1668-I
29/10/21

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs): DELHI

No. 21336-351-I /Genl./Misc/2021 Dated, Delhi the 28 OCT 2021

Sub:- Appointment of Law Clerk-cum-Research Assistant in Delhi State Legal Service Authority.

Forwarded a copy of the letter bearing F.No.334/DSLSA/Estt/LAW Researcher/2021/8047-50 dated 21/10/2021 and this office bearing diary No. 2107/E dated 23/10/2021 alongwith its enclosures on the subject cited above received from Sh. Kanwal Jeet Arora, Member Secretary, Delhi State Legal Service Authority, Under the Administrative Control of High Court of Delhi, Central Office, Patiala House Courts Complex, New Delhi-110001 for information to :-

1. All the Ld. Principal District & Sessions Judges, Delhi/New Delhi (except Central-(North) District) with the request to circulate in your good office.
2. The Ld. Principal Judge, Family Courts (HQs), Dwarka courts, Delhi with the request to circulate in your good office.

Office of ... 5244 29 OCT 2021 रोहिणी न्यायालय, दिल्ली Rohini Courts, Delhi

3. The Ld. Officer In-Charge, Care Taking Branch, Central, THC Delhi with the request to direct the concerned official to display the same on the notice board of Tis Hazari Court Complex Delhi.
4. The Chairman, Website Committee, Tis Hazari Courts, Delhi With the request to upload the same on the Website of Delhi District Courts as per rule.
5. Dealing official for uploading the same on Centralized Website through LAYERS as per rules.
6. P.S. to Ld. Principal District & Sessions Judges (HQs), Delhi for information.

(RAKESH PANDIT)
Officer In-Charge, General Branch, Central
Additional District & Sessions Judge,
Tis Hazari Courts Delhi

Encl. As above

Ld. ACJ for putting on all notice boards
Ld. OIC (Comp.) to upload on website

RB 4.57/Month
29/10/2021

(D)

DELHI STATE LEGAL SERVICES AUTHORITY

(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament)
Under the Administrative Control of High Court of Delhi
Central Office, Patiala House Courts Complex, New Delhi - 110001
Ph. : 23384781, Fax : 23387267, Email : **legalilitwing-dslsa@nic.in**

F.No. 334/DSLSA/Estt/Law Researcher/2021/8047-56 Date: 21-10-21

To

The Registrar General
High Court of Delhi
New Delhi

The Member Secretary
National Legal Services Authority
Jam Nagar House
New Delhi

The District & Sessions Judge (HQ)
Tis Hazari Court
Delhi

The Director
Delhi Judicial Academy
Dwarka
New Delhi

Sub.: Appointment of Law Clerk-cum-Research Assistant in Delhi State Legal Services Authority

Respected Sir,

May I bring to you kind consideration that this Authority intends to appoint Law Research Assistant and the last date for submission of application for Law Research Assistant is **08.11.2021**

May I therefore, request your goodself that directions be kindly issued to the quarter concerned for uploading the enclosed advertisement on the official website as well as for display of the same on the Notice Board or any other conspicuous place of your good office.

With regards

Yours faithfully

(Kanwal Jeet Arora)
Member Secretary

OIC (General)
OIC (Website)

PLDRSS (HQs)
23.10.2021

Encl: As above

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F.No. 334/DSLSA/Estt/Law Researcher/2021/8051 Date: 21-10-21

Notice regarding Engagement of Law Clerk-cum-Research Assistant on short –term contractual basis

Advertisement

Online applications are invited from Law Graduates (who have passed out after March 2018) who fulfil the following essential academic Qualifications and other eligibility conditions, as on 30.09.2021, for engagement as Law Clerk-cum-Research Assistant, in Delhi State Legal Services Authority purely on contractual basis on a fixed consolidated stipend of Rs. 35,000/- per month initially for a period of three months. However, the contract can be terminated at any point of time without any notice. **Last Date for submission of application is: 08.11.2021.**

Essential Qualifications

(i) Candidate must be a law graduate having passed out after March, 2018 from any Law School/College/University/ Institution and recognized by the Bar Council of India for enrolment as Advocate, with at least 60% marks.

(ii) Candidate must not be above 27 years of age as on the last date of receipt of applications.

(iii) Candidate studying in the final year shall also be eligible to apply subject to furnishing proof of acquiring Law degree at the time of interview/before taking up the assignment as Law Clerk-cum-Research Assistant.

(iv) Candidate must have good knowledge of MS-PowerPoint/Word/Excel.

(v) Candidate shall prepare PowerPoint Presentation on **"Victim Compensation"** comprising of at least 15 slides. Presentation is to be attached along with Application form.

Method for applying

Candidates may apply online through only our official website www.dslsa.d w.e.f. **21.10.2021 to 08.11.2021** and application sent with any other method like hard copy of application, through e-mail etc shall be rejected summarily.

Method of Selection

Selection shall be made on the basis of Interview.

General Information

It is made clear that the engagement as Law Clerk-cum-Research Assistant is a full time job, though purely on contractual basis. Engaged candidate shall not be able to join any other profession/service/engagement etc. during the continuance of his/her employment with DSLSA. It shall not confer any right on selected candidates to claim any regular appointment/continuance in service in the Delhi State Legal Services Authority. Authority reserves with it the right to discontinue the services of any Law Clerk-cum-Research Assistant at any point of time without assigning any reasons.

Work profile

I. To make analytical study and research for future planning for better implementation relating to various schemes of NALSA and DSLSA.

II. Support and assistance to the victims in matters pertains to Delhi Victim Compensation Scheme in District Legal Services Authorities.

III. Legal Assistance to victims of human trafficking and looking after their welfare and rehabilitation with coordination of various NGOs working in the field.

IV. Preparation of Power Point Presentations, flyers, pamphlets, news letters & information material to be used in awareness & legal literacy programmes.

Law Clerk-cum-Research Assistant shall initially be employed for a period of three months, likely to be continued thereafter on the basis of work assessment by this Authority. He/she will be permitted a total number of twelve days paid leave in a year, subject to a maximum of three days leave in a month. In the event of number of leaves exceeding per year or per month permissible limit, pro rata deduction will be made from the monthly remuneration of the concerned Law Clerk-cum-Research Assistant.

Candidates should bear in mind while applying for Law Clerk-cum-Research Assistant that he/she/ may be required to work even beyond the Office hours for which no over time shall be payable. C No TA/DA shall be paid to the candidates called for interview.

(Kanwal Jeet Arora)
Member Secretary