District Court of Delhi shall resume in a graded manner w.e.f. 24.08.2021. Hence, in view of the above, the roster of Judicial Officers posted in North District, Rohini Courts, Delhi who shall hold court physically on alternate days basis while the other continue to hold court through Video-Conferencing on non-physical days **w.e.f. 24th August 2021 till further orders** is as under:-

Days	**Name of Duty Judge for physical hearing (DHJS & DJS)**
All working Monday Wednesday Friday	Sh. Pankaj Gupta, ADJ-01, **R. No. 312**
	Ms. Smita Garg, ASJ-03 **R. No. 305**
	Sh. Shivaji Anand, ASJ-04 **R. No. 206**
	Ms. Vandana, ASJ-05(POCSO) **R. No. 302**
	Sh. Gagandeep Singh, Spl Judge NDPS Act. **R. No. 207**
	Ms. Shefali Sharma, ASJ (FTSC)(POCSO) **R. No.308**
	Ms. Ekta Gauba Mann, PO/MACT-01 **R. No. 12**
	Sh. Sunil Kumar, ADJ-03 **R.No.301**
	Sh. Satvir Singh Lamba, CMM **R. No. 115**
	Sh. Virender Singh, ACJ/CCJ/ARC **R. No. 215**
	Ms. Rashmi Gupta, MM-06 **R. No. 320**
	Ms. Upasna Satija, MM (Mahila Court-2) **R. No. 104**
	Ms. Divya Malhotra, MM-01 **R. No. 116**
	Ms. Richa Sharma, MM-07, **R. No. 06**
	Sh. Kumar Rahul, Civil Judge **R. No. 218**
All working Tuesday Thursday Saturday	Ms. Barkha Gupta, District Judge (Comm. Court) **R. No. 307**
	Sh. D. K. Jangala, PO MACT-02 **R. No. 13**
	Sh. Jagdish Kumar, ASJ/Spl. Fast Track Court **R.No. 204**
	Sh. Rakesh Kumar-III, ASJ-02 **R. No. 202**
	Ms. Rekha, ADJ-02 **R. No. 314**
	Sh. Virender Kumar Kharta, ASJ-01(POCSO) **R.No. 306**

	Sh. Surender Mohit Singh , ADJ-04 **R. No. 407**
	Ms. Aanchal, JSCC/ASCJ/Gdn Judge **R. No. 111**
	Sh. Dhirender Rana, SCJ/RC **R. No. 214**
	Sh. Jagmohan Singh, ACMM **R. No. 117**
	Sh. Vaibhav Mehta, MM-05 **R.No. 114**
	Sh. Mayank Goel, MM-03 **R. No. 213**
	Ms. Neha Mittal, MM (Mahila Court-1) **R. No. 103**
	Ms. Tapasya Agarwal, MM-02 **R. No. 319**
	Sh. Kautuk, MM-04 **R. No. 110**

Note:-

(i) The undersigned shall hold court in hybrid manner and shall available on all the working days for the administrative work as well as for Judicial work.

(ii) All the Judicial Officers shall hold their Court Physically on the allocated days as mentioned above and on the remaining working days they shall hold the court via virtual mode and they shall deal with the cases of their own court listed for that particular day.

(iii) All the Judicial Officers shall permit hybrid hearing/video-conferencing hearing, where-ever possible, if a request to such effect is made by any of the parties and/or their counsel on the date of physical hearing of court.

(iv) Directions issued vide office order no. 256/RG/DHC/2021 dated 08.04.2021 that no adverse orders shall be passed by the District Courts of Delhi in case of non-appearance of parties and/or their counsel stands withdrawn w.e.f. 24.08.2021.

v) All the Judicial Officers (as per jurisdiction) shall take up stay applications, bail applications and other miscellaneous urgent matters on physical hearing day, wherever request to such effect is made by Lawyer/Litigant.

vi) Ld. ACJ (North) is directed to do the needful for compliance of norms related to COVID-19 appropriate behaviour and for implementation of SOPs as laid down by the Ld. Principal District & Sessions Judge (HQs) in the letter dated 19.08.2020 addressed to Ld. Registrar General, Hon'ble High Court of Delhi.

(vii) All the Judicial Officers are directed to adhere to the court timings.

(viii) The Judicial Officers dealing with the criminal jurisdictions are directed to ensure that in order to prevent over crowding in the court rooms, services of Naib Court be utilized for delivering/collecting daily dak only. The Naib Court shall be allowed to remain present in court rooms during the proceedings as per the directions of the concerned court.

(ix) Daily deep cleaning of all court rooms shall be carried out before opening of courts, between 12:30 pm to 01:30 pm and at 4:00 pm.

(x) Physical filing (of new cases) shall continue by way of box system as the same is working well. However, regarding physical filing (in already pending cases) of pleadings, interlocutory applications, replication, documents and affidavits etc., it is ordered that the same shall be filed through e-mode only via email of the concerned court. No paper shall be physically accepted across the bar during physical hearing.

(xi) Inspection of Judicial records is dis-allowed.

(xii) Entry in Court Room for attending physical hearings shall stand restricted to only one Advocate per party at a time, whose vakalatnama is on record. Standing Counsel/Nominated counsel for any of the party/entity shall be allowed to enter whose case is listed for physical hearing on that particular day subject to restriction of one Advocate per party.

(xiii) During the physical hearing, lawyers of only one case will be allowed to enter the court room, maintaining social distancing norms. No party in person, Juniors, interns, advocate's clerk (Munshi), party in person/litigants will be allowed to enter the court room. However, when the *ex-parte* evidence is being recorded, Courts may permit the concerned witness in Court subject to social distancing and hygiene norms. In case, where party in person pursuing the case himself/herself without any legal assistance may be allowed to enter, subject to directions of concerned court.

(xiv) The entrants in court rooms (Advocates, party in person, police officials, etc.) above the age of 65 years and those suffering from co-morbidities shall be refrained to attend the physical hearing.

(xv) Persons having symptoms of flu, fever, cough etc. are not allowed to enter inside the court complex.

(xvi) Every visitor (Advocate, Police Officials, Court Staff, PWD Officials, and others) are directed to strictly adhere the norms of social distancing, wearing of face mask all the time, undergoing thermal scanning at the designated entry points, sanitizing the hand before the entry within the Court Complex. It is in the interest of all stakeholders to adherence of all the guidelines/directions/advisories/SOPs issued by the Government of India/Govt. of NCT of Delhi in regard to combat spread of Covid-19 pandemic.

(xvii) It is directed that all the Advocates/party in person or any other stakeholders attending physical hearing shall leave the Court Complex, once their matter is over.

(xviii) Existing Covid Committee (To take stock of hygiene and cleanliness in Rohini Court Complex and Lawyers Chamber Building and to take remedial steps to avoid the effect of coronavirus (2019-nCOV) on day to day basis) shall act as a Task Force to ensure better co-ordination with the Members of RCBA and shall ensure adherence to social distancing norms inside Rohini Court Complex.

(xix) No official functions shall be held or organized till further orders without prior permission of the undersigned .

(xx) The Judicial Officers are requested not to proceed on leave on the dates of physical hearing unless and until there is extreme urgency.

(xxi) The Judicial Officers may call 100% of staff posted in the court on the day of physical hearing while on the other days he/she may call required staff for smooth functioning of court.

(xxii) The Digital Court (NI Acts) shall continue functioning through virtual mode as per directions of the Hon'ble High Court of Delhi.

(SWARANA KANTA SHARMA)
PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH DISTRICT, ROHINI COURT, DELHI.

Copy forwarded for information and necessary action to :-

No. 24818-24877/PD&SJ Sectt./COVID/North/RC/2021 Dated: 21.08.2021

1. The Ld. Registrar General, Hon'ble High Court of Delhi.
2. The Ld. Principal District & Sessions Judge(HQs.), Tis Hazari Courts, Delhi.
3. The Ld. Principal District & Sessions Judge (North-West), Rohini Courts, Delhi.
4. All the Judicial Officers posted in North District, Rohini Courts, Delhi.
5. The Chief Prosecutor, Prosecution Branch, North District, Rohini Courts, Delhi.
6. The Director General(Prison), Tihar Jail Delhi with the request to circulate to all the concerned.
7. The Officer In-charge, Pool Car Section, Rohini Courts, Delhi.
8. DDO/Accounts Branch, North District, Rohini Courts.
9. The Commissioner of Police, ITO, PHQ, Delhi.
10. The Secretary Bar Association, Rohini District Court/Tis Hazari/Patiala House/Karkardooma/Saket/ Dwarka/RACC Delhi.
11. The Deputy Commissioners of Police, Outer-North/Rohini/North-West/Outer.
12. Dealing Official, Facilitation Centre, Rohini Courts, Delhi.
13. Branch In-charge, Filling Section, Rohini Courts, Delhi.
14. Branch In-charge, Computer Branch to upload the same on the official website of North District, Rohini Courts, Delhi.
15. The Website Committee (English/Hindi), Tis Hazari Courts, Delhi.
16. PS to the undersigned.
17. Reader to the undersigned.
18. The In-charge, Care taking Branch, Rohini Courts, Delhi with request to put the same on all the Notice Boards and all the gates of Rohini Courts Complex.
19. Branch In-charge, R&I for uploading on Layers.

PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH DISTRICT, ROHINI COURT, DELHI.