आज़ादी का अमृत महोत्सव

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH DISTRICT : ROHINI COURTS : DELHI.

CIRCULAR

Sub: Directions to Ministerial Staff qua permission to leave the Court premises.

It has been brought to the notice of the undersigned(s) that some of the officials of North District are not sending their request well in time as and when they are to leave the Court premises to visit Hon'ble High Court, other Court complex or any other Government Authority for official purposes.

Hence, all the Ministerial Staff of North District is hereby directed to send their request to leave the Court premises for any official purpose, well in time / atleast two days prior to the scheduled date of visit.

Non compliance of the above directions shall be viewed seriously and disciplinary action will be taken against erring officials, as per rules.

This issue with the prior approval of Ld. Principal District & Sessions Judge (North).

20/7/2022

(Ms. Smita Garg)
Officer In-Charge, Admn. Branch-I/ASJ-03,
North District, Rohini Courts, Delhi.

(Sh. Vinod Yadav)
Officer In-Charge, Admn. Branch-II & III/
PO MACT-02, North District, Rohini Courts,
Delhi.

No. 20838-904/F2N(1)/Admn./North/RC/2022 Dated: 20.07.2022

Copy forwarded for information & necessary action to :-

1. Ld. Principal District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
2. Ld. Principal District & Sessions Judge, North-West District, Rohini Courts, Delhi.
3. Ld. Principal District & Sessions Judge, North District, Rohini Courts, Delhi.
4. All the Ld. Judicial Officers, North District, Rohini Courts, Delhi with the request to bring the content of the circular in the notice of staff members working under their kind control.
5. All the AOJs/AO/AAO/Branch In-charges, North District, Rohini Courts, Delhi, with the direction to bring the content of the circular in the notice of staff members working under their control.
6. Branch In-Charges, R & I Branch, Copying Agency, Filing Section, VWDC, Facilitation Center, Stationery & Digitization, Rohini Courts, Delhi with direction to bring the content of the circular in the notice of staff members of North District working under their control.
7. The Branch In-charge, R & I Branch for uploading on LAYERS.
8. The Website Committee, Rohini Courts, Delhi.

20/7/2022

Officer In-Charge, Admn. Branch-I/ASJ-03,
North District, Rohini Courts, Delhi.

Officer In-Charge, Admn. Branch-II & III/
PO MACT-02, North District, Rohini Courts,
Delhi.