OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:
NORTH DISTRICT: ROHINI COURTS: DELHI

CIRCULAR

Subject:- Directions in respect of Monthly/Quarterly Statements/Report.

It has been observed by the undersigned that some Officers of North District, Rohini Courts, Delhi are not sending their Monthly/Quarterly Statements/Reports in time to this Office which results in delay in sending such information to the O/o Ld. Principal District & Sessions Judge (Hqs.) for its onward transmission to the Hon'ble High Court of Delhi

Therefore, the requisite statements/reports should be submitted to the Judicial Branch in the following manner:-

S. No.	Statements/Reports	Prescribed time to be submitted
1.	Monthly Statements / Reports	By 1st Day of every month till 12:00 noon.
2.	Quarterly Statements / Reports	By 4th Day of each quarter.

In case, the requisite statements/reports are not received within due time, the compiled statements so collected would be sent to the O/o Ld. Principal District & Sessions Judge (Hqs.) or to the Hon'ble High Court of Delhi with a note regarding the Court which has not submitted its statements.

(SWARANA KANTA SHARMA)
Principal District & Sessions Judge (North)
Rohini Court Delhi

No. 5788-5824 Judicial/.North/RC/2021 Dated :- 08.02.2021

Copy forwarded for information and necessary action to :

1. The Ld. Principal District & Sessions Judge (Hqs), Tis Hazari Court, Delhi.
2. All the Judicial Officers, North District, Rohini Court, Delhi.
3. Branch In-charge, Judicial Branch.
4. Reader to the undersigned.
5. The Incharge, Computer Branch with direction to upload it on website.
6. P.S. to the undersigned.
7. Branch In-charge, R&I for uploading on Layers.

Principal District & Sessions Judge (North)
Rohini Court Delhi