5435

HIGH COURT OF DELHI: NEW DELHI
SHERSHAH ROAD, NEW DELHI-110503

OUT-AT-ONCE

No. 2130 /DHC/GAZ.IIB/G.8/DDA/2022 Dated: 22/04/22

From:

The Registrar General,
High Court of Delhi,
New Delhi.



To,

The Principal District & Sessions Judge (Hqrs.),
Tis Hazari Courts,
Delhi.



Sub.: Filling up of one post of Addl. Chief Legal Advisor in Delhi Development Authority on deputation basis.

Sir,

I am directed to forward herewith a copy of the letter dated 30.03.2022 of the Director (P)-I, Delhi Development Authority along with a copy of the vacancy circular dated 02.02.2022 of the Commissiner (Personnel), Delhi Development Authority with the request to circulate the same amongst the serving officers of Delhi Higher Judicial Service and send to this Court the **duly verified** applications of the willing and eligible officers, in prescribed format on or before **27.04.2022**, for the one post of Additional Chief Legal Advisor in Delhi Development Authority on deputation basis.

Encl.: As above

Yours sincerely,

Toon Br.

P. DJS (Hqrs.)
02/05/22

(Shankar Singh)
Deputy Registrar (Gaz.-IIB)
for Registrar General

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs) : DELHI.

No.F.5(3)/2022/ 14526-600 Dated, Delhi the 04 MAY 2022

Copy forwarded along with its enclosures to:-

1. The Ld. Principal District & Sessions Judges, all court complex, Delhi/ New Delhi (North) with the request to circulate the same amongst the serving officers of DHJS and send the duly verified application of the willing and eligible officer in prescribed format directly to Hon'ble Delhi High Court.

2. The Officers of DHJS (Central), THC, Delhi (including Officers on Deputation), with the request to send the duly verified application (if eligible), to this office immediately, for onward transmission to Hon'ble High Court of Delhi, New Delhi.

04 MAY 2022

(Mukesh Kumar Gupta)
Addl. District & Sessions Judge
Officer Incharge, Judicial Branch (Central
For Principal District & Sessions Judge (HQs)
Delhi

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (NORTH) DISTRICT ROHINI COURT COMPLEX DELHI

No. 11969-11984 F2(3)/Judl/North/RC/2022 Dated : 5/5/22

Copy & its enclosure forwarded to :-

1. All the Ld. Judicial Officers of DHJS of North District, Rohini Court Complex, Delhi with the request to send the duly verified application (if eligible) to this office immediately for its onward transmissio to Hon'ble High Court of Delhi New Delhi.
2. P.S. to Ld. Principal District & Sessions Judge (North), District Rohini Court Complex, Delhi.

(HARISH KUMAR)
OFFICER IN-CHARGE (JUDL.)/ADJ-02
(NORTH) ROHINI COURT DELH

दिल्ली विकास प्राधिकरण / DELHI DEVELOPMENT AUTHORITY
कार्मिक शाखा-I / PERSONNEL BRANCH-I
तीसरी मंजिल कमरा नं.311 आई.एन.ए. विकास सदन, नई दिल्ली-110023
3rd Floor Room No. 311, Vikas Sadan, INA New Delhi.

No.F.7(110)2011/PB-I/ 1770

Dated : 3/4/2022

To

The Registrar General,
Delhi High Court,
Sher Shah Road,
New Delhi-110503

Sub: Filling up one selection post of Addl. Chief Legal Advisor in DDA on deputation basis in Pay Band-4, Rs.37400-67000/- with Grade Pay of Rs. 8700/- (pre-revised) (Level-13 in the Pay Matrix as per 7th CPC).

Ref: Letter No. F7 (110)2011/PB-I/242 dated 02.02.2022 and Letter No. F7 (110)2011/PB-I/596 dated 25.02.2022.

Sir,

Delhi Development Authority intends to fill-up one selection post of Addl. Chief Legal Advisor in Pay Band-4, Rs.37400-67000/- with Grade Pay of Rs.8700/- (pre-revised), (Level -13 in the Pay Matrix as per 7th CPC) on deputation basis and the eligibility criteria for such appointments on deputation basis is as under:-

"Officers working in Central Government/ State Government/Public Sector Undertakings/ Autonomous Bodies possessing following eligibility criteria:

(a)(i) Holding analogous posts in the parent department dealing with Legal affairs/matters.

OR

(ii) With 5 years of regular service in the parent department dealing with Legal affairs/matters in PB-III i.e. Rs.15600-39100 with Grade Pay of Rs.7600/-.

(b) Possessing Degree in Law (entitling the incumbent for registration at Bar and appearing before the Courts) from a recognized University or equivalent"

2. The period of deputation will initially be for one year which is extendable upto five years on year-to-year basis with the mutual consent of lending and borrowing departments in accordance with the guidelines issued by DoPT vide OM dated 17.6.2010 as amended from time to time.

It is, therefore, requested that this notice may kindly be given wide circulation and the names of eligible and willing officers may be forwarded to this office in the prescribed format through concerned Cadre Controlling Authorities along with required documents.

Last date of submission of application is extended upto 02.05.2022.

Yours sincerely,

Encl: As above.

(Amrish Kumar)
Director(P)-I

AMRISH KUMAR
Director (Personnel-I)
Delhi Development Authority
Vikas Sadan, INA, New Delhi-23

19/4/22

4.6

DELHI HIGH COURT
Gazette Branch
Diary No. 225
Dated 19.04.2022

For DDA's Website

(2)

DELHI DEVELOPMENT AUTHORITY
Personnel Branch-I
B-Block, 3rd Floor, INA,
Vikas Sadan, New Delhi110023

Sub: Filling up (01) one selection post of Addl. CLA in DDA on Deputation basis.

DDA invites applications on the prescribed format from the eligible officers of Central/State Govt./Public Sector Undertakings/Semi-Govt./Autonomous or Statutory Bodies for filling up one selection post of Addl. Chief Legal Advisor in Group – A in Pay Band-4, Rs. 15600-39100/- with Grade Pay of Rs. 8700/- (pre-revised), (Level-13 in the Pay Matrix as per 7th CPC) on deputation basis in DDA in accordance with the following provisions of the recruitment rules:-

"Officers working in Central Government/ State Government/Public Sector Undertakings/ Autonomous Bodies possessing following eligibility criteria:

(a)(i) Holding analogous posts in the parent department dealing with Legal affairs/matters.

OR

(ii) With 5 years of regular service in the parent department dealing with Legal affairs/matters in PB-III i.e. Rs.15600-39100 with Grade Pay of Rs.7600/-

(b) Possessing Degree in Law (entitling the incumbent for registration at Bar and appearing before the Courts) from a recognized University or equivalent"

2. Transfer of deputation will be initially for a period of one year which is extendable upto 5 years on year to year basis as per guidelines issued by DoPT. The terms and conditions of deputation shall be governed by the provisions mentioned in the OM dated 17th June, 2010 and as amended from time to time.

3. **General Conditions:**

[i] Candidate should apply in the prescribed format through Cadre Controlling Authority in the Parent Department/organization in the format enclosed herewith.

[ii] While forwarding the application, Cadre Controlling Authority in the Parent Department must certify the details furnished by the candidates and application must be recommended and forwarded to DDA by the Cadre Controlling Authority in the Parent Department along with certified copies of APARs for the last 5 years and the latest Vigilance Clearance Report.

[iii] The applicant must mention the substantive post in Parent Deptt. and the substantive pay of the post held by them corresponding to the pay scales of Central Govt. both as per 6th and 7th CPC.

[iv] The "Certificate by the Employer/Cadre Controlling Authority" forming part of the prescribed application format should be signed by the concerned authority while forwarding the application to DDA.

[v] Applications received after the last date shall not be entertained.

The eligibility of the officer will be reckoned as on the last date of receipt of application in DDA.

The application complete in all respect should reach the office of Commissioner(Personnel), Delhi Development Authority, E-Block, Ground Floor, Vikas Sadan, INA, New Delhi – 110 023 by 22.02.2022. Incomplete applications shall not be considered and will be summarily rejected.

Encl : Format C.V.

02/12/22
Commissioner (Personnel)

Bio-data /Curriculum Vitae (CV) proforma for submission by the candidate for appointment by deputation for the Post of Commissioner (Systems)
(Strike out whichever is not applicable)

1	Name and address (in Block Letters)					
2	Date of Birth					
3	i.)Date of entry into service					
	ii)Date of retirement under Central /State Government Rules					
4	Educational Qualifications					
5	Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
	Qualifications /experience required as mentioned in the advertisement / vacancy circular	Qualifications / experience possessed by the officer				
	Essential	Essential				
	A)Qualification:-	A)Qualification:-				
	B) Experience	B) Experience				
	Desirable	Desirable				
	A)Qualification:-	A)Qualification:-				
	B) Experience	B) Experience				
5.1 5.2	Note: This column needs to be amplified to indicate Essential and Desirable qualifications as mentioned in the RRs by the Administrative Ministry /Department / Office at the time of issue of Circular and issue of advertisement in the Employment News. In the case of Degree and Post Graduate Qualifications Elective / main Subjects and subsidiary subjects may be indicated by the Candidate.					
6	**Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.**					
6.1	Note: Borrowing Departments are to provide their specific comments / views confirming the relevant Essential Qualification / Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7	Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient (Col. on the separate sheet should however remain as under).					
	Office / Institution	Post held on regular basis	From	To	***Pay Band and Grade Pay / Pay Matrix of the post held on regular basis**	Nature of Duties (in detail) highlighting experience required for the post applied for

	***Important: 1. Pay-Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only substantive Pay Band and Grade Pay / Pay Matrix of the post held on regular basis is to be mentioned. Details of ACP / MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below.** **2. If the parent department is not following the Central Government Scales, their equivalent scales of pay/posts may be mentioned by the Candidate/Cadre Controlling Authority.**			
	Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9	In case the present employment is held on deputation / contract basis, please state-			
	a) The date of initial appointment	b)Period of appointment on deputation/ contract	c)Name of the parent office / organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
9.1	Note:- In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre / Department along with Cadre Clearance , Vigilance Clearance and Integrity Certificate.			
9.2	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre / organization.			
10	If the post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column: a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13	Are you in Revised Scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14	Total emoluments per month now drawn			
	Basic Pay in the PB	Grade Pay	Total Emoluments	

15	In case the applicant belongs to an Organization which is not following the Central government Pay –scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
	Pasic Pay with Scale of Pay and rate of increment	Dearness Pay / Interim relief / other Allowances etc. (with break-up details)	Total Emolu ments
16A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (I) additional academic qualifications (II)professional training and (III)work experience over and above prescribed in the Vacancy Circular/Advertisement)		
16B	Achievements: The candidates are requested to indicate information with regard to; (I) Research publications and reports and special projects (II)Awards / Scholarships / Official Appreciation (III)Affiliation with the professional bodies / institutions / societies and; (IV) Patents registered in own name or achieved for the organization (V)Any research / innovative measure involving official recognition (VI) any other information. (Note: Enclose a separate sheet if the space is insufficient)		
17	Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis # (officers under Central / state Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)		
	#(The option of 'STC' / 'Absorption' / Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "re-employment")		
18	Whether belongs to SC/ST		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Post_____

Department_____

Address(Office)_____

_____

Address (Residential)_____

_____

Dated:-

Mobile No._____

(6)

Certification by the Employer /Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending / contemplated against Sh. /Smt.....

ii) His / Her integrity is certified.

iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major / minor penalty has been imposed on him / her during the last 10 years **OR** A list of major / minor penalties imposed on him / her during the last 10 years is enclosed.(as the case may be)

Countersigned

(Employer / Cadre Controlling Authority with Seal)

Points to be noted by the Parent Department

1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No. 11012/11/2007-Estt (A) dated 14.12.2007.
2. While forwarding applications in respect of officers who are about to complete their 'cooling-off' period shortly the instructions of DOP&T as contained in O.M No. 2/1/2012-Estt. (Pay. II) dated 04.01.2013 may be strictly adhered to.
3. The applicants/CV not accompanied by supporting certificate/documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidate for the selection.
4. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/post in the employment News i.e. for the vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19th Jan.2014 (excluding the first date of publication).