OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
NORTH DISTRICT, ROHINI COURTS, DELHI

SUBJECT :- DIRECTIONS REGARDING FURNISHING OF BAIL BONDS

In terms of letter no. 896/RG/DHC/2021 Dated 30th December 2021 of Hon'ble High Court of Delhi and in continuation of order no. 39933-39979/Judl./North/Covid/2021 dated 31st December 2021 issued by the undersigned, the following directions are being issued for furnishing of bail bonds in North District, Rohini Courts, Delhi with immediate effect till 15th January 2022:-

1. The Advocate shall fill a proforma (as Annexure A) for bail bond/surety bond alongwith all necessary documents in support of identity and solvency of surety and shall send duly filled proforma to the Email-ID of the concerned court through **one single .pdf file**. (List of Email IDs has been already been uploaded on website')

2. Documents to be attached with the bail bond/surety bond shall be as per Annexure 'B'.

3. The concerned Advocate shall furnish an undertaking to the effect that he/she shall furnish all the original documents before the concerned court within one week after resumption of physical/regular functioning of Courts.

4. The Presiding Officer, upon his/her complete satisfaction on the documents/booklet furnished by the Advocate may accept the bail bond/surety bond and information regarding the same shall be sent to the concerned Advocate accordingly.

Note : **In case of any difficulty, Lawyers/Litigants can contact Reader or (Details have already been uploaded on website) of the concerned court or Branch Incharge, Computer Branch at 011-27554439 during the working hours.**

(SWARANA KANTA SHARMA)
Principal District & Sessions Judge
North Distt., Rohini Courts, Delhi.

No.274-319/Judl./North/Covid/2021 Dated :- 3rd January 2022

Copy forwarded for information and necessary action to :

1. The Ld. Registrar General, Hon'ble High Court of Delhi.
2. The Ld. Principal District & Sessions Judge(HQs.), Tis Hazari Courts, Delhi.
3. All the Judicial Officers posted in North Distt. Rohini Courts.
4. The Chief Metropolitan Magistrate, North District, Rohini Courts, Delhi.
5. The Officer Incharge, Pool Car Section, Rohini Courts, Delhi.
6. DDO/Accounts Branch, North District, Rohini Courts.
7. President/Hony. Secretary, Rohini Court Bar Association.
8. The Deputy Commissioners of Police (Outer-North, Rohini, North-West, Outer).
9. The Chief Prosecutor, North Distt., Rohini Courts.
10. Dealing Official, Facilitation Centre, Rohini Courts, Delhi.
11. Branch Incharge, Filing Section, Rohini Courts, Delhi.
12. Branch Incharge, Computer Branch for necessary action.
13. The Website Committee (English/Hindi), Tis Hazari Courts, Delhi.

14. Personal Office of the undersigned.
15. Reader to the undersigned.
16. The Incharge, Care taking Branch, Rohini Courts, Delhi with request to put the same on all the Notice Boards and all the gates of Rohini Courts Complex and to make necessary arrangements.
17. Branch Incharge, R&I for uploading on Layers.

(SWARANA KANTA SHARMA)
Principal District & Sessions Judge
North Distt., Rohini Courts, Delhi.

ANNEXURE - A



Photo of the surety

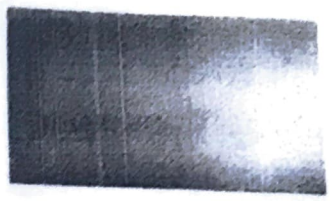
1.	District,	
2.	Police Station	
3.	FIR No.	
4.	Year of FIR	
5.	Case No.	
6.	Name of the court where trial is pending	
7.	Name of the court from which bail is granted	
8.	Name of the accused	
9.	Name of the surety	
10.	Aadhaar Card No. of the surety	
11.	Thumb impression of surety (Left in case of Male) (Right in case of Female)	
12.	Address of the surety	
13.	Mobile No. of the surety	
14.	Signature of the surety	

(Particulars to be filled by Advocate verifying the surety and the documents)

1.	Name	
2.	Mobile No.	
3.	Enrollment No	
4.	Email Id	
5.	Signature	

(All the fields are mandatory and furnishing of incomplete and false information shall result into rejection of bail bond/surety bond)

ANNEXURE- B



(Documents to be attached with Bailbond/Surety Bond)

1. Duly filled Bail Bond/Surety Bond
2. Muchalka Proforma
3. All the documents in support of surety
4. Copy of Bail Order
5. Any other document ordered by Duty Judge