OFFICE OF THE DISTRICT & SESSIONS JUDGE
NORTH DISTRICT, ROHINI COURTS, DELHI.

No. _____/Accts.(North)/RC/2020 Dated_____

CIRCULAR

All the officials of North District Courts, Rohini, Delhi are hereby directed to make available their one recent passport size photograph, Nomination Forms (if not submitted earlier) & finger prints through personal visit to the Accounts Branch, North District, IV floor, Porta Cabin B for purpose of creation of Service Books Record, which were burnt in the fire dated 18.6.2020 as per the following schedule :

Sl. No	Designation	Time slot	Contact Person
1.	NAZIR/PROCESS-SERVER, BAILIFF, DRIVER	10.30 TO 11.30	Sh. Surender Kr. (JA)
2	PEON/DAK-PEON/FARASH/ORDERLIE	11.30 TO 12.30	Sh. Jugesh Rawat (JA)
3	JUNIOR JUDICIAL ASSISTANT	12.30 TO 1.30	Ms. Kanchan & Ms. Jagriti Chaudhary (JJAs)
4	SR. JUDI. ASSISTANT/ JUDI. ASSISTANT	2.30 TO 3.30	Sh.Rajinder Singh(JJA)
5	SR. PERSONAL ASSTANTT./PERSONAL ASSTT.	3.30 TO 4.30	Sh. Ashwani Kumar (JA)

The process is to be completed by 15.01.2021 and therefore officials are requested to extend their full co-operation.

NEERAJ GAUR Digitally signed by NEERAJ GAUR Date: 2020.12.23 12:25:49 +0530
HEAD OF OFFICE
ADDITIONAL SESSIONS JUDGE-06(POCSO)
NORTH DISTRICT, ROHINI COURTS, DELHI.

अतिरिक्त सत्र न्यायाधीश-06 (उत्तरी जिला)
Additional Sessions Judge-06 (North)
जिला न्यायालय, रोहिणी दिल्ली
District Courts Rohini, Delhi

42522-42582
No. _____/Accts.(North)/RC/2020 Dated 23/12/20

Copy to :-

1. Personal Office to the Ld. Principal District & Sessions Judge, North District, Rohini Court, Delhi.
2. The Chairman, Committee for the retrieval/reconstruction of burnt record of Accounts Branch (North), Rohini Courts, Delhi.
3. All the Judicial Officers, North District with request to bring the circular into the notice of their courts staff.
4. All the Branch Incharges, North District with request to bring the circular into the notice of their branch staff.
5. The Accounts Officer, North District, Rohini Courts, Delhi.
6. The Branch Incharge, Accounts Branch, North District with direction to make necessary arrangements if the contact person happens to be on leave.
7. Concerned Officials.
8. The Branch Incharge, Web Site committee with direction to upload the circular on the official website.

NEERAJ GAUR Digitally signed by NEERAJ GAUR Date: 2020.12.23 12:26:12 +0530
HEAD OF OFFICE
ADDITIONAL SESSIONS JUDGE-06(POCSO)
NORTH DISTRICT, ROHINI COURTS, DELHI.

अतिरिक्त सत्र न्यायाधीश-06 (उत्तरी जिला)
Additional Sessions Judge-06 (North)
जिला न्यायालय, रोहिणी दिल्ली
District Courts Rohini, Delhi