

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
NORTH DISTRICT : ROHINI COURTS : DELHI**

ORDER

Consequent upon the directions contained in Office Order No. R-159/RG/DHC/2020 dated 2nd May, 2020 of the Hon'ble High Court of Delhi vide which it is informed that "*Hon'ble the Administrative and General Supervision Committee has been pleased to order that the functioning of the Courts Subordinate to Delhi High Court shall continue to remain suspended till 17.05.2020 on the same terms*, the duty roster of the following officials posted in North District is prepared for the period mentioned against their names, on which the officials may be called for duty as per the directions of the undersigned or the Ld. Duty Judge(s). The following officials are directed to remain ready at their residence only, to be called on duty on a very short notice:-

S. No.	Date of Duty	Name of the official, Emp. Code & Place of Posting	Designation	Contact No.
1.	04.05.2020	Sh. Ashish Das (EC-55422067) In the Court of Sh. Jagdish Kumar, Ld. ASJ/Spl. FTC	PA	9717365443
2.		Sh. Jugesh Rawat (EC-61203675) In the Accounts Branch	JA	7982780710
3.		Sh. Hare Ram Jha (EC-15096250) In the Administration Branch-III	Orderly	7011548857
4.	05.05.2020	Ms. Anita Vohra (EC-25427250) In the Court of Sh. Shivaji Anand, Ld. ASJ-04	PA	8178195612
5.		Sh. Ashwani Kumar (EC-71470866) In the Accounts Section	JA	9958699920
6.		Sh. Dinesh Kumar (EC-92664936) In the Court of Ms. Vandana, Ld. ASJ-05(POCSO)	Orderly	9811808681
7.	06.05.2020	Ms. Renu Thakran (EC-5587214) In the Court of Ms. Seema Maini, Ld. District Judge (Commercial Court)	Sr. PA	9873351994
8.		Sh. Ajay Kumar (EC-94931719) In the Administration Branch	JA	881097402
9.		Sh. Rakesh Rana In the Court of Sh. Rakesh Kumar-III, Ld. ASJ-02	Orderly	9968308098
10.	08.05.2020	Sh. Pardeep Kumar (EC-45352920) In the Court of Sh. Rakesh Kumar-III Ld. ASJ-02	PA	9968458200
11.		Sh. Sanjay Kumar (EC-34204243) In the Administration Branch-III	JA	9910082587
12.		Sh. Sunil Kumar (EC-90706633) In the Court of Sh. D.K. Jangala, Ld. P.O. MACT	Orderly	9818865574
13.	11.05.2020	Sh. Mahender Dev (EC-82609597) In the Court of Sh. S. S. Malhotra, Ld. PO MACT-01	PA	9958545340
14.		Sh. Amit Bhardwaj (EC-10143868) In the Digitization & Stationery Branch	JJA	9650156499
15.		Sh. Kamal Kishore (EC-11798684) In the Copying Agency	Orderly	9654910395
16.	12.05.2020	Ms. Richa Arora (86019570) In the Court of Sh. Gagandeep Singh, Ld. ADJ-03	PA	9717030778
17.		Sh. Karan Kapoor (EC-44564189) In the Judicial Branch	JA	9868101045
18.		Sh. Ashok Rana (EC-65110372) In the Court of Sh. D.K. Jangala, Ld. P.O. MACT	Orderly	8130321207

19.	13.05.2020	Sh. Ashok Kumar (EC-3317) In the Court of Ms. Rekha, Ld. ADJ-02	Sr. PA	9999184087
20.		Sh. Abhay Prasad (EC-71749199) In the Judicial Branch	JA	9268726253
21.		Sh. Virender (EC-92210017) In the Court of Ms. Upasana Satija, Ld. MM (Mahila Court-02)	Orderly	9868526380
22.	14.05.2020	Ms. Jyoti Bansal (EC-43337669) In the Court of Sh. Pankaj Gupta, Ld. ADJ-01	PA	7827417719
23.		Sh. Vijay Kumar (EC-80264107) In the RTI/Vigilance/Hindi Section	JJA	8851345788
24.		Sh. Rajesh Kumar Yadav (EC-71553322) In the court of Sh. Muneesh Garg, Ld. ACJ/CCJ/ARC	Orderly	9910732430
25.	15.05.2020	Sh. Azad Kumar (EC-50427986) In the Court of Ms. Jasjeet Kaur, Ld. CMM North	PA	7838396459
26.		Sh. Parveen Kumar (EC-61591469) In the CMM Office	JJA	9212900376
27.		Sh. Sunny Rathore (EC-54206892) In the Court of Ms. Niharika Kr. Sharma, MM-04	Orderly	8130517008
28.	16.05.2020	Ms. Sarita (EC-83051888) In the Court of Sh. Rakesh Kumar-III, Ld. ASJ-02	PA	9716937758
29.		Sh. Sumer Chand (EC-22908930) In the CMM Office	JA	9268883454
30.		Sh. Virender (EC-90542) In the Court of Sh. Neeraj Gaur, Ld. ASJ-06 (POCSO)	Orderly	9818573707

- Note:** 1. Sh. Satpal, JA and Sh. Raju Dubey, JA posted in the Cash Branch (North) are directed to look after the work of their branch (on alternative days as per their mutual consent) as per the directions of the Ld. Duty Judge(s) till 17.05.2020.
2. All the officials of North District are hereby directed to strictly adhere to the advisory issued by Health Department, Govt. of India regarding COVID-19, while working in the office.
3. It is further ordered that all the officials posted in North District, Rohini Courts Delhi would not leave the station under any circumstance and they would always be available on call and would be deemed to be on duty. In case of any urgency, the undersigned or Duty Judge(s) may call upon them to report back for duty immediately.
4. Non-presence of staff members, on any particular day be not treated as vacation.
5. Non-compliance of the above said directions shall be considered deliberate insubordination and strict disciplinary action shall be taken against the erring officials.

(SWARANA KANTA SHARMA) 25/5/2020
DISTRICT & SESSIONS JUDGE (NORTH)
ROHINI COURT COMPLEX, DELHI.

No.: F1N(10)/Admn.(N)/RC/2020 15289-15387

Dated 02.05.2020

Copy forwarded for information and necessary action to:-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
3. All the Ld. Judicial Officers, North District, Rohini Courts, Delhi.
4. All the Branch In-Charge, North District, Rohini Courts, Delhi.
5. All the official(s) concerned.
6. Record Officer, North, Rohini Courts, Delhi.
7. Website Committee, Rohini Courts, Delhi for uploading on official website.
8. For uploading on LAYERS, Rohini Courts, Delhi.

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ORDER

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S. No.	Date of Duty	Name of the official, Emp. Code Designation & Place of Posting	Place of Duty	Contact No.
1.	04.05.2020 & 05.05.2020	Sh. Ghanshyam Divedi (EC-13795) JJA/Ahlmad in the Evening Court No. 2	Bail Section	9782453905
2.		Sh. Ujjwal Gaur (EC-27724739) JJA in the Administration Branch	Bail Section	9717843271
3.	06.05.2020 & 08.05.2020	Sh. Hira Singh Latwal (EC-13471), Sr. JA/Branch In-Charge in the Administration Branch, Bail Section & Evening Court Cell (North)	Bail Section	9971879968
4.		Sh. Lalit Kishor Bhatt (EC-90736433) JJA in the Administration Branch	Bail Section	9818531020
5.	11.05.2020 & 12.05.2020	Sh. Ravi Kumar (EC-28610512), JJA in the Purchase Cell	Bail Section	9953244545
6.		Sh. Ajay Singh (EC-92003524) JA/Ahlmad in the Evening Court No. 1	Bail Section	9716576298
7.	13.05.2020 & 14.05.2020	Sh. Yogesh Kumar (EC-24427468), JJA in the Bail Section	Bail Section	9873267135
8.		Sh. Vikas (EC-54590147) JA in the Copying Agency	Bail Section	9810742064
9.	15.05.2020 & 16.05.2020	Sh. Parveen (EC-61591469), JJA in the CMM Office	Bail Section	9212900376
10.		Sh. Abhay Prasad (EC-71749199) JA in the Judicial Branch	Bail Section	9268726253
11.	13.05.2020 to 16.05.2020	Sh. Surender Kumar (EC-67109760), JA in Accounts Branch	Accounts Branch	9968077024
12.		Sh. Sunil Chaurasia (EC-36115365), JA in Accounts Branch	Accounts Branch	9899257378
13.		Sh. Ashok Kumar (EC-11892073), JA in Accounts Branch	Accounts Branch	9968075460
14.		Sh. Rajneesh (EC-30119892), JJA in Accounts Branch	Accounts Branch	8130758584
15.	06.05.2020 12.05.2020 15.05.2020	Ms. Anamika (EC-79679085) JJA in Filing Section	Filing Section	9999967896
16.	04.05.2020 07.05.2020 10.05.2020	Sh. Rajneesh (EC-30119892), JJA in Accounts Branch	Computer Branch	8130758584
17.	04.05.2020 07.05.2020 10.05.2020 13.05.2020	Sh. Sushant Rana (EC-55024362) JJA/Asstt. Ahlmad in the Court of Ms. Divya Malhotra, Ld. MM-01 (North)	Computer Branch	8010777799
18.	05.05.2020 08.05.2020	Sh. Sohan Prakash (EC-99860085) Branch In-Charge/JA in Vig/RTI/Hindi	Computer Branch	9899550824
19.	11.05.2020 14.05.2020	Sh. Laxman Prasad (EC-56477430) JA in the Accounts Branch	Computer Branch	9582030761

20.	06.05.2020 09.05.2020	Sh. Jaidev (EC-59411243) JJA/Asstt. Ahlmad in the Court of Ms. Aanchal, Ld. JSCC/ASCJ/GJ (North)	Computer Branch	8586858786
21.	12.05.2020 15.05.2020	Sh. Shashi Ahlawat (EC-48862366) JJA/Asstt. Ahlmad in the Court of Ms. Jasjeet Kaur, Ld. CMM (North)	Computer Branch	9716324716

- Note:-**
1. All the aforesaid officials are directed to strictly adhere to the advisory issued by Health Department, Govt. of India regarding COVID-19, while working in the office.
 2. DDO/Branch In-Charge, Accounts Branch (North) are directed to ensure timely transmission of urgent bills like Salary, Pension etc. to the Pay & Accounts Office (PAO).
 3. It is further ordered that all the officials posted in North District, Rohini Courts Delhi would not leave the station under any circumstance and they would always be available on call and would be deemed to be on duty. In case of any urgency, the undersigned or Duty Judge(s) may call upon them to report back for duty immediately.
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(SWARANA KANTA SHARMA)
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ROHINI COURT COMPLEX, DELHI.

No.: F1N(10)/Admn.(N)/RC/2020 15388-15477

Dated 02.05.2020

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